

  
**KANNUR UNIVERSITY**  
(Office of the Director of Student Services)

No.DSS/A1/BASG/2011

29-7-2011

**U.O.Note**

*Sub: 'Board for Adjudication of Student Grievances' -Details –  
Uploading to the University Website – Requested – Reg.  
Ref: Minutes of the first meeting of the BASG on 28-6-2011.*

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**BOARD FOR ADJUDICATION OF STUDENT GRIEVANCES**

A Board for Adjudication of Student Grievances is constituted in Kannur University as per the provisions of Kannur University Statutes, with the following members:

- a) The Vice Chancellor as Chairman;
- b) The Director of Student Services ;
- c) Dr. M J Mathew, Principal, M G College, Iritty;
- d) Sri M Gopalan, Sel Gr Lecturer, Govt College, Kasargod;
- e) Dr C R Lalitha, Reader, S N College, Kannur;
- f) The Chairman of the University Students Union;
- g) Chairman,College Union, Govt Brennen College, Thalassery;
- h) Chairperson, K M M Govt Women's College, Kannur;
- i) Smt P Lalitha, Principal, KMM Women's College, Kannur;
- j) Dr V R Dinakar, HoD, Dept of Legal Studies, Palayad;
- k) Registrar

The BASG is constituted with a view to entertain, adjudicate and redress any grievance of the students of colleges who may for any reason be aggrieved otherwise than by an act of Court.

Complaints shall be ordinarily sent to the Chairman, BASG through the University Union or the Principal concerned. As soon as the Chairman receives any complaint

seeking redressal of any grievance of the students of the colleges he shall conduct a preliminary enquiry and if he finds it necessary he shall place it before the Board. The Board shall then decide whether the complaint shall be entertained or not

After the Board has decided that a complaint filed before it should be entertained, it shall commence the enquiry. At the enquiry the oral and documentary evidence on behalf of the complainant shall be first adduced and the authorities of the college/ University shall then be given an opportunity to adduce oral and documentary evidence. After all the evidence and arguments, if any, have been heard, the Board shall record its findings in respect of the complaint. The findings of the Board shall be forwarded to the Syndicate by the Chairman of the Board for appropriate action.

**In the meeting of the BASG on 28<sup>th</sup> June 2011, the following decisions were taken :**

Students should submit their grievances, through the Principal or the University Union, to the Chairman, BASG. However, if the complaint is against the Principal/University Union, then the complaint submitted directly to the Chairman can also be considered.

The complaints received will be dealt with in the branches/sections concerned. The Branch will conduct a preliminary enquiry to get details of the complaint from the parties concerned. If the complaint is settled in the branch itself, it should be reported to the BASG at its next meeting. If it is not settled, the complaint will be placed before the Board for redressal.

It is decided to convene meeting of the BASG once in every 2 months. The next meeting is scheduled to be held on 29<sup>th</sup> August 2011.

**Necessary steps for publishing the matter on the University website may please be taken urgently.**

Sd/-

To

Director of Student Services

The Computer Programmer

Approved for Issue

  
Section Officer

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