

**(Abstract)**

Syllabi for MA Social Entrepreneurship and Local Governance, MA Public Policy and Development, MA Decentralization and Local Governance w.e.f 2022 Admissions in the Institute of Public Policy and Leadership Studies under KILA- End Semester Evaluation (ESE) part modified - Orders issued.

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**ACADEMIC C SECTION**

ACAD C5/1212/KILA/2022

Dated: 20.02.2024

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- Read:-1. UO No. ACAD C5/1212/KILA/2022, ACAD C5/1212/KILA/2022(i),ACAD C5/1212/KILA/2022(ii) dtd: 05/06/2023  
2. U.O. Note No: EXC III /12123/PG/KILA/2023 dated 15/11/2023  
3. Minutes of the Meeting of the academic council held on 14.07.2023.  
4. Lr. No ACAD/ C5/ 1212/KILA/ 2022 Dtd:14/01/2024  
5. Email dated 22/01/2024 from the Principal, IPPL KILA.

**ORDER**

1. As per paper read (1) above, Modified Scheme, Syllabus and Model Question Papers of three PG Programmes viz, MA Decentralization and Local Governance, MA Public Policy and Development, MA Social Entrepreneurship and Development were implemented in the Institute of Public Policy and Leadership Studies Under KILA with effect from 2022 Admission.
- 2.As per the approved syllabus of these three programmes, " End semester evaluation (ESE) : There shall be double valuation system of answer books. The average of two valuation shall be taken into account. If there is variation in more than 10% of the maximum marks, the answer books shall be valued by a third examiner, the final marks to be awarded shall be the average of the nearest two out of three awarded by the examiners. After that there shall be no provision for revaluation.
3. The Examination Branch vide paper read (2) above, requested to clarify the ambiguity regarding the mode of valuation of answer scripts specified in the programmes as the University reinstated double valuation of answer scripts from 2023 admission only, consequent to the decision of the Academic council held on 14.07.2023.(Paper read 3)
4. Considering the matter Vice chancellor has ordered to request to the Director, KILA to rectify the errors occurred in the regulation part of the syllabi with respect to external evaluation as the same was prepared and submitted by the Director, KILA in the circumstance of nonexistence of Board of Studies.
5. Subsequently, the Principal, IPPL, KILA submitted the modified syllabus after rectifying the error occurred in the Regulation part of the syllabi of three programmes with respect to external evaluation vide paper read (5) above.
6. The Vice-Chancellor, after considering the matter in detail, and in exercise of the powers of the Academic Council, as per Section 11(1), Chapter III of Kannur University Act, 1996 has **accorded sanction to introduce Single valuation with Revaluation, in the syllabi of MA Decentralization and Local Governance, MA Public Policy and Development, MA Social Entrepreneurship and Development implemented in the Institute of Public Policy and Leadership Studies Under KILA with effect from 2022 Admission, subject to report to the Academic Council.**
- 7.Modified syllabi of MA Decentralization and Local Governance, MA Public Policy and



Development and MA Social Entrepreneurship and Development, implemented in the Institute of Public Policy and Leadership Studies Under KILA with effect from 2022 Admission are appended and uploaded in the University web site (www.kannuruniversity.ac.in)

8. The U.Os. read as paper (1) above stands modified to this extent.

9. Orders are issued accordingly.

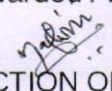
Sd/-

**Narayanadas K**  
**DEPUTY REGISTRAR (ACAD)**  
For REGISTRAR

To: 1. Director, KILA, Thrissur  
2. Principal. Institute of Public Policy & Leadership, Karimbam, Thaliparamba

Copy To: 1. The Examination Branch, (Through PA to CE)  
2. DR I/DR II/AR II/AR VIII/AR I (EXAM)  
3. DR/AR I/AR II (Acad)  
4. The Web Manager , Computer Programmer  
5. PS to VC/PA to R//PA to FO  
6. EG I/EX C I (EXAM)  
7. SF/DF/FC

Forwarded / By Order

  
SECTION OFFICER

KV



**KANNUR UNIVERSITY**

**M.A. DECENTRALISATION AND LOCAL GOVERNANCE**

**(Credit Based Semester System)**

**Regulations, Curricula, Syllabus and Scheme of Evaluation**

**(With Effect from 2022 admission)**

**Kannur University M A Scheme and Syllabus (CBSS) 2022**

## **M.A. DECENTRALISATION AND LOCAL GOVERNANCE**

### **About the Programme**

MA Decentralization and Local Governance, based on Credit Based Semester System(CBSS) is a four semester Programme. The programme aims at enabling the students to understand the decentralization and local governance at the international, national and state contexts.

### **Programme Outcomes (PO)**

The programme is intended to cater to the following outcomes:

1. Critical Analytical & Integrative thinking
2. Knowledge on different dimensions of the theory and praxis of decentralization and local governance
3. Ability to innovate and give leadership
4. Mastery of the conceptual and practical arena of social enterprises
5. Multidisciplinary approach

### **Programme Structure**

The programme shall include three types of courses:

- i. Core courses
- ii. Elective courses

There shall be two field surveys in first and third semesters respectively, one internship in second semester and a project with dissertation and comprehensive viva voce in fourth semester as core courses. The programmes shall also include assignments, seminars and class tests. The programme will facilitate the students to engage in field level activities so that they have practical understanding of the decentralization and local governance in different contexts. The elective courses are offered in the third and fourth semesters. The list of courses in the programmes is given in Table.1.



**Table1: List of Courses, Credit distribution and marks**

The distribution of the courses over the four semesters of the PG program can be

**Semester I**

Course Code	Course Title	Core/Elective	Credit	Instructional hours /week	Tutorial/contact hours /week	Total hours /Semester	Internal Marks	End Sem. Marks	Total
DLG1C01	India: Society, Economy and Polity	Core	3	3	1	64 (16 x 4)	20	80	100
DLG1C02	Development, Gender and Decentralization	Core	3	3	1	64 (16 x 4)	20	80	100
DLG1C03	Sustainable Development	Core	3	3	1	64 (16 x 4)	20	80	100
DLG1C04	Evolution of Local Governance, democratic decentralization and rural democratization	Core	4	4	1	80 (16x 5)	20	80	100
DLG1C05	Public and Development Administration in India	Core	4	4	1	80 (16x 5)	20	80	100
DLG1C06	<b>Field Study- Level I</b>	Core	2	-	1	16 ( 16 x 1)	40	60	100
	<b>Weekly Seminar</b>			2		32 (16 x2)			
	Communication Skills (MOOCs & OPEN)								
		<b>Total</b>	<b>19</b>	<b>19</b>	6	<b>400</b>	<b>140</b>	<b>460</b>	<b>600</b>

**Total Credit for Core : 19**

**Semester II**

Course Code	Course Title	Core/ Elective	Credit	Instructional hours /week	Tutorial/contact hours /week	Total hours /Semester	Internal Marks	End Sem. Marks	Total
DLG2C07	Local Governance - Concepts and Theories	Core	4	4	1	80 (16 x 5)	20	80	100
DLG2C08	Participatory Learning and Action	Core	4	4	1	80 (16 x 5)	20	80	100
DLG2E01	Local Government Finances	Elective	3	3	1	64 (16 x 4)	20	80	100
DLG2C09	Research Methodology	Core	3	3	1	64 (16 x 4)	20	80	100
DLG2C10	Computer Proficiency	Core	3	3	1	64 (16 x 4)	20	80	100
DLG2C11	Internships	Core	3	1	0	16 (16 x 1)	40	60	100
	Weekly Seminar			2		32 (16 x 2)			
<b>Total</b>		<b>Total</b>	<b>20</b>	<b>20</b>	<b>5</b>	<b>400</b>	<b>140</b>	<b>460</b>	<b>600</b>

**Total Credit for Core : 17**  
**Total Credit for Elective : 3**



**Semester III**

Course Code	Course Title	Core /Elective	Credit	Instructional hours /week	Tutorial/contact hours /week	Total hours /Semester	Internal Marks	End Sem. Marks	Total
DLG3C12	Development planning and Management	Core	4	4	1	80 (16 x 5)	20	80	100
DLG3C13	Decentralized planning	Core	4	4	1	80 (16 x 5)	20	80	100
DLG3E02	Comparative Study on Local Governments	Elective	3	3	1	64 (16 x 4)	20	80	100
DLG3C14	Service Delivery by Local Governments	Core	3	3	1	64 (16 x 4)	20	80	100
DLG3E03	Public Policy and Governance	Elective	3	3	1	64 (16 x 4)	20	80	100
DLG3E04	Global Change Dimensions and Preparing for the Future								
DLG3C15	Field Survey/ Case Study—Level 2*	Core	2	--	1	16 (16 x 1)	40	60	100
	Weekly Seminar			2		32 (16 x 2)			
		<b>Total</b>	<b>19</b>	<b>19</b>	<b>6</b>	<b>400</b>	<b>140</b>	<b>460</b>	<b>600</b>

**Total Credit for Core : 13**

**Total Credit for Elective : 6**

**Semester IV**

Course Code	Course Title	Core/Elective	Credit	Instructional hours /week	Tutorial/contact hours /week	Total hours /Semester	Internal Marks	End Sem. Marks	Total
DLG4C16	Inclusive Development in Local Governance	Core	3	3	1	64 (16 x 4)	20	80	100
DLG4C17	Management strategies for Strengthening Local Governance	Core	3	3	1	64 (16 x 4)	20	80	100
DLG4C18	Disaster Management	Core	2	2	-	32 (16 x 2)	20	80	100
DLG4C19	Geospatial Tools in Local Level Planning	Core	3	3	-	48 (16 x 3)	20	80	100
DLG4E05	Human Infrastructure, Communication and Leadership	Elective	3	3	1	64 (16 x 4)	20	80	100
DLG4C20	Research Project and Comprehensive Viva voce#	Core	6	6	-	96 (16 x 6)	40	60	100
DLG4C21	Viva voce	Core	2	0	0		-	100	100
	Weekly Seminar			2		32 (16 x 2)			
			22	22	3	400	140	560	700

**Total Credit for Core : 19**

**Total Credit for Elective : 3**

**Total credits of four semesters = 80**

**Total Marks = 2500**



Note: Minimum credits required for completing the Programme is 80.

\*\* - Other electives in semester 3 are 1) Project Management 2) Welfare Policies 3) Statistical Packages for Research.

\*\*\* - Other electives for the fourth semester are 1) Managing Public Private Partnerships 2) Resource Mobilization for Social Enterprises and Community Development

# - Research project and comprehensive viva- voce are two components for evaluation. Total marks of 60 and 40 shall be given for them respectively.

## Number of Papers, Teaching Hours, and Credit Distribution

Table 2 gives the details of it.

**Table 2**  
**Number of Papers, Teaching Hours and Credit Distribution**

<b>Credit Distribution</b>												
	<b>SEM I</b>			<b>SEM II</b>			<b>SEM III</b>			<b>SEM IV</b>		
	<b>NoP</b>	<b>Hr/w</b>	<b>Cr</b>	<b>NoP</b>	<b>Hr/w</b>	<b>Cr</b>	<b>NoP</b>	<b>Hr/w</b>	<b>Cr</b>	<b>NoP</b>	<b>Hr/w</b>	<b>Cr</b>
Theory	5	17	17	5	17	17	5	17	17	5	14	14
Field Survey	1	0	2	0	0	0	1	0	2	0	0	0
Internships	0	0	0	1	1	3	0	0	0	0	0	0
Project	0	0	0	0	0	0	0	0	0	1	6	6
Viva Voce	0	0	0	0	0	0	0	0	0	1	0	2
Weekly Seminar	0	2	0	0	2	0	0	2	0	0	2	0
<b>Total</b>	<b>6</b>	<b>19</b>	<b>19</b>	<b>6</b>	<b>20</b>	<b>20</b>	<b>6</b>	<b>19</b>	<b>19</b>	<b>7</b>	<b>22</b>	<b>22</b>

\*NoP-No of Papers, Hr- Hours per week, Credit- Cr

### **Admission**

Any Graduate with 45% marks is eligible to apply for the course. Marks exemption and reservation for admission are applicable as per University rules.

