### **KANNUR UNIVERSITY**

# MINUTES OF THE 2/2021 MEETING OF THE SYNDICATE HELD ON 16<sup>th</sup> FEBRUARY 2021

Place of Meeting : Online meeting
Date : 16<sup>th</sup> February 2021

#### Members attended:

- 1. Prof. Gopinath Ravindran, Vice-Chancellor
- 2. Prof. Sabu A., Pro-Vice-Chancellor
- 3. Dr. V.P.P. Mustafa
- 4. Dr. T. P. Ashraf
- 5. Dr. K.T. Chandramohanan
- 6. Dr. Prasadan P. K.
- 7. Sri.Pramod Kumar K.V.
- 8. Dr.Rakhi Raghavan
- 9. Sri.M. C. Raju
- 10. Smt. M. Sreelekha
- 11. Prof.(Dr.) K Sreejith
- 12. Prof. (Dr.) P Maheshkumar

Also present : Sri. Mohammed E.V.P, Registrar (I/C)

# **KANNUR UNIVERSITY**

## MINUTES OF THE MEETING OF THE SYNDICATE HELD ON

## 16<sup>th</sup> FEBRUARY 2021.

Item No.		Description		Section
2021.084	1) The Syndicate expressed condolence on the sad demise of			O/o
	Sri.Rajendran.T.V, Section Officer (Hr.Gr), Kannur University.			Registrar.
		oved the minutes of the meeting of		
	for the ap	ppointment in the following categor	ries on temporary basis.	Ad.Branch/
		I		Acad.
	Sl.No.	Name of Post.	Date of Interview	Branch.
	1.	Office Attendant	3/2/2021 & 4/2/2021.	
	2.	Overseer (Electrical Gr.II )	5/2/2021.	
	3.	Electrician (Open)	5/2/2021.	
	4.	Electrician (Open/SC/Muslim)	5/2/2021.	
	5.	Electrical Helper	5/2/2021.	
	6.	Civil Overseer Gr.II (Muslim)	5/2/2021.	
	7.	Civil Overseer Gr.II	5/2/2021.	
		(Open/LC/AI)		
	8.	Library Assistant	8/2/2021.	
	9.	Computer Operator	8/2/2021.	
	10.	Professional Asst. Gr.II	9/2/2021& 10/2/2021.	
	11.	Asst. Professor in Political	10/2/2021.	
		Science (on contract- SDE)		
	12.	Computer Assistant Gr.II	11/2/2021.	
	13.	Field Assistant	12/2/2021.	
	14.	Telephone Supervisor	12/2/2021.	
	15.	Groundsman	12/2/2021	
	16.	Security Guard	12/2/2021	
	17.	Technical Asst (Dept of IT)	12/2/2021.	
		(walk-in-interview.)		
		ved to approve minutes of the Sele		
		nent to the post of Asst. Pro	-	
	Commun	nication and Journalism held on 21/	/1/2021.	
2021.085		Kannur University Audit Report 2		Ad.C
	_	staff – Appointments made i	*	
		nce and payment of wages to then		
	fund – O	bjections. Deferred vide item No.2	021.051	
	D - C	1		
2021 006	Deferred		HIVII Compater IIC	E <sub>v</sub> CII
2021. 086	1	from the Chairperson, BoE of		Ex.CII
		nm Examinations, March/April 202		
		ho try to evade valuation dut tion March/April 2020 and the exp	₹	
		rofessor & Head, Dept. of Ma		
		Deferred vide item No.2021.072.	iayaiaiii, CAS College,	
	iviauayi.	Deterred vide itelli NU.2021.072.		<u>J</u>

