KANNUR UNIVERSITY

(Abstract)

Guidelines for the conduct of Open Elective Courses in the Teaching Departments of Kannur University - Implemented w.e.f 2021 admission - Orders issued.

ACADEMIC C SECTION

ACAD C/ACAD C3/4236/2021   Dated: 07.11.2022

Read:-1. Minutes of the meeting of the IQAC held on 27/07/2022

2. Email dated 23/09/2022 from Karthikeyan P, CBCSS & Time Table Coordinator as well as the Convenor of the Committee constituted for monitoring the conduct of Open Elective Courses in the Teaching Depts.

ORDER

1. As per paper read (1)above, meeting of Internal Quality Assurance Cell(IQAC) held on 27/07/2022 resolved to make Open Elective Courses from other Departments compulsory in the third semester for all Post Graduate students of the Schools/Departments of Kannur University,

2. Karthikeyan P, CBCSS & Time Table Coordinator as well as the Convenor of the Committee constituted for monitoring the conduct of Open Elective Courses in the Teaching Departments, submitted the Guidelines for the Conduct of Open Elective Courses In compliance with the resolution of the meeting of Internal Quality Assurance Cell, as per paper read(2) above.

3. The Vice Chancellor after considering the matter in detail and in exercise of the powers of the Academic Council conferred under section 11(1), Chapter III of Kannur University Act 1996, accorded sanction to implement the Guidelines for the conduct of Open Elective Courses in the Teaching Departments of Kannur University w.e.f 2021 admission.

4. The guidelines for the conduct of Open Elective Courses in the Teaching Departments of Kannur University w.e.f 2021 admission are appended and uploaded in the University Web site.

Orders are issued accordingly.

Sd/-
BALACHANDRAN V K
DEPUTY REGISTRAR (ACAD)
For REGISTRAR

To: 1. HoDs of all Teaching Depts of Kannur University
          2. Karthikeyan P, CBCSS& Time Table Coordinator

Copy To: 1. The Examination Branch (through PA to CE)
          2. PS to VC/PA to PVC/ PA to R
          3.JR I/ JR II (Exam)
          4. EP IV/ EG I/ EXC I (Exam)
          5. DR/AR I/AR II (Academic)
          6. Academic D/G &SWC Sections
          7. Web Manager (to upload in the website)
          8. SF/DF/FC
          9. Computer Programmer

Forwarded / By Order

SECTION OFFICER

GUIDELINES FOR OPEN ELECTIVE COURSES

List of courses under the Programme Structure in University Departments in Kannur University consists of Core, Elective and Open Elective Courses. Open Elective Course means an elective course which is available for students of all programmes. Students of other Departments may opt these courses subject to fulfilling of eligibility criteria as laid down by the Department offering the course.

The following guidelines shall be followed regarding implementation of Open Courses in Teaching Departments of Kannur University.

- In the third semester all students shall compulsorily register for an Open Elective Course offered by other Departments or MOOC.

- Students shall have the option of choosing a course offered by any other department during other semesters provided they get the consent of the teacher engaging the course, Head of the Department offering the course and Head of the Department in which the student is studying.

- The list of Open Courses and MOOC Course offered by the Departments during the third semester with details including syllabus, mode of conduct, intended participants and prerequisites of the course should be uploaded to the Department website.

- Options are to be collected from students regarding their preferences for Open Elective Courses.

- Students shall consult their class mentors before opting for an Open Elective Course. The mentors should guide and assist the students in selecting the Open Courses/MOOC.

- The number of students that can be admitted to an Open Elective Course may be decided by the faculty engaging the Open Course in consultation with concerned Heads of Departments. The demand for the course, infrastructural and other facilities requirement may be considered while fixing the number of students.

- In case where the number of students opting for an Open Elective Course is more than number of students that can be admitted, students to be admitted to the course will be selected based on the marks(normalized) obtained in the I Semester. In the case of courses requiring certain skills like Music, aptitude tests may be conducted before registering students for such courses.

- Open courses may be conducted in online mode or hybrid mode depending on the course. In case of hybrid mode, the offline classes may be conducted on Saturdays/Holidays or without disturbing the regular classes.

- While preparing the Time table for Third Semester, all departments shall allot afternoons(starting 1.30 PM/2.00 PM) of Tuesday and Thursday for Open Elective Courses.

The following schedule may be followed in the implementation of Open Elective courses.

Particulars	Time Schedule
The Head of the Department shall publish and inform the students about the list of Open Elective Courses available during the forthcoming semester	20 days prior to the start of the semester
Last date for the submission of options for open course by student	15 days prior to the start of the semester
Heads will submit the list of students opting for an open elective to the Head of the Department offering the open elective	12 days prior to the start of the semester
Finalisation of students admitted to an open course by the Head of the Department offering the open elective and intimating the students	8 days prior to the start of the semester
Internal marks of open elective courses secured by the students shall be given by the teacher offering the course to Head of the parent Department through the Head of the Department offering the course	Before the date fixed in the academic calendar