### **Attendance**

The students admitted in the P.G. programme shall be required to attend at least 75% percent of the total number of classes (theory/practical) held during each semester. The students having less than prescribed percentage of attendance shall not be allowed to appear for the University examination.

Condonation of shortage of attendance to a maximum of 12 days of the working days in a semester subject to a maximum of two times during the whole period of post graduate programme may be granted by the Vice Chancellor of the University. Benefit of Condonation of attendance will be granted to the students on health grounds, for participating in University Union activities, meeting of the University bodies and participation in other extracurricular activities on production of genuine supporting documents with the recommendation of the Head of the Department concerned. A student who is not eligible for such condonation shall repeat the course along with the subsequent batch.

Students who complete the courses and secure the minimum required attendance for all the courses of a semester and register for the university examinations at the end of the semester alone will be promoted to higher semesters.

The students who have attendance within the limit prescribed but could not register for the examination have to apply for the token registration, within two weeks of the commencement of the next semester. Attendance of each course will be evaluated (internally) as below-

**Table 3: Percentage of marks by Attendance**

<b>Attendance</b>	<b>% of marks for attendance</b>
Above 90% attendance	100
85 to 89%	80
80 to 84 %	60
76 to 79 %	40
75%	20



## **Examination**

There shall be University examination at the end of each semester. Project evaluation and Comprehensive (External) viva -Voce shall be conducted at the end of the programme only. Project evaluation and Viva-Voce shall be conducted on *separate days* by two external examiners.

## **Pattern of Questions**

A question paper may contain Objective type questions, short answer / annotation type, short essay / paragraph type and essay type questions. A general pattern may be followed by the Board of Studies.(Pattern of Question affixed Here).

- Part A** - MCQ (10 questions x Mark 1 each = 10)  
[Answer all questions (10 questions x Mark 1 =10)]
- Part B** - Short Essay (8 questions x Marks 3 each =24)  
[Answer any 5 questions (5 questions x Marks 3 each=15) ]
- Part C** - Essay (8 questions x 5 Marks each =40)  
[Answer any 5 questions (5 questions x 5 Marks each= 25)]
- Part D** - Long Essay (5 questions x Marks 10 each =50)  
[Answer any 3 questions (3 questions x Marks 10 each =30) ]
- Total marks including choice -124**  
**Maximum External marks of the course - 80**

Questions shall be set to assess knowledge acquired, standard application of knowledge, application of knowledge in new situations, critical evaluation of knowledge and the ability to synthesize knowledge. The question setter shall ensure that questions covering all skills are set. He/she shall also submit a detailed scheme of evaluation along with the question paper.

Different types of questions shall possess different marks to quantify their range. Maximum marks can vary from course to course depending on their comparative importance.

## **Evaluation and Grading**

The evaluation scheme for each course, including project shall contain two parts: Continuous assessment (CA) and End Semester Evaluation (ESE). 20 % marks shall be given to CA and the remaining 80 % to ESE.The ratio of marks between internal and external is 1:4 excluding research project and comprehensive viva-voce. Both internal and external evaluation shall be carried out using marks with corresponding grade and grade points in 7-point indirect relative

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grading system.

### **Continuous Assessment (CA)**

This assessment shall be based on pre-determined transparent system involving periodic written tests, assignments, seminars and attendance in respect of theory courses and based on tests, lab skill, records/viva and attendance in respect of practical courses: The percentage of marks assigned to various components for internal evaluation is as follows.

**Table 4: Components of Internal Assessment and Mark Allocation**

	<b>Components</b>	<b>% of internal marks</b>
i.	Two test papers	30
ii.	Practicals	20
iii.	Assignments/Book review/debates	15
iv.	Seminars/Presentation of case study	15
v.	Attendance	20

To ensure transparency of the evaluation process, the internal assessment marks awarded to the students for each course in a semester shall be published on the notice board at least one week before the commencement of external examination. There shall not be any chance for improvement for internal marks.

The course teacher shall maintain the academic record of each student registered for the course, which shall be forwarded to the University after endorsed by the Head of the Department.

### **Tests**



For each course there shall be at least two class tests during a semester. The probable dates of the tests shall be announced at the beginning of each semester. Valued answer scripts shall be made available to the students for perusal within 10 working days from the date of the tests.

### **Practical**

To start with the practical is taken as a component of CC assessment.

All the records of Continuous Assessment (CA) must be kept in the department and must be made available for verification to the university.

The results of the CA shall be displayed on the notice board within 5 working days from the last day of a semester. It should be get signed by the candidates. The marks awarded for various components of the CA shall not be rounded off, if it has a decimal part. The CA of each course shall be rounded off to the nearest whole number.

### **Assignments**

Each student shall be required to do two (2) assignments/book review for each course. Assignments/Book review after valuation must be returned to the students. The teacher shall define the expected quality of the above in terms of structure, content, presentation etc. and inform the same to the students. Punctuality in submission is to be considered.

All the records of Continuous Assessment (CA) must be kept in the department and must be made available for verification to the University.

The results of the CA shall be displayed on the notice board within 5 working days from the last day of a semester. It should be get signed by the candidates. The marks awarded for various components of the CA shall not be rounded off, if it has a decimal part. The CA of each course shall be rounded off to the nearest whole number.

### **End Semester Evaluation (ESE):**

The End Semester Examination in theory courses is to be conducted by the University with question papers set by external experts. Answer papers shall be bar coded to ensure

confidentiality. The evaluation of the answer scripts shall be done by examiners based on a well-defined scheme of valuation. There shall be single valuation system of answer books. After that there shall be provision for revaluation.

The external evaluation shall be done immediately after the examination preferably in a Centralized Valuation Camp.

End Semester Evaluation in Practical courses shall be conducted and evaluated by two examiners- one internal and one external. Duration of practical external examinations shall be decided by the Board of Studies concerned.

The results of the ESE shall be published within 45 days from the date of the last examination.

### **Grading System**

Evaluation (both internal and external) is carried out using Mark system the grading on the basis of a total internal and external marks will be indicated for each course and for each semester and for the entire Programme. The guidelines of grading is as follows.

**Table 5: Guidelines for Grading**

<b>% of Marks (CA+ESE)</b>	<b>Grade</b>		<b>Range of Grade Points</b>
90 and above	O	Outstanding	9-10
80 to below 90	A	Excellent	8-8.99
70to below80	B	Very good	7-7.99
60to below 70	C	Good	6-6.99
50To below60	D	Satisfactory	5-5.99
40 to below 50	E	Pass/adequate	4-4.99
Below 40	F	failure	0-3.99

$$\text{S.G.P.A} = \frac{\text{Sum of credit points of all courses in the semester total}}{\text{Credits in that semester}}$$

$$\text{CREDIT POINT} = \text{GRADE POINT (G)} \times \text{CREDIT}$$

$$\text{C.G.P. A} = \frac{\text{Sum of credit points of all completed semesters}}{\text{Total credits acquired}}$$

$$\text{O.G.P.A} = \frac{\text{Sum of credit points obtained in four semesters}}{\text{Total credits (80)}}$$

### Pass Conditions

For the successful completion of a semester, a candidate should pass all course and secure a minimum SGPA of 4. However, a student is permitted to move to the next semester irrespective of his/her SGPA. A student will be permitted to secure a minimum SGPA of 4.00 required for the successful completion of a Semester or to improve his results at ESE of any semester, by reappearing for the ESE of any course of the semester concerned, along with the examinations conducted for the subsequent admission

A CANDIDATE SECURING E GRADE WITH 40% OF AGGREGATE MARKS AND 40% SEPARATELY FOR CCA & ESE FOR EACH COURSE SHALL BE DECLARED TO HAVE PASSED IN THAT COURSE.

### Seminar

There shall be a common seminar in all semesters for all programmes. Marks will be awarded at the end of fourth semester only. Two hours should be devoted for this, preferably on Thursday afternoon. There will be invited talks, presentation by students and debates. Two teachers will be in charge of conduct of seminar. The components of evaluation for seminar are as follows.

**Table 8: Components of Common Seminar Evaluation**

<b>Internal Evaluation of 50 marks</b>	<b>% of internal marks</b>
<b>Components</b>	
Presentation/ Debates	50
Question & Answer Session	20
Interaction	20
Punctuality and attendance	10



**Improvement**

A candidate who secures minimum marks (40 %) for a pass in a course will be permitted to write the same examination along with the next batch if he/she desires to improve his/her performance in ESE. If the candidate fails to appear for the improvement examination after registration, or if there is no change/up gradation in the marks after availing the improvement chance, the marks obtained in the first appearance shall be retained. There shall be no improvement chance for the marks obtained in internal assessment. Improvement of a particular semester can be done only once. The student shall avail the improvement chance in the succeeding year along with the subsequent batch.

There will be no supplementary examination. For re-appearance/ improvement student can appear along with the next batch.

## DETAILED SYLLABUS

### Semester 1

DLG1C01

#### INDIA: SOCIETY, ECONOMY, AND POLITY

#### COURSE OBJECTIVES

On completion of this course, the learner will get a good grounding in the background conditions in which policies are formulated, and the influences the society, economy, and polity have in shaping policy. This course will also be foundational, especially for those enrolling in the Programme from a non-social science stream.

#### COURSE OUTCOMES

After the completion of the course, the students will be able to:

CO	Module Outcome	Cognitive Level*
O1	Demonstrate the features of Indian society, ancient India, ancient polity, ancient economy etc.- mostly pre-British  an understanding of Colonial Rule under the East India Company to comprehend literary and political, discourses in contemporary India	R, U
O2	Understand the key factors that have powerfully shaped India as a developing economy and the largest democratic republic in this world, and develop a deeper insight into the invisibility and prominence of caste issues in politics and everyday life	R,U
O3	Apply innovative knowledge and solutions to the challenges after having a deeper understanding of economic growth and contractions.	U, Ap
O4	Analyse the political economy of the economic reforms implemented in the 1990s and examine if continuing reforms thereby have become necessary for India in order to achieve inclusive growth and structural transformation.	An, E
O5	Evaluate Indian Political systems in a way to understand political factor in the Society and develop a deeper understanding of how political institutions emerge, operate, and interact with their external environment, and shape individual and collective behavior	An, E

\*R-Remember, U-Understand, Ap-Apply, An-Analyze, E-Evaluate, C-Create

<b>Modules</b>	<b>Content mapped to CO number</b>	<b>Hours</b>
<p><b>Module I: Modern India: A Historical Perspective</b></p> <p>British features of pre British India society polity and economy Rule in India – Colonial Rule under the East India Company – Crown Rule from 1857 to 1947 – Conditions of the Indian People and Society under Colonial Rule</p> <p>Rise and Growth of Nationalism in India – Moderates and Extremists- Gandhi and the emergence of a mass movement for freedom from colonial role –Role of the Working Class and Peasant movements - Modern Indian Nation State as the product of an anti-colonial struggle uniting people across sentiments of religion, caste, language and region</p>	1,2	13
<p><b>Module II: Contemporary Indian Society</b></p> <p>Main features: Large and diverse territory and population- Language, ethnicity, religion and geography as markers of diversity and plurality</p> <p>The Indian Caste System - Untouchability and other forms of caste discrimination/oppression - Caste identity in India - Role of affirmative action/positive discrimination</p> <p>Classes and Class Relations - Dynamics of Caste and Class Relations linked to socio-economic changes</p> <p>Globalization and contemporary Indian Society –Implications for Family and Social Values</p>	1,2	15
<p><b>Module III: Economic Development in India from 1950 to 1990</b></p> <p>Indian Economy at Independence: Population, Education, Health, Agriculture, Industry, Physical and Industrial Infrastructure</p> <p>Economic Growth Patterns: Overall, Agriculture, Industry, Services</p> <p>Human Development Trends</p> <p>Extent of Poverty – Trends in the country and in States</p> <p>Employment and Unemployment – Trends in terms of quality and quantity</p> <p>Introduction to Environment, Development and Displacement Issues in India</p>	2,3	14
<p><b>Module IV: Indian Economy since 1990</b></p> <p>Economic reforms of liberalization, privatization, and globalization - Growth, poverty, employment and unemployment and food security.</p> <p>Impact of globalization, An overview of the impact of globalization on various development sectors and the lives of people.</p> <p>Demonetization: Its impacts Introduction of Goods and Service Taxes and its impact</p> <p>The Constitution of India: Evolution, Preamble, Fundamental Rights, Fundamental Duties, Directive Principles of State Policy</p>	4	12