	Resolved to accept the explanation submitted by Dr.Sujatha. P, Asst. Professor & Head, Dept. of Malayalam, CAS College, Madayi, in the backdrop of Covid-19, and also considering her assurance of participation in the upcoming valuation camps.	
2021.087	Reporting the matters related with Senate Resolution No.68 dated 21/7/2020 (request to start new courses in GPM Govt. College, Manjeshwaram) and No.27 dated 30/1/2020 (request to convert the marginal increase of PG seats in Colleges as 'Permanent increase').  Noted.	Acad.A
2021.088	Reporting the decision taken by the Vice-Chancellor to grant affiliation to the new Costume & Fashion Design College under Indian Institute of Handloom Technology.  Noted.	Acad.A
2021.089	Reporting the revised date of promotion as Associate Professor in respect of Dr.Joby K. Jose, Dept. of Statistical Sciences, in the light of the objection raised by Kerala State Audit Dept.  Noted.	Acad.B
2021.090	Reporting the recommendation of the Standing Committee on Examination on the representation of Secretary, Kerala Un-aided College Principals Council, Kozhikode, forwarded by Higher Education Dept, regarding possibilities, challenges & suggestions on conducting online classes and exams in the present pandemic situation.	Acad.C
2021.091	Noted.  Reporting the matter of publishing select list and sanctioning temporary promotions with effect from 1/6/2020.  Noted.	Ad.E
2021.092	Reporting the action of the Vice-Chancellor in having sanctioned the payment of Rs.50,00,000/- (Rupees Fifty Lakh only) to the Executive Engineer, CPWD, Kannur towards second deposit for re-construction of damaged compound wall behind Ladies Hostel and Gents Hostel at Mangattuparamba campus.	Pl.D E
2021.093	Noted.  Reporting the matter of forwarding recovery statement to Higher Education Dept, regarding irregular payment of remuneration to UGC salaried teachers.  Noted	Eac-II
2021.094	Noted.  Ratification of publication of results and award of Degrees – UG/ PG/Professional programmes  Percelved to ratify and to award Degrees (Appendix D)	EG-I
2021.095	Resolved to ratify and to award Degrees (Appendix – I)  Ratifying the matter of issuing Circular to Affiliated Colleges and University Departments requesting to forward the list of eligible	EG-I

	regular candidates to be registered for respective examinations of	
	October/November 2020 and April/May 2021 sessions (UG/PG/Diploma etc) to the Controller of Examinations, in lieu of	
	the submission of APC in the conventional format, along with the	
	hard copy of the applications for the examinations as recommended	
	by Exam Monitoring Committee.	
	Ratified.	
2021.096	Reporting the payment of Rs.18,19,179/- (Rupees Eighteen Lakh Nineteen Thousand One Hundred and Seventy Nine only) sanctioned by the Vice-Chancellor to C-Apt, Kozhikode, towards printing	SDE-I
	charges of Self Learning Materials.	
	Noted.	
2021.097	Reporting the action of the Vice-Chancellor in having sanctioned an	ELC
2021.077	amount of Rs.1,42,819/- (Rupees One Lakh Forty Two Thousand Eight Hundred and Nineteen only) towards payment of advertisement charges to The Mathrubhumi and The Hindu.	ELC
2021.098	Noted.  Reporting the matter of submission of modified Annual Quality	IQAC
2021.090	Assurance Report (AQAR) 2018-19 to the NAAC.	IQAC
	Noted. Further resolved to approve the Annual Quality Assurance Report (AQAR) 2019-20 to the NAAC.	
2021.099	Resolution No.13 passed by the meeting of the Senate dated	Acad.A
	30/1/2020 in respect of Un-Aided Programmes running in Aided	
	Colleges affiliated to the University.	
	Approved.	
2021.100	Resolution No.28 passed by the meeting of the Senate dated	Acad.A
2021.100	30/1/2020 with respect to fee exemption for Govt. Colleges.	71000.71
	Resolved to entrust the Registrar to provide details of affiliation	
	fee collecting from Govt. Colleges in other Universities in Kerala.	
2021.101	Resolution No.7 passed by the meeting of the Senate held on	Acad.A
	22/12/2020 regarding the reduction of affiliation and administration	
	fee collected from the Self-financing colleges.	
	Desalved to refer the matter to the Self Financing College	
	Resolved to refer the matter to the Self Financing College Monitoring Committee.	
2021.102	Resolution No.15 passed by the meeting of the Senate held on	Acad.B
	30/1/2020 to appoint regular teachers in the University Depts.	Ticuus
	Resolved to approve and to address the Govt. to speed up the matter.	
2021.103	Reconstitution of the Board of Studies in Library and Information Science (Combined) of Kannur University.	Acad.C
	Resolved to authorise the Standing Committee on CRLP to propose the name and biodata of the Chairman and members of	
	F- F- Se we same and stouch of the Chairman and members of	

