

KANNUR UNIVERSITY  
(Planning & Development Branch)

PLD/E3/15616/2019/ *part IV*

30.07.2025

**EXPRESSION OF INTEREST**

Kannur University invites Expression of Interest in sealed cover from Licensed and Experienced Contractor/Agency/Special Agency/consultant for the Annual maintenance Contract of 1 Number of (15 Passenger) lift (Make OTIS - SI No : 52NC0003369) installed at Student Amenity Centre Building at Thavakkara Campus of Kannur University.

**I. Scope of Work**

Annual Maintenance Contract ( Labour Only) for the Lifts mentioned above for five years. Periodical maintenance shall be carried out in every month in the Contract period and the report shall be submitted to Registrar, Kannur University.

**II. Eligibility criteria**

The Contractor/Agency/Special Agency/consultant should fulfil the following eligibility criteria (Proof of each to be submitted)

- The Contractor/Agency/Special Agency/consultant should be registered in India with office in Kerala having experience for the last 5years in the similar nature of works. Proof by production of certificate /copy of agreement from client to be submitted along with offer.
- The Contractor/Agency/Special Agency/consultant should have valid PAN Number.
- The Contractor/Agency/Special Agency/consultant should also have GST registration certificate.
- The Contractor/Agency/Special Agency/consultant should furnish a self certified undertaking to the effect that they have not been black listed in India by any government department/Agency/Special Agency/consultant in last 5years.

**III. Execution of Agreement**

Selected Contractor / Agency / Special Agency /consultant will have to enter into an agreement in stamp paper with the Registrar, Kannur University. The agreement will be in force till the expiry of the Annual Maintenance contract.

**IV. Time Schedule**

The period of AMC will be for five Years from the date of agreement.

**V. Submission of Expression of Interest**

The rate for the aforesaid work and GST should be shown separate. The Expression of interest should be submitted in a sealed cover.

**VI. Visit to Site**

The Contractor/Agency/Special Agency/consultant before submitting Expression of Interest for the work shall ensure that, they have visited the Site and satisfied about the site conditions for the work and for logistics and smooth flow of work men, and materials as well as permission from Authorities for this purpose.

The travelling expenses to Kannur University Office and the project sites by Agency / consultant/ Special Agency /consultants or their representatives to be engaged by The Agency/consultant, shall be borne by the Agency/consultant themselves.

#### **VII. General Conditions**


- i. Incomplete, late, and conditional offers will be summarily rejected.
- ii. Registrar, Kannur University reserves the right to reject any or all the offers without any reason whatsoever.
- iii. The Contractor /Agency /Special Agency/ consultant should fulfil the above mentioned eligibility criteria (proof of each to be submitted).
- iv. Validity of offer:-The offer for Expression of Interest (EOI) shall be valid for a period of three months from the date of opening of the offer and on special case the same will be extended further if mutually agreed.
- v. The Expression of Interest shall be submitted in sealed cover super scribing the name of work as **" ANNUAL MAINTENANCE CONTRACT FOR ONE NUMBER OF 15 PASSENGER LIFT AT STUDENTS' AMENITY CENTRE BUILDING, THAVAKKARA CAMPUS , KANNUR UNIVERSITY (Make OTIS)**
- vi. Offers in sealed cover containing required documents should reach the Registrar Kannur University on or before 18/08/2025 at 3 p.m . The EOI will be opened on the same day at 3.30 p.m in the Office of the Registrar, Kannur University in the presence of the Contractor or their authorized representatives present. Intended participants should download the notification and enclose the same with the EOI documents duly signed.

Further details in this regard can be obtained on all working days from the following address in person/by phone. (May be modified if required)

1. Assistant Engineer (Electrical ) Ph: 0497- 2715390
2. Section Officer, Planning and Development E section Ph:0497-2715244
3. Website: [www.kannuruniversity.ac.in](http://www.kannuruniversity.ac.in)

The Expression of interest in sealed envelope shall be addressed to

The Registrar  
Kannur University  
Civil Station PO  
Kannur-670002  
Kerala

  
Prof. (Dr.) Joby K Jose  
Registrar