**Readings:**



1. Chandra, Bipin. (2009). History of Modern India. New Delhi: Orient Blackswan.
2. Ahuja, R. (1999). Society in India: Concepts, Theories and Recent Trends. Jaipur: Rawat.
3. Herald, R. M. & Haralambos, M. (2011). Sociology: Themes and Perspectives. Oxford: Oxford University Press.
4. Madan, T.N. (1991). Religion in India. Oxford: Oxford University Press.
5. Dreze, J.A. and A.K. Sen (2014), An uncertain glory: India and its contradictions, New Delhi: Penguin Books.
6. Jalan, Bimal (2004) Indian Economy: Problems and Prospects, New Delhi: Penguin Books.
7. Kurien, C.T (1992) The Economy: An Interpretative Introduction, New Delhi: Sage Publications.
8. Kurien, C.T. (1994), Global Capitalism and Indian Economy, New Delhi: Orient Longman.
9. Vaidyanathan A. (1995), The Indian Economy: Crisis, Response and Prospects, New Delhi: Orient Longman.
10. Dutt and K.P.M. Sundaram (2006) Indian Economy, New Delhi: Sultan and Chand Company.
11. Kapila, Raj and Kapila, Uma (2002), India's Economy in the 21<sup>st</sup> Century. New Delhi: Academic Foundation.
12. Jayal, Neeraj and Sudha Pai, (2001), Democratic Governance in India, New Delhi: Sage.
13. Chakrabarty, Bidyut and Rajendra Kumar Pandey (2008) Indian Government and Politics, New Delhi: Sage Publications.
14. Basu, Durga Das, (2008), Commentary on the Constitution of India, New Delhi: Wadhwa and Company Law Publishers.
15. Kashyap, Subash. (2005), Our Constitution, New Delhi: National Book Trust.
16. Johari, JC. (1995). The Constitution of India – A Politico-Legal Study, New Delhi: Sterling Publishers Private Limited.

#### Question Paper Mark Distribution

Module	Teaching Hours	External Examination		Internal Mark	Total Mark
		Aggregate Mark	Maximum Mark		
I	20	29	80	20	100
II	20	28			
III	26	38			
IV	24	29			
Total	90	124	80	20	100

## DLG1C02

### DEVELOPMENT, GENDER AND DECENTRALISATION

#### COURSE OBJECTIVES

The course intends to familiarize the students with the basic and theoretical foundations of Development Economics, Gender and Decentralization. It makes them capable of identifying inequality, the emergence of new forms of inequality, and exclusionary practices too. They will have a clear vision of the perspective of development and decentralization and the challenges in actualizing it.

#### COURSE OUTCOMES

After the completion of the course, the students will be able to:

CO	Module Outcome	Cognitive Level*
O1	Demonstrate the understanding of the difference between growth and development and realize the causes and measures of poverty, inequalities, and unemployment	R, U
O2	Understand a variety of theoretical models and mechanisms and arguments that are relevant for development and poverty issues	U, Ap
O3	Apply social development concepts and principles to enhance the wellbeing of citizens	Ap, An
O4	Analyze Inclusive development policies and projects and interpret its outcome using specific tools for gender analysis and critically evaluate the gender and social inequality challenges in specific development situations, policies, and interventions.	An, E, C
O5	Evaluate the nature as well as efficiency of the decentralization concept and elucidate components of a well-designed fiscal decentralized system	E, C

\*R-Remember, U-Understand, Ap-Apply, An-Analyze, E-Evaluate, C-Create

<b>Modules</b>	<b>Content mapped to CO number</b>	<b>Hours</b>
<p><b>Module I: Introduction</b></p> <p>Income and growth- PQLI and HDI - Income Distribution in developing and developed Countries. IHDI - MDI and IHDI in India and Kerala. Poverty-HC Method- Multi Dimensional Poverty- Hunger Index- Genuine Progress Index.</p>	1,2	12
<p><b>Module II: Theories of Economic Development &amp; Social Development</b></p> <p>Duality models- a saving investment strategies;- Balanced and Unbalanced growth strategies -Theories of Migration - Political economy of development.</p> <p>Social Development -SDI - Social inequality- Global inequality and social protection - Occupational structure and Social Class-Social Development. Theory and practice-Stages of Economic Growth- Vicious Circle &amp; Poverty by Nurkse- Political Economic Theory (Marx)- Dependency Theory (Neo-Marxist Theory), Feminist Theory – Psychological Theories of Development</p>	2,3,4	16
<p><b>Module III: Gender Issues and Development</b></p> <p>Gender Development Index-Women Empowerment - Composition of labour force -Labour force participation-Women’s Labour and worker participation rates-wage discrimination and gender discrimination. in workplace - Composition of labour force in informal labour sector.</p>	3,4,5	13
<p><b>Module IV: Decentralisation and Development</b></p> <p>Growth and decentralisation: one way and two-way causation. Tiebout model—First- and second-generation theory &amp; fiscal decentralization- subsidiary principle-Local government. Autonomy &amp;Decentralisation index: fiscal, political, and administrative- Women in LG’s</p>	3,4,5	13

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3. Marko Kothenbueger (2008): Revisiting the Decentralisation Theorem: On the role of Externalities, Journal of Urban Economics, Vol.64, July, Elsevier.

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9. Reports of National Commission for Women,NCW.NIC.in

#### **Question Paper Mark Distribution**

Module	Teaching Hours	External Examination		Internal Mark	Total Mark
		Aggregate Mark	Maximum Mark		
I	20	29	80	20	100
II	26	38			
III	24	29			
IV	20	28			
Total	90	124	80	20	100



## DLG1C03

### SUSTAINABLE DEVELOPMENT

#### COURSE OBJECTIVES

The successful completion of this could enable the learners to identify the complexity and operations of climate governance systems and processes on international, national, and local levels, differentiate between government and Governance, analyse policymaking processes regarding sustainability issues and apply analytical and problem-solving skills to specific sustainable development problems.

#### COURSE OUTCOMES

After the completion of the course, the students will be able to:

CO	Module Outcome	Cognitive Level*	CO mapped to PSO number
O1	Demonstrate the basics of Sustainable Development and understanding the consequences of getting Sustainability	R, U	1,4
O2	Understand how states respond to the challenge of Sustainable Development Goals and Its governance	U, R	1,4
O3	Apply the best available sources to attain the sustainability of the world. It includes the science to adapt in the natural, built, social and economic domains that will enable all actors to take stronger action to adapt to Sustainable development.	Ap, An	2,3
O4	Analyse Institutional and adaptive governance through the lens of climate change.  Evaluate to generate evidence on what works and assess progress in SDG implementation	An, E,C	3,4
O5	Demonstrate the basic science and political sphere of Climate Change and how the states respond to the challenges of climate change governance	E, C	5,6
O6	Apply the best available science to adapt in the natural, built, social, and Analyze Institutional and adaptive governance through the lens of Climate change.	E, C	5,6

\*R-Remember, U-Understand, Ap-Apply, An-Analyse, E-Evaluate, C-Create  
**Modules**

**Content mapped to CO**

**Hours**

	<b>number</b>	
<p><b>Module 1: Sustainable Development</b></p> <p><b>Development</b> – Meaning, Definition, Characteristics and Importance – Need for Development,  <b>Sustainable Development:</b> Definition, Meaning and Importance, –Non-Sustainability: Sustainability, Barriers or Challenges of Sustainable Development, Symptoms- Millennium Development Goals – Sustainable Development Goals (SDG): Goals and Indicators and Related Activities</p>	1,4	<b>8</b>
<p><b>Module 2: Introduction to Sustainable Development Goals:</b></p> <p><b>An overview of SDGs</b> /Concept of Sustainable Development Goals- Meaning- Definition- Importance –Types- Need and Significance of Sustainable Development Goals – Scope of Sustainable Development Goals- Relevance, Historical Context of Sustainable Development Goals, Status of SDG in India, Kerala: Performance across SDGs India Index Report, Historical Basis: Decentralized planning Process in Kerala</p>	1,4	<b>8</b>
<p><b>Module 3: Introduction to Localising Sustainable Development Goals:</b> Meaning – Definition – Characteristics – Importance – Different Themes – Thematic Approaches – Need for Localising Sustainable Development Goals – Relevance, Localizing SDGs in India Perspectives, Localizing SDGs in Kerala perspectives, Objectives of SDGs localizing Strategy, Local Self Governments and SDGs,</p>	2,3	<b>8</b>
<p><b>Module 4–Institutional framework forLocalization of SDGs Approaches and Strategies-</b> National Indicator Frame work (NIF), State Indicator Frame Work (SIF), District Indicator Frame work (DIF), Local Indicator frame work for SDGs in Kerala and India, Key features of Local Indicator Framework (LIF), Building a Data Base for Local Governance, Policy environment for sustainable development</p>	5, 3,4	10
<p><b>Module 5: Climate Change and Climate Change Governance</b></p> <p>Meaning and Definition of Climate Change – The Political Ecology – Climate and Environment Policy- Climate Diplomacy- Climate Risk and Climate Resilience,</p> <p>Climate Change as a Governance Challenge – Societal reach – Scientific uncertainty- distributional and equity linkages- long term frames- global implications-key dimension of Climate Change Governance- problems and resilience- Developing countries- accelerating development approach and Climate</p>	5,6	10

Change Governance		
<b>Module 6: Institutional Framework and Climate change Governance</b> <b>Approaches to Climate Change:</b> Decentralized Governance- Multi-Stakeholder Governance- Multi-level Governance- Polycentric Governance- Participatory Governance-Community based Governance-adaptive governance-Characteristics of Governance resilient to climate change- Systemic Issues in Governance. <b>Adaptive Capacity framework</b> – Policy Coherence and adaptation- Information Sharing and public engagement- Gender and Climate Governance- Governance of climate finance- Collations and Policy Framing- Key sectors- Agriculture- rural economy-land tenure- Energy- city and sub national climate governance	5,6	10

## Readings

1. James Nachbaur, Iri.na Feygina, Elise Lipkowits, DarshanKarwat (2017), *Climate Change Resilience: Governance and Reforms (A Report)*, Arizona State University.
2. Arabella Fraser and Amy Kirbyshire (2017), *Supporting Governance for climate resilience: Working with political institutions*, London: Overseas Development, Institute.
3. Meadowcroft James- *Climate Change Governance* (2009). Policy Research Working Paper, background paper to World Development Report 2010, May.
4. Duit, Andreas (2008), *The Ecological State: Cross-National Patterns of Environmental Governance Regimes*, EPIGOV Paper No. 39, Ecologic – Institute for International and European Environmental Policy: Berlin.
5. Eckersley, R. (2004), *The Green State: Rethinking Democracy and Sovereignty*, Cambridge, MA: MIT Press.
6. National Climate Change Governance-Topic Guide (2017), GSDRC, International Development Department, College of Social Sciences, University of Birmingham, B15 2TT, UK.