the BOS	in Library	& Information So	cience (Cd).
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2021.104	Resolution No.65 (to amend the Act in line with conducting election to the Syndicate from the democratically elected Senate amd to re-fix its powers) and 69 (to convert the Senate as a Statutory Body with more powers as in other Universities) passed by the meeting of the Senate held on 21/7/2020.  Resolved to approve and address the Govt.	Pl.D A
2021.105	Resolution No.16 dated 22/12/2020 regarding the establishment of Akshaya Kendra at Thavakkara Campus in Kannur University.	Pl.D B
2021.106	Resolved to approve and address the Govt.  Resolution No.37 passed by the meeting of the Senate held on 22/12/2020 regarding establishment of Training Institute for Kudumbasree workers, Asha workers etc as per the model of Business Incubation Centre at Palayad.  Approved. Further resolved to direct the Co-ordinator of Business Incubation Centre to speed up the establishment of Training Institute.	Pl.D B
2021.107	Resolution No.8 passed by the meeting of the Senate held on 22/12/2020 regarding establishing Primary Health Centres at University Campus, Thavakkara  Approved. Further resolved to entrust the Standing Committee on General Affairs to prepare a detailed proposal for Primary Health Centres.	Pl.D E
2021.108	Resolution No.26 (granting bus pass to the students of self-financing colleges through Student Travel Facility Committee), 30 (to improve the Incubation Centre and to make the students expertise in the area)), 36 (to increase the fund to the duly elected students Union in the University Depts and Colleges), 48 (to grant special fund to conduct University Union Kalotsavam), and 45 (to conduct University Union election with the UUCs elected in the same year as voters) passed by the meeting of the Senate held on 21/7/2020.  Approved.	DSS
2021.109	Resolution No.36 passed by the meeting of the Senate held on 30/1/2020 regarding sanctioning payment of remuneration to the teachers on the same day valuation camp ends.  Approved.	EAc-II
2021.110	Resolution No.13 (to conduct the LLB Examination in a time bound manner), 56 (to conduct the PG supplementary/improvement examination after regular examination with sufficient intervals) and 45 (to with draw the practice of levying fine from the Teachers, Non-teaching staff and students by the University for the delay in submitting APC and Internal Marks) passed by the meeting of the Senate held on 21/7/2020	EG-I

Noted	
110tcu.	

2021 111	D 12 N 20/4	ECI
2021.111	Resolution No.38 ( to ensure classes are conducting smoothly as per	EG-I
	the academic calendar and Syllabus is completed in each semester)	
	41 (to conduct the University examinations March/April/May in the	
	forenoon to avoid physical and mental strain to students), 45 ( to	
	grant mercy chance for degree students prior to 2013 batch) and 47 (	
	to avoid imposing fine from the employees in the colleges for the	
	lapses occurred from the part of students in timely submitting the	
	documents in the University) passed by the meeting of the Senate	
	held on 30/1/2020.	
	Approved except resolution No. 41.	
2021.112	Matter of admitting students only in five optional subjects (instead of	Acad.A
2021.112		Acau.A
	allotted six optional subjects) in Jaybees Training College of B.Ed,	
	Mathamangalam.	
	Resolved to grant permission for re-arrangement of seats for the	
	academic year 2020-21. Also resolved to direct the college to	
	obtain NCTE permission/NOC for reducing optional subjects	
	from six to five.	
2021 112		A co d A
2021.113	Request of the Principal, Lasya College of Fine Arts, Pilathara, to	Acad.A
	grant permission to re-arrange three vacant seats from B.A Carnatic	
	Music to B.A Bharathanatyam, during the academic year 2020-21.	
	Rejected.	
2021.114	Request of Kerala State Self Financing College Management	Acad.A
	Association (KSMA) to return the financial guarantee to the colleges	110000
	on the expiry of the term.	
	on the expiry of the term.	
	Rejected. Further resolved to transfer a portion of the total	
	interest accrued on the FD to the University i.e, Rs.1,500/- per	
	year in the case of Oriental Colleges, Rs.7,500/- per year to	
	Women's colleges and Rs.15,000/-per year to other Colleges as	
	per Kannur University First Statutes,1998 Chapter V Statute 23.	
2021.115	Granting continuation of provisional affiliation to St.Jude's Arts &	Acad.A
2021.115		Acau.A
	Science College, Vellarikkundu for the year 2019-20 without Govt.	
	NOC.	
	Resolved to grant continuation of provisional affiliation for the	
	year 2019-20 without NOC from the Govt. as these matters are	
	pending before the Hon'ble High Court of Kerala.	
2021.116	Consider the ratio 1:175 between Office Assistant and Students of	Ad.A
2021,110	Teaching Depts for restructuring the staff pattern in University	1 T.M.1 T
	• • •	
	Teaching Depts by pooling.	
	Deferred for detailed study by the Standing Committee on	
	General Affairs, Office & Staff within one week.	
2021.117	Obtaining Govt. sanction for the post of Lab Asst/Technical	Ad.E
	Assistant, Groundsman, Warden, and Matron on a permanent basis,	
	which are not included in the Work Study Report conducted by the	
1	when are not included in the work study report conducted by the	