### Question Paper Mark Distribution

Module	Teaching Hours	External Examination		Internal Mark	Total Mark
		Aggregate Mark	Maximum Mark		
I	14	17	80	20	100
II	13	20			
III	18	25			
IV	18	23			
V	13	20			
VI	14	19			
Total	90	124	80	20	100



## DLG1C04

### EVOLUTION OF LOCAL GOVERNANCE, DEMOCRATIC DECENTRALIZATION AND RURAL DEMOCRATIZATION

Modules	Hrs
<b>Module 1:</b> Theoretical and historical perspective of local government models -The shift from government to governance – The system of local governance in ancient Greece and Rome- some examples from Sumerian civilization and Shang civilization - The concept of local governance in ancient India – Theories on Harappan polity and the concept of localized administration - Vedic Folk Assemblies - village councils found in <i>Arthashastra</i> of Kautilya- Megasthenes on the municipal administration of Pataliputra- <i>Gana Sangha</i> - Village assemblies under the Chola dynasty –nature of tribal systems – nature and significance of local governance in Kerala.	12
<b>Module 2:</b> Basic Principles of Devolution in Medieval India – <i>Panchayats</i> in Medieval India- the concept of Sulh – i-kul- Muqaddam-local administration under Delhi Sulthanate and Mughal India – civil administration under Akbar- – Asiatic Mode of Production	14
<b>Module 3:</b> British colonialism on local administration- Lord Rippon –Royal Commission of 1901- Government of India Act of 1919 and dyarchy - Provincial Autonomy and Government of India Act of 1935- nationalist response to British administration - Gandhiji’s vision of <i>Poorna Swaraj</i> - the concept of Grama Swaraj – Constructive Programme- Rabindranath Tagore and Rural Reconstruction- communist type of local government	14
<b>Module 4:</b> Local governance in Independent India- Rural-Urban Divide- Nehru and Indian Federalism- objectives of Panchayat Raj- the 73 Constitutional Amendment Bill- Ashok Mehta and Balwant Rai Committee Report –Various commissions on Decentralization evolution of urban local government - challenges faced by local government, other constituting commissions and their recommendations.	14

#### Selected References:

1. M. K. Gandhi, *Hind Swaraj*, 1909
2. K.P.Jayaswal, *Hindu Polity*, 1924
3. Romila Thaper, *A History of India: Volume 1*, 1990
4. Irfan Habib, *The Indus Civilization*, 2002
5. M. Athar Ali, *Mughal India: Studies in Polity, Ideas, Society and Culture*, Oxford University Press, 2006
6. Sathesh Chandra, *History of Medieval India*, 1952
7. M. N. Roy, *India in Transition*, 2002
8. R. P. Dutt, *India Today*, 1947

9. Bipan Chandra, *India's Struggle for Independence: 1857-1947*, 2016
10. Sumit Sarkar, *Modern India*, 1989
11. Mark Bevir (Ed.), *The Sage Handbook of Governance*, Sage, 2011
12. S. L Goel, *Good Governance – An Integral Approach*, New Delhi: Deep and Deep Publications Private Limited, 2007
13. Girish Kumar, *Local Democracy in India*, New Delhi: Sage Publications, 2006
14. Manor, James Manor, *The Political Economy of Democratic Decentralisation*, Washington DC, 1999
15. Mathew G and Jain L. C (Eds.). (2005), *Decentralisation and Local Governance*, New Delhi: Orient Blackswan. 2005
16. P. Sachdeva, *Local Government in India*, New Delhi: Pearson, 2011
17. B.S. Bhargava and Rama Rao, *Indian Local Government – A Study*, New Delhi: Minerva Associates, 1978
18. Neena: *Local Government Administration*, New Delhi, Alfa, 2008
19. Khanna & Khanna: *Rural Local Government in India and South Asia*, New Delhi: Deep & Deep, 1998
20. T.M. Joseph, *Local Governance in India: Ideas, Challenges, and Strategies*, New Delhi: Concept, 2007
21. Lakshmi Narasaiah and Raju, *Finances of Local Government*, New Delhi, Sonali Publications, 2009
22. Kashyap, Subhash, 2003, “Institutionalisation of Grassroots Governance” *Grassroots Evolution of Local Governance (Before 73rd and 74th) Amendment 217 Governance*, Vol. I, No.1.
23. B. S. Khanna, *Panchayati Raj in India*, Deep and Deep Publications, New Delhi, 1994
24. Mishra Sweta, *Democratic Decentralisation in India*, Mittal Publications, New Delhi, 1994
25. S.N. Mishra, *Rural Development and Panchayati Raj*, Concept Publishing, Company, New Delhi, 1981

#### QUESTION PAPER MARK DISTRIBUTION

Module	Teaching Hours	External Examination		Internal Mark	Total Mark
		Aggregate Mark	Maximum Mark		
I	24	38	80	20	100
II	20	28			
III	20	29			
IV	26	29			
Total	90	124	80	20	100

## DLG1C05

### PUBLIC AND DEVELOPMENT ADMINISTRATION IN INDIA

#### Course Objectives

- To learn about the ideas and contributions of the various contemporary thinkers on administration who have shaped the study of Development Administration
- To help to gain an understanding of the various perspectives and concepts of Development Administration.
- This course helps to develop a clear perspective on Indian administration in a broader framework of India's long trajectory of historical and political experiences.
- To provide an understanding on contemporary issues such as decentralization, governance and transparency in administration.

#### Course Outcome

- Students would develop the capacity to analyse the pattern of development in India and the changing role of democratic decentralization and governance.
- The students would be able to understand the various aspects of Indian administration and help to develop a critical thinking.

<b>Modules</b>	<b>Hrs</b>
<b>Module 1 Introduction</b> Concept of Development and Principles of Public Administration Development Administration- Emergence, Definition, Characteristics and Need Approaches to Development -Communist Model of Development, Diffusion Approach, Psychological Approach, dependency Theory, Alternative Development Approach, Gandhian Approach to Development Human Needs centered Development, Market Friendly Approach and Strategy Development Vs Traditional Approaches	<b>8</b>
<b>Module 2 Theories and Models of Development Administration</b> Structure Oriented/ Action Oriented Programme Effectiveness/Efficiency and Economy. Development Administration and Non Developmental Administration. Development Administration and Regulatory Administration Problems of Development Administration. Bureaucratic Theory of Max Weber & Karl Marx, Behavioural Theory of Herbert Simon Ecological Theory of F W Riggs Developmental Models- Edward Weidner, Joseph La Palombra	<b>12</b>
<b>Module 3 Federal Administration in India -Civil Service and Fiscal Administration</b> President of India as the Chief Executive -Organisation and Functions of Cabinet Secretariate-Cabinet Secretary. The Prime Minister and Union Council of Ministers -Prime Minister's Office-National Security Council. Government Departments, Public Corporations, Government Companies and Boards	<b>14</b>

<p>Constitutional Commissions- Election Commission and Finance Commission Governor of the State - The Chief Executive, Chief Secretary and State Secretariate- Organisation and Function. Chief Minister and Council of Ministers- Chief Minister’s Office, Directorates. Urban and Local Administration- District Administration and District Collector Local Financial Administration.</p> <p>a. All India Services- Recruitment and Role of UPSC, SSC and State Public Service Commission-Civil Service Training, Administrative Reforms Commission and Administrative Adjudication.</p> <p>b. Budgetary process in India-Role of Finance Ministry-Parliamentary Control over Public Expenditure -Public Accounts Committee and Estimate Committee- Role of the CAG</p>	
<p><b>Module 4 Development Planning in India</b></p> <p>Planning-Types of Planning, Projects and Plan Formulations, Plan Implementation and Evaluation. Planning Agencies in India -Planning Commission, NITI Aayog and National Development Council State Planning Board District Level-District Planning Committee -District Rural and Urban Development Agency</p>	<b>10</b>
<p><b>Module 5 Reforms and Challenges of Development Administration</b></p> <p>Accountability and transparency- Corruption and Anti Corruption Mechanisms- Central Vigilance Commission- Lok Pal and Lok Ayukta- Peoples Participation in Administration- Right to Information Act 2005- Redressal of Citizen’s Grievances. Interactions among Bureaucrats, politicians, technocrats, social scientists Administrative Reforms -Need, Method and Techniques of Administrative Reform A D Gorwala Report on Public Administration (1951) Santhanam Committee on prevention of Corruption (1962-1964) Administrative Interface – bureaucrats, politicians, technocrats, social scientists and citizen People’s Participation in Development, social Auditing and Citizen’s Charter. Globalization and Developmental Administration</p>	<b>10</b>

#### REFERENCES

- |    |  |        |
|----|--|--------|
| 1. | wari, S.R., 2009, <i>Indian Administration</i> , New Delhi, Orient Blackswan   | Mahes  |
| 2. | a, P.D., and Sharma, B.M., 2009, <i>Indian Administration: Retrospect and Prospect</i> , New Delhi, Rawat Publications | Sharm  |
| 3. | wari, S.R., 2013, <i>Local Government in India</i> , Agra, Lakshmi Narain Agarwal                                      | Mahes  |
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Kamala (2006): Indian Administration, New Delhi: Pearson Education.
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24. Laxmikanth., M. Public Administration, (2011) New Delhi: Mc Graw Hill Education.
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#### Question Paper Mark Distribution

Module	Teaching Hours	External Examination		Internal Mark	Total Mark
		Aggregate Mark	Maximum Mark		
I	19	28	80	20	100
II	15	25			
III	26	29			
IV	13	19			
V	17	23			
<b>Total</b>	<b>90</b>	<b>124</b>	<b>80</b>	<b>20</b>	<b>100</b>

## **DLG1C06**

### **Field Study Level 1**

It is intended to conduct in First Semester.

#### **Objective**

- To provide student an opportunity to apply theoretical knowledge into practical situations
- To translate theoretical ideas into real life situations

#### **Requirements**

- It should be a team study
- The team should consist of 2 to 5 students consisting of female(s) and male(s).
- The team shall conduct experienced field study with the intention of understanding the organizational structure, functions and human resources in the local government where field study is conducted
- Experienced study implies participatory approach in every allowed aspect of the rural or urban local government including the institutions under them.
- The students should undergo 3 days pre-field training
- There should be minimum 50 hours of field study.
- There should be 2 supervisors for a team – one from the selected organization and one from the attached local government or institution.
- The team need to keep a diary to record their meetings, collected data etc. which shall be signed by the supervisor of the selected organization. Copy of which shall be sent to the supervisor of the school/department every week.
- Every team shall submit a report along with the dairy as mentioned in point 9.
- There should be a formal presentation of the structure of the report and findings of the field before a team of school/departments and external faculty.

- The findings must highlight how far, theory that the students comprehended from the classroom is different from practice.

## SEMESTER 2

### DLG2C07

#### LOCAL GOVERNANCE: CONCEPTS AND THEORIES

##### Course Objectives

- The course throws light on the administrative dimensions of local governance.
- To look at the challenges to decentralized development and discuss the ways of meeting them

##### Course Outcomes

- The students would be able to understand the meaning and significance of decentralization and local governance

Modules	Hrs
<b>Module 1:</b> Understanding the concept of local governance - Significance of Democratic Decentralisation –Indian and Greek city states experiences - Contextual Dimensions of Democratic Decentralisation: Political, Constitutional and Administrative- Components of Decentralised Development- Understanding Decentralisation in Contemporary Settings	<b>12</b>
<b>Module 11:</b> Inclusive local governance -Theories and concepts local governance - Divine theory- The evolutionary theory- Social contract theory- the concept of single centralized and decentralized- Governance from the below –social capital, Functions of local development,Principles of devolution of power, authority and resources to local governments etc	<b>14</b>
<b>Module 111:</b> Partnership of Local Government with Non-State Agencies- : Impact of Decentralised Development- Organisational Structure of Rural Local Bodies- Organizational Structure of Urban Local Bodies- Intra-Local Government Relationship- Union and State Governments- Partnership among Different levels of governance	<b>14</b>
<b>Module 1V:</b> Experiments of decentralized planning - Bureaucracy and Elected Representatives – Reservation and Women Leadership – State Control over Local Governments - Elections and State Election Commission – Citizen Participation –Participatory learning and action tools, on comparative analysis of local body systems in different countries and how they work.	<b>14</b>

**Selected References:**

1. Maheswari: Local Governments In India, Agra: L.N. Agarwal, 2012.
2. P. Sachdeva: Local Government in India, New Delhi: Pearson, 2011
3. B.S. Bhargava and Rama Rao: Indian Local Government – A Study, New Delhi: Minerva Associates, 1978
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6. T.M. Joseph: Local Governance in India: Ideas, Challenges, and Strategies, New Delhi: Concept, 2007
7. Lakshmi Narasaiah and Raju: Finances of Local Government, New Delhi: Sonali Publications, 2009
8. Niraja Gopal Jayal by Oxford,
9. LOCAL GOVERNANCE IN INDIA: Decentralization and Beyond

**Question Paper Mark Distribution**

Module	Teaching Hours	External Examination		Internal Mark	Total Mark
		Aggregate Mark	Maximum Mark		
I	20	29	80	20	100
II	26	38			
III	20	28			
IV	24	29			
Total	90	124	80	20	100



## DLG2C08

### PARTICIPATORY LEARNING AND ACTION

#### Course Objectives

The main objective of the course is to support students within communities to analyse their own situation and feel empowered to take action. It is a philosophy and a way of thinking that emphasizes reversals in power relations between communities and outsiders

#### Course Outcomes

At the end of the course students will be able to understand and train various methods in Participatory Learning and Action

Modules	Hrs
Module 1: Introduction to the concept of Participatory learning - Principles of Participatory Learning and Action - Participatory learning tools- Information Processing and Humanistic Approaches to Learning- Understanding Personality and Facilitating Social action- Management of Innovations- Policy Formulation and Policy Planning - Group Dynamics and Team Building –Formulating learning cycle - Participatory research approach	14
Module 2: Meaning and Approaches - Household resource management - Adult learning- Visualization methods and tools- Interview methods and tools - Reporting methods – Coordination and networking - Partnership and Linkages- Strategies for Development	12
Module 3: Community development- group learning approach - Nominal participation - Consultative participation Community -Action oriented participation - Passive participation - Participation in information giving- Participation by consultation - Interactive participation - Self-Mobilization- Skills mastery and knowledge – methods of documenting local knowledge practices	14
Module 4: Definition and meaning of democracy- Types of Democracy – Basic Principles of Democracy - Participatory Democracy –Direct democratic devices: referendum. Plebiscite, recall- Cognitive and social action – Obstacles to participation- Feeling Excluded-Protective boundaries- Gender related issues	14

#### Selected References:

1. R Chambers, Participatory Workshops - a Sourcebook of 21 sets of Ideas and Activities, London, 2000
2. H Buhaenko and V Butler, What men and women want: a practical guide to gender and Participation, 2004
3. Ravindra Prasad (et.al), Administrative Thinkers, New Delhi: Sterling, 1993

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8. Nila Mukherjee. Participatory Rural Appraisal

**Question Paper Mark Distribution**

Module	Teaching Hours	External Examination		Internal Mark	Total Mark
		Aggregate Mark	Maximum Mark		
I	26	38	80	20	100
II	20	28			
III	22	29			
IV	22	29			
<b>Total</b>	<b>90</b>	<b>124</b>	<b>80</b>	<b>20</b>	<b>100</b>

## DLG2E01

### LOCAL GOVERNMENT FINANCES

#### Course Objectives

- Provide an understanding on local government finance in the context of fiscal federalism in India.
- Learn the budget, budgeting process and resource mobilization at the local level and inter-governmental transfers.
- To familiarise the concept of gender budgeting, child budgeting and budgeting for vulnerable groups at the local level
- To help the students to analyse the local government budgets in general and for particular vulnerable groups

#### Course Learning Outcomes

After the completion of the course, the students will be able to:

- Good grasp of the sources of revenue of local governments, issues in resource allocation and scope and constraints in resource mobilisation at the local level
- Understand the tax and non-tax revenue sources of local governments, scope and limits to resource mobilization at the local level
- Be able to search relevant additional information and facts about local government finances and analyse and assess these aspects independently
- Good understanding on local government budgets and acquire the ability to take a key role in budget making at the local level in light of various constitutional, legal provisions.
- Be able to analyse and evaluate the budgets of local governments as a whole for specific groups

#### Course description

Modules	Hrs
<b>Module 1: Fiscal Federalism in India</b> Principles of fiscal federalism; Decentralisation Theorem, Fiscal federalism in India- Fiscal Decentralization in India in the context of 73rd and 74th Constitutional Amendments, Assignment of functions and devolution of resources; Resource transfer from Union to states and to local bodies; Role of Finance Commissions in the federal set up; Union Finance Commissions and State Finance Commissions- objectives, functions and role, Recommendations of two previous Union Finance Commissions with respect to local government financing and its implications, Comparison of State Finance Commission recommendations of sample states, Issues in Fiscal Decentralisation in India. Methodology of devolution	<b>14</b>

<p><b>Module 2: Local Finance: Sources and Scope</b></p> <p>Local bodies and their financial responsibilities, Sources of revenue of local governments- grants from central and state governments, performance grants, Own source revenue of local governments – property tax, professional tax, other local own sources, user charges, borrowing by local governments, Scope and constraints in resource mobilisation at the local level, Issues in local finance.</p>	<p><b>14</b></p>
<p><b>Module 3: Local Government Budgeting</b></p> <p>Principles of budgeting, budgetary process, execution of budgets, constraints of budgeting, gender budgeting, child budgeting and budgeting for vulnerable groups, Special Plans- Women Component Plan, Special Component Plan, Tribal Sub Plan, Other Special Plans, Outcome budget.</p>	<p><b>12</b></p>
<p><b>Module 4: Budget Evaluation</b></p> <p>Sources of Data – Local Government Information System of States and Ministry of Panchayati Raj, Tools for evaluation, Budgeting Efficiency, Revenue Collection Efficiency, Utilisation ratio, Comparison over the years and comparison between local governments., LFA Approach. Child budget analysis, gender budget analysis and analysis of budgets for vulnerable groups.</p> <p>Each student to study the budget of one rural or urban local government or the same local government over the years. They should understand the issues in the budget document and suggest changes required in the budget.</p>	<p><b>14</b></p>

## References

- 1) Bagchi Amaresh, Readings in Public Finance, OUP, New Delhi, 2011.
- 2) George KK and K.K. Krishnakumar, Regaining the Constitutional Identity of the Finance Commission, A Daunting Task for the 13th Finance Commission, Working Paper No.20, CSES, 2008.
- 3) Gulati I.S and K.K. George, Essays in Federal Financial Relations (Centre for Development Studies Monograph Series), Oxford and IBH, 1988.
- 4) Musgrave & Musgrave, Public Finance in Theory and Practice. Mac Graw Hill, 1976.
- 5) Oommen M.A, “Towards a Rational and Progressive Fiscal Policy: What Role for Local Governments”, in Praveen Jha (ed.), Progressive Fiscal Policy in India, New Delhi: Sage Publications, 2011, pp. 283-298.

- 6) Oommen, M.A., “Fourteenth Finance Commission – Implications for Local Governments”, Economic and Political Weekly, Vol. 1, No. 21, 2015.
- 7) Rajesh K. 2020. Local Politics and Participatory Planning in Kerala: Democratic Decentralization, 1996–2016 Hardcover – 1 June 2020
- 8) Rao Govinda and R .J. Chelliah, Survey of Research on Fiscal Federalism in India, ICSSR, 1996.
- 9) Shah, Anwar, Local Budgeting, Washington DC: The World Bank, 2011.
- 10) Weingast B, “Second Generation Fiscal Federalism: Political Aspects of Decentralization and Economic Development.” World Development, Vol. 53, 2014, pp. 14-25.
- 11) World Bank, Fiscal Decentralisation to Rural Government in India, New Delhi: The Oxford University Press, 2004.

**Question Paper Mark Distribution**

Module	Teaching Hours	External Examination		Internal Mark	Total Mark
		Aggregate Mark	Maximum Mark		
I	22	29	80	20	100
II	22	29			
III	20	28			
IV	26	38			
<b>Total</b>	<b>90</b>	<b>124</b>	<b>80</b>	<b>20</b>	<b>100</b>

## DLG2C09

### RESEARCH METHODOLOGY

#### COURSE OBJECTIVE

The primary objective of this course is to acquaint the students with the fundamentals of research methods. It specifically aims at introducing them to the basic concepts used in research, scientific research methods and their approach. It includes discussions on sampling techniques, research designs and techniques of analysis. It provides them applied knowledge and skills that are required to undertake research.

#### COURSE OUTCOMES

After the completion of the course, the students will be able to:

CO	Module Outcome	Cognitive Level*
O1	Remember the basic framework of research process and be able to formulate research problem and develop a sufficiently coherent research design	R, U
O2	Understand qualitative, quantitative, measurement & scaling techniques and develop a basic awareness of data analysis, including descriptive & inferential measures	U,Ap
O3	Apply the different sampling methods for designing and selecting a sample from a population	Ap, An
O4	Analyse the data using statistical packages	An, Ec
O5	Evaluate a research report and take initiatives for publication of a research report.	E, C

*\*R-Remember, U-Understand, Ap-Apply, An-Analyse, E-Evaluate, C-Create*



<b>Modules</b>	<b>Content mapped to CO number</b>	<b>Hours</b>
<p><b>Module I: Research Preliminaries and Problem Formulation</b></p> <p>Social Science Research Meaning- Types of research- Descriptive vs. Analytical, Applied vs. Fundamental, Quantitative vs. Qualitative, Conceptual vs. Empirical - Identification of research gaps and needs</p> <p>Selection of the topic, Literature Review and formulation of the research problem-Theoretical Framework in research - Research design-exploratory, descriptive and hypothesis-testing research studies.</p>	1,2	14
<p><b>Module II: Research Design - Sampling and Data Sources</b></p> <p>Research Design-Nature of and Classification of design – Developing an appropriate research design – Issues of validity and reliability - Qualitative, Quantitative, and mixed methods of research</p> <p>Sampling design- Types-Sampling Bias</p> <p>Data types and sources-Biases in data collection</p> <p>Hypothesis testing- Procedure of Hypothesis testing- Parametric and Non- Parametric test.</p>	2,4	12
<p><b>Module III- Practical</b></p> <p>Questionnaire Preparation- Mock Interview Method- Mock Delphi Method</p>	4,5	13
<p><b>Module IV: Research Report</b></p> <p>Research report-Structure of the research report- Modern Language Association (MLA) and American Psychological Association (APA) guidelines. Ethics in publication, plagiarism.</p>	3,4,5	15

**Core Texts:**

- Cooper, D., Schindler, P., Sharma, J. (2018). Business research methods, 12th ed. McGraw-Hill

- C R Kothari, 2004 Research Methodology, Methods and Techniques, New Age International.
- Kumar, R. (2014). Research methodology: A step by step guide for beginners, 4th ed. Sage Publications.

**Question Paper Mark Distribution**

Module	Teaching Hours	External Examination		Internal Mark	Total Mark
		Aggregate Mark	Maximum Mark		
I	22	29	80	20	100
II	26	38			
III	20	28			
IV	22	29			
Total	90	124	80	20	100

## DLG2C10

### COMPUTER PROFICIENCY

#### COURSE OBJECTIVE

The course aims to introduce the students to the concept of information systems and the use of information technology for improved organizational performance. It provides an overview of designing and using information systems, data driven decisions and managing information function, and security. The course also equips students with basic skills in using MS Excel and Access for enhanced personal productivity at workplace.

#### COURSE OUTCOMES

After the completion of the course, the students will be able to:

CO	Module Outcome
O1	Recall concepts and applications of Information systems, networks, DBMS, system analysis and design.
O2	To understand the importance and use of IT in modern day organizations; To explain the basic theories, concepts, methods, and terminology used in information systems.
O3	Apply Excel and Access functions and features to perform basic calculations, format spreadsheets, create reports and data visualizations using charts and graphs
O4	Analyse how information systems & technology may improve the performance of local governments, including improving organizational processes, decision-making, personal productivity and service delivery.
O5	Analyse the performance of the local governments using local government information management system and data available with local governments.