	Govt.	
	Resolved to address the Govt.	
2021.118	National Mission on Education through Information and Communication Technology (NMEICT) — renewal of 1 Gbps connectivity.  Resolved to renew for one year from 27/9/2020. Further resolved	Pl.D B
	to address the Govt. for administrative sanction for the same.	
2021.119	Audit objection for the final settlement of advance sanctioned to C-DIT for the computerization of Examination wing.  Resolved to grant permission for the final settlement with C-DIT for the computerization of the Examination wing accepting	Pl.D B
	the utilization statement submitted by the Registrar, C-DIT and	
2021 120	by cross verifying the entries in the Stock Register.	DI D E
2021.120	Review/reconsider the decision on seeking extension for the execution of the Judgment in LAA No.107/2014  Resolved to modify the resolution No.2020.574 dated 21/12/2020 by deleting the last sentence.	Pl.D E
2021.121	Recommendation of the Standing Committee of the Syndicate on CRLP held on 25/11/2020 and 14/1/2021 with regard to the 'General Modalities for Implementing Post-Doctoral Fellowships and Emeritus Professorships in Kannur University, prepared and submitted by Prof (Dr)C.Sadasivan, Dept. of Biotechnology & Microbiology.	IQAC
2021.122	Approved.  Granting change of Supervising Teacher in respect of	RD-A
2021.122	Smt.Adarsa.A.K, Full-time research scholar in English to Dr.Lasitha.B.V, Associate Professor, Dept. of English, S.N.College, Kannur as a supernumerary candidate with Hermann Gundert Central Library, Kannur University as Research Centre due to the retirement of her present supervising teacher Dr.Josh.S.	RD-A
	Granted.	
2021.123	Granting change of Supervising Teacher in respect of Smt. Remya.M, Full-time research scholar in English to Dr.Santhsoh.V.M, Associate Professor, Dept. of English, Payyanur College, with Dept. of English, Dr.Janaki Ammal Campus, Palayad as Research Centre, due to the retirement of her present supervising teacher Dr.N.Sajan.	RD-A
	Granted.	
2021.124	Request of Smt.Sony Jayaraman, Full-time Research scholar in Biotechnology for the extension of final Ph.D thesis submission for a period of six months from 8/10/2019 to 7/4/2020.  Resolved to grant extension for six months with effect from 8/10/2019 with a fee of Rs. 15,000/-(Rupees Fifteen Thousand	RD-A
2021 125	only).	DD D
2021.125	Ratification of results approved and award of Ph.D Degrees to 9	RD-B

candidates.	
Resolved to ratify and to award Ph.D Degrees. (Appendix-II)	