Modules	Hrs
<b>Module I: Introduction to Information Systems</b>  Organization, Management and technology dimensions, Role of Information systems in business firms, Organizing IS function in firms; Strategic information systems and Business strategy; Ethical issues and challenges in IS; IT Infrastructure: Hardware platforms, Operating system platforms, Enterprise applications, Database management applications, Networks, Internet platforms, System integration.	<b>14</b>
<b>Module II: Management of data</b> Database concepts, Data warehousing and mining, data models; Data Mining: tools and techniques; Decision support systems; Business intelligence, Knowledge management systems. Artificial intelligence and machine learning. Data bases for planning at the grassroots level – Citizen databases	<b>12</b>

<p><b>Module III:</b> Data analytics concept, types, applications; Data Visualization Techniques and tools; MS Excel Basics: Basic Excel skills: Functions and Formula (SUM, COUNT functions, Descriptive statistics functions, logical functions, Basic functions for editing text; Creating Charts; Pivot Table applications for creating reports and analyzing data; Advanced Filters and AutoFilters; Formulae and Cell references; VLOOKUP and HLOOKUP; Data validation, Goal seek; Basic Statistical analysis of data analysis using Excel Tool Pack; Basis skills in Access</p>	<b>14</b>
<p><b>Module IV:</b> Familiarise Local Government Information Management System available in different states</p> <p>Students shall assess the performance of sample local governments based on the data available in the Local Government Management System and other data available in the local governments.</p>	14

**References:**

1. O'Brien, J. A., & Marakas, G. M. (2013). *Management Information Systems*. McGraw-Hill Irwin.
2. Laudon, K. C., & Laudon, J. P. (2015). *Management Information Systems*. Pearson Education India.
3. Sadagopan, S. (2014). *Management Information Systems*. Prentice Hall India
4. Alexander, M., Kusleika, R. & Walkenbach, J. (2019). *Excel 2019 Bible*. Wiley.
5. Pearlson, K. E., Saunders, C. S., & Galletta, D. F. (2016). *Managing and Using Information Systems: A Strategic Approach*. John Wiley & Sons.
6. Lemahieu, W., Vanden Broucke, S., & Baesens, B. (2018). *Principles of Database Management: The Practical Guide to Storing, Managing and Analyzing Big and Small Data*. Cambridge University Press.
7. Kroenke, D. M., & Boyle, R. (2013). *Using Mis*. Pearson.

**Question Paper Mark Distribution**

Module	Teaching Hours	External Examination		Internal Mark	Total Mark
		Aggregate Mark	Maximum Mark		
I	22	29	80	20	100
II	22	29			
III	26	38			
IV	20	28			
<b>Total</b>	<b>90</b>	<b>124</b>	<b>80</b>	<b>20</b>	<b>100</b>

## **DLG2C11**

### **Internship**

#### **Internship**

There shall be an internship in second semester. The primary purpose of doing an academic internship is to better understand the theories, ideas, and practices by actively engaging in a "hands-on," work-based, learning experience. In addition, an internship can be an exciting way to learn. The internship can provide the students an opportunity to question and examine the tension between theory and practice. In other words, how does what you read differ from what you observe and experience outside the classroom? An internship is also a time of inquiry. Students can discover new knowledge and understanding for themselves by being curious explorers and investigators during an internship. In-short an internship helps an individual to set the foundations of a career.

#### **Guidelines for Internship**

The primary purpose of doing an academic internship is to better understand the theories, ideas, and practices by actively engaging in a "hands-on," work-based, learning experience. In addition, an internship can be an exciting way to learn. The internship can provide the students an opportunity to question and examine the theory and practice. In other words, how does what you read differ from what you observe and experience outside the classroom? An internship is also a time of inquiry. Students can discover new knowledge and understanding for themselves by being curious explorers and investigators during an internship. In-short an internship helps an individual to set the foundations of a career.

- The internship programme will have a definite framework which emphasizes the different skills to be acquired and the observations to be made
- Every student shall undergo an internship for a minimum period of 3 weeks.
- Students can form a group with minimum of two and maximum of four.
- Each group shall identify a teacher in charge for internship.
- Each group should take prior permissions from the concerned local government or organization.

- Student should follow all ethical practices
- Students must take necessary health and safety precautions while doing the internship.
- Student should report to his/her academic guide on a weekly basis on the progress of internship.
- At the end of the internship period, student shall submit an internship completion cum attendance certificate and a report of the learning/training he/she has received from the internship, duly certified by a competent person in the organization where the internship was done.
- Finally, a 15-minute formal presentation of the internship report can be done which should include your individual internship experience.



## SEMESTER 3

### DLG3C12

## Development planning and Management

### Objectives:

- ❖ To develop professional skills in formulation, implementation, monitoring and evaluation of development projects and programmes.
- ❖ To impart knowledge on various aspects of development studies.
- ❖ To train qualified human resources in the professional area of development studies.

### Course outcomes:

- ❖ Upon completion of the course, students will be able to have clear understanding on the concept of development.
  - ❖ To understand the planning and development process, This session should also focus on principles of rural and urban planning, priorities, methods etc. to give the students an overview of the difference between rural and urban planning
  - ❖ To make the students aware of the difference in the rural and urban planning

Modules	Hrs
<b>Module 1:</b> Towards a theory of development management: - Development Theory and Practice - The concept of progress and development - Managing Development Projects - International Development Finance- Human Resource Strategies for the International Manager -Successful management - rapid development process - Determinants of development success - Analytical narratives on development failure.	14
<b>Module 2 :</b> Public order Develop management : Concept, Approaches and Strategies - The origins and role of the management systems - Development Goals and Praxis - Social contract approaches- Political accountability, and order – Significance of public policy making - Characteristic of less-developed countries.	12
<b>Module 3:</b> Structure and Development: sociological perspectives of development - Gender sensitive Planning and Policy Making – social institutions, organisations and development management - The transformation from less to more effective institutions.	14

<p><b>Module 4:</b> The rural urban dichotomy - Theory of Descartes and Francis Bacon –from Dichotomy to Governance- Marxist conceptualizations of structure and agency - Vision hierarchy -, hierarchical relations within government- Development and decentralization- the concept of localized governance - Organisational Structure of Rural Local Bodies - Organisational Structure of Urban Local Bodies- The Emerging local financial architecture – Rural planning tools and techniques – Decision making steps and process- Theories on urbanization -</p>	14
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**Selected References:**

1. D. North, Institutions, Institutional Change and Economic Performance, Cambridge: CUP.
2. Brett, E.A. Reconstructing Development Theory. Basingstoke: Palgrave-Macmillan.
3. R.D. Putnam, Making Democracy Work: Civic Traditions in Modern Italy, Princeton: Princeton University Press.
4. D.Rodrik (ed.), In Search of Prosperity: Analytical Narratives on Economic Growth, Princeton: Princeton University Press.
5. Stephen A. Robbins & David A. Decenzo& Mary Coulter, *Fundamentals of Management*, Pearson Education, 2011.
6. Robert Kreitner& Mamata Mohapatra, *Management*, Biztantra, 2008.
7. Harold Koontz & Heinz Weihrich ,*Essentials of management*, Tata Mc Graw Hill, 1998.

**Question Paper Mark Distribution**

Module	Teaching Hours	External Examination		Internal Mark	Total Mark
		Aggregate Mark	Maximum Mark		
I	22	29	80	20	100
II	22	29			
III	20	28			
IV	26	38			
Total	90	124	80	20	100

## DLG3C13

### DECENTRALIZED PLANNING

#### Objectives:

- Have an introductory understanding of efforts to pursue a more strategic integrated approach to local planning
  - Explain the role and contribution of different agencies in decentralized planning.
  - Identify the need, scope and purpose of decentralized planning in terms of national and community needs.

#### Course outcomes:

- On completion of the course the students will be able to identify the significance and the need of decentralized planning.
- To understand the basic structure of decentralized planning

#### Modules

##### Hrs

**Module 1:** Meaning, Nature, Scope and Significance of decentralized planning - Contextual Dimensions of Democratic Decentralisation-1: Political, Constitutional and Administrative - Evolution of Public Administration- - Components of Decentralized Development - Equal Distribution of Benefits of Development - Inter disciplinary approaches to the study of decentralized administration.

14

**Module 2:** Planning Mechanisms - Partnership Among Different Levels of Government – Union and State Governments - Priorities to be given at central and state levels - Local Authorities and Special Purpose Agencies - District level planning- Institutional Planning - Partnership Between Local Government and Non-State Agencies.

12

**Module 3:** Institutional structures and functions - Evolution of Decentralized Planning - The Community Development Phase, the evolution of rural development programmes and democratic decentralization attempts since independence chronologically. –Different rural development and democratic decentralization initiatives since independence- Basic Structure of *Panchayati* Raj System - The District Planning Phase - *Panchayati* Raj After Independence – The *Panchayati* Raj Revival Phase - Integrating Administrative Decentralization with Democratic Decentralization

- A critical analysis of various development programmes since independence- Reasons for success/ failure

## 14

**Module 4:** Dimensions of Decentralized Planning- Functional Decentralization - Financial Decentralization - Administrative Decentralization - Political or Democratic Decentralization - Impact of decentralised planning and development - Understanding Decentralization in Contemporary Settings

Planning for development in various sector- methods- models- agriculture- health- services- infrastructure- contingent planning

Processes of decentralized planning- evidence based planning- databases for local development planning

Emerging functions of local governments and strategies of development in various sectors

## 14

### Selected References:

1. Nayan Mitra and René Schmidpeter (eds), *Corporate Social Responsibility in India : Cases and Developments after the Legal Mandate*, Springer, 2022
2. Victoria A. Beard, FaranakMirafTAB, Christopher Silver( Ed.), *Planning and Decentralization: Contested Spaces for Public Action in the Global South*, Routledge, 2008
3. Arpita Banerjee and Pravat Kumar Kuri, *Development Disparities in India : An Enquiry into Convergence*, Springer, 2022
4. Rakhee Bhattacharya (ed), *Regional Development and Public Policy Challenges in India*, Springer, 2022
5. U.K. Hicks, *Development from Below : Local Government and Finance in Developing Countries of the Commonwealth*, Oxford University Press, 1961.
6. S.S Meenakshi Sundaram, *Decentralization in Developing Countries*, Concept Publishing Company, New Delhi, 1994
7. H Maddic, *Democracy, Decentralization and Development*, Bombay : Asia Publishing House, 1966, p. 23.
8. Norman Uphoff and Milton J. Esman, *Local Organization for Rural Development in Asia*, Centre for International Studies, Cornell University, 1974.
9. K.V.Sundaram, *Decentralized Multi-level Planning: Principles and Practice*: Concept Publishing House, 1997.

### Question Paper Mark Distribution

Module	Teaching Hours	External Examination		Internal Mark	Total Mark
		Aggregate Mark	Maximum Mark		
I	22	29	80	20	100
II	20	28			
III	22	29			
IV	26	38			
Total	90	124	80	20	100

## DLG3E02

### COMPARATIVE STUDY ON LOCAL GOVERNMENTS

#### Course Objectives

- To learn about the knowledge of local governments in other parts of the world.
- To help to gain an understanding of the various perspectives and concepts of local government of the world

#### Course Outcome

- Students would develop the capacity to compare various local administrative practices of the democratic states

Modules	Hrs
<b>Module 1 Local Governments in Global Context.</b> Origin and Development of Local Governments, Theories of Local Government, Local Governments in the Context of Globalization. The Rationale for Comparative Perspective. Major issues of Local Governments.	8
<b>Module 2 Local Governments in UK &amp; USA</b>  a) Origin of Local Government in United Kingdom, Constitution and local governance, The Administrative County, Administration of London, Electoral System, Committee System, Public Utility, Public Finance, Problems and Issues of Local Governments.  b) Origin of Local Government, Constitution and Local Governments, The County Administration, Municipal Government, Metropolitan Areas and Their Reforms, Local Finance, problem and Issues of Local Governments.	12
<b>Module 3. Local Government in France and Switzerland</b>  a) Origin of Local Government in France, Constitution and Local Government, The Council General, The Tutelage, The Administrative Courts, The Administration of Paris, Local Finance, problems and Issues of Local Government.  b) Origin of Local Governments in Switzerland, Swiss Constitution and Local Government, The Cantons, The Landgemeinde, the Regierungsrat (Administrative Council) Cantonal Executive and Judiciary, Trends Towards centralization. Limitations on the Powers of the Cantons.	14
<b>Module 4 Local Government in India</b>  Debates in the Constituent Assembly, Early Efforts, Rural Local Governance, Urban Local Governance, Civil Society: Facilitating	10

People's Participation in Local Governance, New Dimensions of local Governance.	
<b>Module 5: Comparison of Local Governments</b>	10
Comparison of Local Governments in U K & USA with India	
Comparison of Local Governments of Switzerland and France with India	
Other local Governments –Chinese, African and South American Experiences	
Local governments in SAARC Region	
Comparison with Kerala Model.	

### Reading List

1. Muttalib, M.A & Khan, Akbar Ali. (1983) Theory of Local Government, Sterling Publishers, New Delhi.
2. Considine, Mar. & Ciguere, Sylvain. (2008) The Theory and Practice of Local Governance and Economic Development, Palgrave Mc Millan, New York.
3. Maheswari, S.R. (2020) Local Government in India, Lekshmi Narayan Agarwal, New Delhi.
4. Wilson, David. Game, Chris. Local Government in the United Kingdom, Palgrave MacMillan, London.
5. Chandler, J.A. (2013), Explaining Local Governments- Local Government in Britain since 1800, Manchester university Press.
6. Myneni, S.R (2016) Local self Government, Allahabad Law Agency, Allahabad.
7. Kneier, Charles (1957) City Governments in the United States, Harper & Brother, New York.
8. Cole, Alistair. Governing and Governance in France, Cambridge University Press.
9. Shaw, Albert. Municipal Government in Continental Europe, Nabu press
10. Martin, Vincent John. (2019) Government in Switzerland, Wentworth Press.

### Question Paper Mark Distribution

Module	Teaching Hours	External Examination		Internal Mark	Total Mark
		Aggregate Mark	Maximum Mark		
I	13	19	80	20	100
II	15	25			
III	26	29			
IV	19	28			
V	17	23			
<b>Total</b>	<b>90</b>	<b>124</b>	<b>80</b>	<b>20</b>	<b>100</b>



## DLG3C14

### SERVICE DELIVERY BY LOCAL GOVERNMENTS

#### Course Objectives

- To provide an understanding on good governance and principles of public service delivery
- To provide an understanding on the legislative and regulatory frameworks for right to services and service delivery indicators and standards
- To provide an understanding of e-governance and Total Quality Management (TQM) in improving service delivery
- To familiarise the aspects of inclusiveness in service delivery
- Familiarise good practices in service delivery of local governments in India and other countries

#### Course Outcome

- After completion of the course, students should understand various aspects of local government service delivery
- Students should gain knowledge of ‘good’ governance and the statutory and regulatory obligations for right to services from government.
- Students should have a good grasp of standards of service delivery of local governments and data and methods for assessment of quality of services
- Students should have a clear understanding on the e-governance initiatives for local governance and TQM and ISO certification in improving service delivery of local governments.
- Students shall become aware of various good practices in the service delivery improvement at the local level.
- Students should be able to search relevant additional information and facts about public service delivery in general and that of local governments in particular independently.

Modules	Hrs
<b>Module 1: Introduction to Public Service Delivery</b> Good Governance: Concept, principles and importance, People centric services- concept and importance, Service delivery principles, Legislative and regulatory framework for Right to Service Delivery- Citizens’ Charter, Right to Service Delivery Act, Sevottam Model, Institutions delivering services of local governments.	<b>8</b>
<b>Module 2: Service Delivery Standards of Local Governments</b> Service delivery of local governments: parameters/indicators and standards – Efficiency,	<b>12</b>

organizational effectiveness and responsiveness in the delivery of services, Measuring/review of quality of services of local governments – benefits of review, internal review and external review, need for citizen’s perspective in review, Importance and value of data, Use of Local Government Management Information System for tracking quality of services, social audit of local government services, Aspects of customer satisfaction, Citizen satisfaction surveys, Changes in community expectations and changing satisfaction levels.	
<b>Module 3: e-governance, TQM, ISO and Change Management</b> Efficient Service Delivery through e-Governance in local governments- role in improving efficiency and transparency in service delivery, Inclusive e-governance and limitations of e-governance, Total Quality Management- TQM Principles, techniques and procedures, Organizational culture and managing change for efficient service delivery, ISO certification for local governments and its benefits, Constraints in improving quality of local government services- external and internal factors, Managing conflict of interest in service delivery, Resistance to change and managing resistance, Need for training in service delivery aspects for HR.	<b>14</b>
<b>Module 4: Inclusive Service Delivery and Good Service Delivery Practices</b> Service Delivery to the Poor: Institutional issues and concerns, Doorstep delivery of services, Changing contours of local government service delivery during Covid pandemic.	<b>10</b>
<b>Module 5: Good Practices in Service Delivery of Local Governments</b> Good Practices in Service Delivery of Local Governments – Case Studies of good practices, Field Visits and Group Presentations.	<b>10</b>

**Readings:**

1. Administrative Reforms Commission Kerala (2021). People-Centric Service Delivery in Local Self Government Institutions, Eleventh Report of Fourth Administrative Reforms Commission Kerala (in partnership with the Centre for Socio-economic & Environmental Studies), Government of Kerala.
2. AehyungKim (2008). Decentralization and the Provision of Public Services: Framework and Implementation, Policy Research Working Paper 4503 The World Bank Development Economics Capacity Building, Partnership, and Outreach Team.
3. Ahmad, Junaid, Shantayanan Devarajan, StutiKehmai, and Shekhar Shah (2005). “Decentralization and Service Delivery.” Policy Research Working Paper 3603, World Bank, Washington, DC.
4. ARC. (2009). Citizen Centric Governance: The Heart of Governance. Twelfth Report of ARC. New Delhi. Govt. of India.
5. Centre for Socio-economic and Environmental Studies (2006). Baseline Study of Institutions Selected under Service Delivery Project (Individual Reports on Anganwadis, Lower Primary Schools, Upper Primary Schools, High Schools, Higher Secondary Schools, Grama Panchayats and Municipalities), CSES, Kochi.

6. Centre for Socio-economic and Environmental Studies and Institute of Social Sciences (2013). Baseline Study of the Kerala Local Government Service Delivery Project, CSES, Kochi.
7. Chand, Vikram K (Ed.) (2010). Public Service Delivery in India: Understanding the Reform Process, Oxford University Press, New Delhi.
8. Citizens' Charter of Grama Panchayats, Municipalities and Municipal Corporations in different states
9. Farzana Afridi (2017). Governance and public service delivery in India, Synthesis paper S-35407-INC-1, Indian Statistical Institute Economics and Planning Unit, New Delhi.
10. McNeil, Mary, Andre Herzog, SladjanaCosic and PRISM Research (2009). Citizen Review of Service Delivery and Local Governance in Bosnia and Herzegovina, The World Bank, Washington.
11. Right to Service Delivery Act of different states
12. Second Administrative Reforms Commission (2008). Refurbishing of Personnel Administration - Scaling New Heights, Tenth Report of ARC, New Delhi, Government of India.
13. Sekhar, Sita, Meena Nair and A.Venugopala Reddy (2008). Decentralised Service Delivery in Panchayats, Public Affairs Centre (PAC), Bangalore.
14. Vivekananda, M, S. Sreedharan and Malavika Belavangala, Social Audit of Public Service Delivery in Karnataka, Public Affairs Centre, Bangalore.
15. Work, Robertson (2005). 'The Role of Participation and Partnership in Decentralised Governance: A Brief Synthesis of Policy Lessons and Recommendations of Nine Country Case Studies on Service Delivery for the Poor', UNDP.
16. World Bank (2004). World Development Report: Making Services Work for Poor People. Washington, DC: World Bank.
17. World Bank (2006). "India Inclusive Growth and Service Delivery: Building on India's Success." Development Policy Review, Report No 34580-IN, Washington, DC.

#### Question Paper Mark Distribution

Module	Teaching Hours	External Examination		Internal Mark	Total Mark
		Aggregate Mark	Maximum Mark		
I	15	25	80	20	100
II	26	29			
III	19	28			
IV	13	19			
V	17	23			
Total	90	124	80	20	100

## DLG3E03

### PUBLIC POLICY AND GOVERNANCE

#### Course Objective-

- Understand the scope and significance of public policy and governance in India'
- Helps to assess key incentives and constraints that are inherent in policy processes.

#### Course Outcome:

- Students are able to suggest alternative solutions to basic policy issues faced by the system and recommend new way of governance.

Modules	Hrs
Module 1: Introduction Introduction- Public Policy- Meaning, Rationale and Evaluation. Public Policy- Meaning, definition and scope Rationale for the Study of Public { Policy Evolution of Public Policy Policy Inputs, Outputs and Outcomes, Typologies, Policy Cycle, Bardach's Eightfold Path to Problem Solving and Policy Analysis: Constraints in Policy Making. Policy Analysis as Art and Craft	8
<b>Module 2 Role&amp; Meaning of Governance</b> Concept, Meaning and Dimensions, Governance, Good Governance and democratic governance. Role of State, Civil Society, and individual Nature and Characteristics of Governance in developed, developing and Least developed Countries. Role of Legislature, executive and Judiciary in Governance Government by Designb,Governance and Governmentality(Foucault)	12
Module 3 Public Policy and Governance in India Constitutional framework for policy making in India- Institutional Factors: Legislature, executive, Judiciary, Planning Commission, NITI AYOOG, National development Council, Other factors in policy making: Public Opinion, Political Parties, Pressure Groups and Media.	10

<b>Module 4 Experience from Kerala</b> Democratic Decentralisation in Kerala, Process and Methodology of local policy making, Policies for strengthening local Governments in Kerala, Kudumbasree and Poverty Alleviation – Instruments of transparency and Accountability in local governance- Right to Public service, Citizen’s Charter, Obmudsman – Tribunal for Local Governance.	14
<b>Module 5:</b> Institutional Mechanism for good governance, Accountability and Control, Grassroot governance, Planning and Development, Public Policy as an instrument of socio-economic development in India, Monitoring and evaluation of Public Policy.	10

### Reading List

1. Anderson, J.E.(2006) Public Policy Making- An Introduction, Boston, Houghton
2. Ashford, Dough (ed.) (1992), History and Context in Comparative Public Policy, New York University of Pittsburgh press.
3. Bardach, Eugene (2011). A Practical Guide for Policy Analysis: The Eightfold Path to More Effective Problem Solving. CQ Press College.
4. Birkland, Thomas A. (2011). Policy Process: Theories, Concepts, and Models of Policy Making. Routledge.
5. Aziz. Abdul(ed) (1996) Decentralised Governance in Asian Countries, Sage Publications New Delhi.
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<b>Question Paper Mark Distribution</b>					
Module	Teaching Hours	External Examination		Internal Mark	Total Mark
		Aggregate Mark	Maximum Mark		
I	19	25	80	20	100
II	19	25			
III	22	28			
IV	15	23			
V	15	23			
<b>Total</b>	<b>90</b>	<b>124</b>	<b>80</b>	<b>20</b>	<b>100</b>

## DLG3E04

### GLOBAL CHANGE DIMENSIONS AND PREPARING OF THE FUTURE

#### Course Description

This course shall act as the right platform for participants to conceive the way world is changing, future is shaping up and identify possible areas to connect self as a relevant participant in the new world. The course would also prepare the attendees with clarity about future and to relate their academic specialization to the most suitable career prospects.