2021.126	Proposal for the modifications in the existing regulations to speed up	RD-B
	the evaluation process and Open Defence of Ph.D Programme.	
	Deferred for detailed study by the Standing Committee on Course, Research, Library & Publication within one week.	
2021.127	Proposal for enhancing remuneration with regard to M.Phil/Ph.D evaluation/Doctoral Committee meeting (including online) paid to the Adjudicators/Examiners based on the rates given by other Universities in Kerala.	RD-B
	Resolved to approve the proposal with a modification for M.Phil evaluation as Rs.500/- as done in Sree Sankaracharya University of Sanskrit, Kalady. Also resolved to sanction Rs.500/- to the external members (members from other Universities) for attending the meeting of Doctoral Committee, Research Advisory Committee and Dept. Research Committee.	
2021.128	Report of the Kerala State Audit Dept. for 2018-19 for publication and subsequent submission to the Govt. and Hon'ble Chancellor.  Approved.	Fin.E
2021.129	Proposal for amendment to Statute 41 under the Head – Controller of	Ex.CII
	Examinations of the Chapter II – Officers of the University – of the Kannur University First Statutes 1998.	ZMOT
	Deferred.	
2021.130	Prescribing detailed guidelines relating to verification of certificate of qualifying examinations for issuing Hall Tickets and releasing Results/Mark lists/Grade Cards.	EG-I
	Resolved to approve the guidelines.	
2021.131	Reporting the matter of issuance of Equivalence Certificate to Sri.Renjith.R, who had undergone B.E Civil Engineering Degree from Visvesvaraya Technological University, Belgaum.	Acad.G
	Noted.	
2021.132	Reporting the matter of revoking the order sanctioning pay and allowances to Dr.Vincent.P.J, Controller of Examinations appointed on deputation and restoring the disbursement of pay and allowances as per LPC from the parent institution.	Ad.A
	Noted. Further resolved to recover the excess amount already	
2021.133	paid.  Reporting the action of the Hon'ble Vice-Chancellor in having granted permission to continue the term of appointment of the Chairpersons, BoE of even semester exam of UG & PG April 2020	EX.CII

for the final even semester UG & PG Degree Examinations of April 2021 session also.	
Noted.	

2021.134	Views/Recommendations of the Executive Committee of the IUCB regarding levying penal interest based on the report of the Committee constituted to study the same as resolved by the Syndicate vide item No.2020.182 in its meeting held on 10/3/2020.  Resolved to approve the minutes of the Executive Committee of	RD-C
2021.135	the IUCB.  Minutes of the meeting of the Standing Committee on CRLP held on 27/1/2021, to examine the modalities for starting new programmes in emerging areas of importance in Universities, forwarded by KSHEC.  Approved.	Acad.A
2021.136	Minutes of the meeting of the Building Committee held on 29/1/2021.  Approved. (Appendix-III)	Pl.D E
2021.137	Promotion of Dr.Celine Mathew C and Dr.Jessy Varghese, Assistant Professors, Dept. of Home Science, Nirmalagiri College, Kuthuparamba to the post of the Associate Professor with AGP 9000 (Pay Band – 37400 – 67000) under CAS of UGC.  Approved.	Acad.H
2021.138	Placement/promotion of (1) Dr.Faizal.K.V, Asst. Professor, Dept. of English, Keyi Sahib Training College, Karimbam to Asst. Preofessor Stage II with effect from 20/3/2019, (2) Smt.Krishna Nambiar, Asst. Professor, Dept. of Commerce, Payyanur College, to Assistant Professor Stage – II with effect from 30/9/2019, (3) Dr.Mahesh Kumar Madathil, Asst. Professor, Dept. of Zoology, PRNSS College, to Asst. Professor Stage-III with effect from 4/8/2013, (4), Dr.R.K.Biju, Assistant Professor, Dept. of Physics, PRNSS College, Mattanur, to Assistant Professor Stage-III with effect from 13/12/2019 and (5) Dr.Pramida.K, Asst. Professor, Dept. of Hindi, CAS College, Madayi to Assistant Professor Stage-III with effect from 31/3/2016 under CAS of UGC.	Acad.H
2021.139.	Recommendations of the Standing Committee on CRLP on the matter of implementing shift system in University Libraries on an experimental basis.  Approved. (Appendix-IV)	Ad.E
2021.140	Approval of settlement of advance amount sanctioned to the Director in-charge of Physical Education in two instalments for various sports activities (Inter University & Inter Collegiate) during the year 2019-20.	DPE

	Approved.	
2021.141	Starting of UG,PG courses under Private registration – Meeting to finalise the regulations – reporting.	Acad.C
	Deferred for detailed study by Standing Committee on Course, Research, Library & Publication.	
2021.142	Allotment of space to Kannur University Staff Co-op Welfare Society for running Store in the newly constructed Student Amenity Centre.	Pl.D B
	Deferred for detailed study by Standing Committee on General Affairs.	
2021.143	Minutes of the meeting of the Selection Committee held on 11/1/2021 regarding the promotion of Dr.U.Faisal, Dept. of Management Studies, Dr.Janaki Ammal Campus, to the post of Professor 37400-67000 AGP 10000 under CAS of UGC.  Approved.	Acad.B
2021.144	Report of Inspection conducted at Taliparamba Arts & Science College regarding changing the complementary subject of the B.Sc Physics Programme from Computer Science to Chemistry provisionally for 2020-21.  Approved.	Acad.A
2021.145	Report submitted by the Enquiry Committee constituted to enquire into the missing of answer scripts of II Year B.Com (SDE) Degree Examination April 2020 from the custody of Additional Examiner Sri.Rajesh.M.C, Asst.Professor, ITM College of Arts & Science College, Mayyil.  Approved. Further resolved to debar Sri.Rajesh.M.C, Asst. Professor, ITM College of Arts & Science, Mayyil, from the evaluation related work for two years as punishment for	EX.CII
2021.146	Resolved to approve the minutes of the Examination Monitoring Committee held on 19/1/2021. (Appendix - V).  Further resolved to fix a maximum 45 days for completing the internal improvement assessment process and 10 days after the completion of assessment for submitting results to the University revising item No. 13 and 16 of Appendix to U.O.No.Acad.C5/18193 dated 12/1/2021. Also resolved to revise the notification accordingly.	Exam/ Acad.C
2021.147	Resolved to approve the minutes of the Standing Committee on Examination with the Controller of Examinations held on 8/2/2021. (Appendix-VI)	O/o CE
2021.148	Resolved to request the Govt. to expedite the releasing of the balance amount of plan grant as recommended by the Statutory Finance Committee (Appendix-VII)	Fin.B
2021.149	Resolved to implement G.O (P) No.151/2020/Fin. Dated 5/11/2020 regarding revision of Pension and Family Pension to those coming under UGC scheme.	Ad. Branch/ Academic Branch.

2021.150	Resolved to constitute Syndicate Sub-committee comprising	Acad/
	Dr.T.P.Ashraf (Convenor), Dr.Prasadan.P.K, Dr.P.P Jayakumar	Exam
	Dr.K.T.Chandramohanan, Sri.Pramod Kumar.K.V and	
	Dr.Rakhi Raghavan to revise the rules and regulations related	
	to Admission, College Transfer, issuing Original Certificate,	
	allotting scribes etc. Further resolved to submit the report of the	
	Committee within one month.	
2021.151	Resolved to authorize the Pro-Vice Chancellor and Dr.Rakhi	Pl.D
	Raghavan, Member, Syndicate to facilitate smooth functioning	
	of the newly inaugurated Student Amenity Centre.	
2021.152	Resolved to entrust the Registrar to dispose the old vehicle by	PICO B
	auction or to replace the same with new electrical vehicle.	
2021.153	Resolved to modify the Syndicate resolution No.2021.060 dated	EG-I
	19/1/2021 as 'Resolved to ratify and to award Degrees'.	
2021.154	Approved the rate of fees payable by the foreign students in	Acad.
	Kannur University at par with that of Indian students as it is a	Branch
	mandatory requirement of Indian council of Cultural Relations	
	(ICCR). This will be applicable with effect from 16/2/2021.	
2021.155	Resolved to approve the Panel of Subject Experts in Economics,	Acad.C
	Mathematics and Arabic.	
2021.156	Resolved to rotate the Headships in every two year in the Aided	Acad.
	Colleges.	
2021.157	Resolved to sanction Rs.50,000/- (Rupees Fifty Thousand only) to	RD.C
	Dr.Muraleedharan.T.K, Principal Investigator & Head, Dept. of	
	Mathematical Sciences, for disbursing to the project fellow and	
	consultant as stipend for the research project 'Automatic	
	Question Paper Generation System for University Examinations'.	
2021.158	Resolved to conduct inspection on 22.2.2021 by Dr.T P Ashraf,	Acad.A
	Member, Syndicate and Dr.U Faisal, Department of Management	
	Studies, Dr.Janaki Ammal Campus, to verify the infrastructural	
	and instructional facilities arranged by Kerala Institute of	
	Hospitality Management Society for starting new college.	
	Further resolved to authorize the Vice Chancellor to take	
	appropriate action on the basis of the Inspection Commission	
2021 150	report.	
2021.159	The above minutes are read and confirmed.	

Sd/-

VICE-CHANCELLOR