#### Course Outcome

After completion of this course the participants will be able to:

Number	Course Outcome	Cognitive Level	Outcome is mapped to unit number:
1	Demonstrate perfect understanding about the way world is progressing now, major factors driving changes and top influencers of change.	R, U	1, 2
2	Be clear on potential changes in science, technology, law and the geo political systems and how these changes influence human life.	R, U	1,2
3	Understand the discussions and perspectives on the demand for re-orienting Attitude, Skill and Knowledge for the future. Also, develop enhanced precision on the way humans should shape selves to be relevant in future.	R, U, Ap	2,3,4
4	Develop an actionable plan to position self in the changing global landscape.	Ap, An, E, C	1,2,3,4,5
5	Apply the understanding on Future Dimensions in executing professional roles, personal planning and social beingness.	Ap, An, E, C	1,2,3,4,5

Unit	Unit & Objective	Content Mapped to Course Outcome	Hours
1	<p><b>Global Change: Direction, Dimension, Drivers and Influencers</b></p> <ul style="list-style-type: none"> <li>○ The major areas in which the world is experiencing phenomenal changes which can lead to quantum shifts.</li> <li>○ The changes happening in lifestyle, geo-political equations, Economy and Culture.</li> <li>○ Developments powered by the 4<sup>th</sup> industrial revolution in the field of drivers and influencers such as Artificial Intelligence, Crypto Currency, Blockchain, Robotics, Modern Bio-sciences, quantum computing, Astro Studies and Big Data.</li> <li>○ Key stakeholders in mobilization of the world towards future: Ideas, People, Organizations.</li> </ul>	1,2,5	15
2	<p><b>Impact of Change in Human Life: Professional, Personal, Social, Political, Existential</b></p> <ul style="list-style-type: none"> <li>○ Common avenues in which the changes happening around the world would potentially make an impact.</li> <li>○ Different dimensions through which the multiple facets of life get impacted by the changes happening around the world.</li> <li>○ The systems and processes that bring change to life.</li> <li>○ Role of governments, enterprises, Start-ups and other institutions in channelizing the potential of change to the direction of development.</li> </ul>	1,2,5	12
3	<p><b>Miraculous Future: Nature, Possibilities and Methods to Keep us Relevant in Future</b></p> <ul style="list-style-type: none"> <li>○ Different thoughts and arguments about the nature and shape of future.</li> <li>○ What are the possibilities and challenges each person should anticipate?</li> <li>○ What make humans relevant in the future too.</li> <li>○ How to shape ourselves in synchronization with the demands of future.</li> <li>○ Bringing clarity from chaos.</li> </ul>	3,4,5	15



4	<p><b>Future of Employment: Trends, Emerging Fields, Finding the Suitable Spot</b></p> <ul style="list-style-type: none"> <li>○ How the world of employment would be re-shaped in future.</li> <li>○ Attributes which impact careers and employment.</li> <li>○ The power struggle between existing nature of careers and future technologies.</li> <li>○ Building symbiotic relationship between human and machine.</li> <li>○ Finding suitable spot for each person through deep analysis.</li> <li>○ Building the next 5 years plan for each person to navigate to the future.</li> </ul>	4,5	11
5	<p><b>Mindset and Skills for Future: Areas to Improve, Factors to Develop and Techniques to Enhance the Vital Attributes</b></p> <ul style="list-style-type: none"> <li>○ Skillset and Mindset on demand in the future.</li> <li>○ Scientific analysis and understanding of the skillset and mindset gap.</li> <li>○ Global tools and techniques to develop skillset and mindset to adapt each person to the demands of future.</li> <li>○ Building the plan to develop mindset and skillset to support the 5-year plan.</li> </ul>	4,5	10

### Reading and Reference

1. Acemoglu, D. and Autor, D. (2011). Skills, tasks and technologies: Implications for employment and earnings. *Handbook of labour economics*, vol. 4, pp. 1043–1171.
2. Acemoglu, D. and Robinson, J. (2012). *Why nations fail: the origins of power, prosperity, and poverty*. Random House Digital, Inc.
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19. Wilson, E, O. (2002), The future of life. Alfred A. Knopf: New York

#### Question Paper Mark Distribution

Module	Teaching Hours	External Examination		Internal Mark	Total Mark
		Aggregate Mark	Maximum Mark		
I	19	25	80	20	100
II	19	25			
III	22	28			
IV	15	23			
V	15	23			
<b>Total</b>	<b>90</b>	<b>124</b>	<b>80</b>	<b>20</b>	<b>100</b>

**DLG3C15**  
**Field Study – Level 2**

**Objective**

- To trace out a problem from the field, study it and suggest measures to solve it.

**Requirements**

- It should preferably be study by individual students. Team based study can be allowed but the team should not exceed three students.
- The individual or team shall conduct observational and experienced field study with the intention of understanding the various courses of the first three semesters. However, it should be noted that the individual or team shall not repeat the area(s) selected for field study and internship during the first two semesters.
- Observational method is suggested for identifying the problem of study. Experienced study implies participatory approach in every allowed aspect of the designated institution or field along with personnel there.
- The students should spend 3 to 5 days in the selected institution/ field for finalising the problem of study. It should be practical oriented and finalised problem must be reported to both supervisors belonging to the parental and designated institution.
- There should be a minimum of 50 hours of observation cum experienced field study.
- The individual/ team must state the objectives of the problem of study in the context of selected local government or organization.
- There should be 2 supervisors for an individual/ a team – one from the selected organization and the other from the parental department.

- The individual /team need to keep a diary to record their meetings, collected data etc. which shall be signed by the supervisor of the selected organization. Copy of which shall be sent to the supervisor of the parental department every week.
- Every individual/ team shall submit a report along with the dairy as mentioned in point 9.
- There should be a formal presentation of the structure of the report and findings of the field before a team of parental department and external faculty.
- The findings must highlight how far the collected data addresses the selected problem and the suggestions must evolve from the data analysis and findings.

## SEMESTER 4

### DLG4C16

#### INCLUSIVE DEVELOPMENT IN LOCAL GOVERNANCE

Credit: 3

Theory Hours: 54 Hrs

#### Objectives:

- Awareness generation and sensitization programmes on inclusive development.
- Capacity building programmes to overcome barriers of equal opportunity.
- Grievance redressal on equal opportunity issues.
- Creating productive and gainful campaign for inclusive development.
- Building effective and efficient social safety nets to protect marginalized sections.

#### Course outcomes:

- Inclusive development programme enables the students to understand the significance of human resource management in constituting economic growth by ensuring social justice.
- On completion of the course the students will be able to identify the significance and the need of Inclusive development in local governance
- To understand the basic features of inclusive development

Modules	Hrs
<b>Module 1:</b> Need of Inclusive growth in India: concept, Definition and objectives - Inclusive Human Resource Planning and Management- The Processes of Inclusion - The Approaches to Inclusion- Dimensions of Inclusive Development-Philosophy of development- significance of subaltern perspectives in history and sociology- Role of Sociologists in local governance- understanding of indigenous knowledge systems – Eurocentric and development – caste and hierarchy - Corruption crime and urban violence.	<b>12</b>
<b>Module 2:</b> Elements of Inclusive Growth and development: Poverty Reduction - Agriculture Development and food security- Social Sector Development - Gender Equality - Human Development index- Role of educational institutions in facilitating - managing and motivating multi culture teams -entrepreneurship Development - Cross Cultural Human Resources Management – Staffing and Training for Global Operations - cultural Negotiation	<b>14</b>
<b>Module 3:</b> Challenges and Opportunities for Inclusive Growth- Challenges of building resilient communities- Major social security problems and solutions - Gender, Employment and Economic Crisis - Community-based Inclusive Development - Poverty - Disability- General concept on disability - Integrate	<b>14</b>

Entrepreneurship Education into Mainstream curriculum	
<b>Module 4:</b> International and national Initiatives for inclusive growth and development: Entrepreneurship education for social inclusion - higher education with a focus on growth and opportunity - entrepreneurial marketing and selling- need of organisational training - Strategies for Sustained Growth - National Development Goals- significance of Kerala Model- Accessible buildings and workstations – imparting recent trends in science Technology- Gender budgeting – social auditing. Local economic development- principles- methods- role of local governments in local economic development- models of local economic development led by local governments	<b>14</b>

**Selected References:**

1. Amar Bhide, *The Origin and Evolution of New Business*, Oxford University Press, New York, 2000.
2. Steven C., Brandt, *The 10 Commandments for Building a Growth Company*, Third Edition, Macmillan Business Books, Delhi, 1977
3. Vasant Desai, *Management of small scale enterprises*, New Delhi, Himalaya Publishing House, 2004
4. Dollinger M.J, *Entrepreneurship strategies and Resources*, 3rd edition, Pearson Education, New Delhi 2006.
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6. Garner James, *Training Interventions in Job Skill Development*, Massachusetts
7. Jac, *A New Vision for Human Resources*, Crisp, 2004
8. Kaila H.L., *Human Resource Development and Organizational Psychology*, Aitbs, 2012
9. Vinod Vasishtha, *Organization Skills*, Ferguson, 2007

**Question Paper Mark Distribution**

Module	Teaching Hours	External Examination		Internal Mark	Total Mark
		Aggregate Mark	Maximum Mark		
I	22	29	80	20	100
II	20	28			
III	22	29			
IV	26	38			
Total	90	124	80	20	100

## DLG4C17

### MANAGEMENT STRATEGIES FOR STRENGTHENING LOCAL GOVERNANCE

Credit :3

Theory Hours:54 Hrs

#### Course Objectives

- To learn about the need and significance of empowerment of local governments.
- To help to gain an understanding of the various perspectives and concepts of empowerment of local governments

#### Course Outcome

- Students would develop the capacity to analyse the specific need for empowerment of different social categories
- Identifies the appropriate empowerment strategies for local governments.

Modules	Hrs
<b>Module 1: Concepts of Empowerment</b> Empowerment: Meaning, definition and Significance- Individual empowerment, Group Empowerment and Community Empowerment -Children, Youth, Women, Elderly, Differently abled, Scheduled Castes and Scheduled Tribes, Minorities. Organizational empowerment: Issues of community empowerment, resistance, Conflict, community awareness, Organising the community.	8
<b>Module 2: Empowerment in practice</b> Empowerment as a professional practice- Values and principles guiding professional practice- Professional's role in empowerment- Methods of intervention: Strategies and Tactics. Institutional Support to Strengthening Local Governments: National Institute of Rural Development, State Institute of Rural Development Block Grama Associations < Municipal Chamber, Mayors Chamber Case Study of KILA as a mechanism to strengthen Local Governments	12
<b>Module 3: Approaches for empowering Local Governments</b> Empowering Local Governments: Need and Relevance – Approaches for empowerment: Constitutional/Legal, Political, Institutional and Economic – Constitutional /Legal Approach: Redrawing of division of powers between Centre	14

and States, Delegation of powers from State Government to Local Governments, Need and relevance for Initiatives – Political Approach: Elections to Local Governments, Reservation system, Capacity building of elected members, staff and community, Use of technology for empowerment of elected members, officials and citizens of Local Government Institutions (LGI) – Scope for virtual training/ remote learning to elected members of LGIs, Leadership training, Role of political parties, Association of elected members - Institutional Approach: Staff and other support systems, Relationship between elected members and officials, Delivery of services, Participatory Structures at the local level, Collaborative Ventures, Social Audit, Application of GIS for Resource Mapping and Decentralised Planning – Economic Approach: Grants and other support from Centre and State Governments, Generation of revenues, Enhancing own income, Ensuring community ownership, Role of SHGs, Co-operatives and development organisations, Public Private Partnership - Other options	
<b>Module 4: Challenges, Constraints and Possibilities</b>  Centre-Local Relations and State-Local relations in India - Diversity of Local Structures - Challenges for Local Governments: Geographical dimensions (Rural, Urban, Tribal and Coastal) – Challenges for Local Governments: Social Dimensions (Class, Caste, Gender and other social categories) – Constraints for Local Governments: Administrative, Financial, Political - Public Relations in Local Governments: Civic consciousness, Campaigns and Participation - Briefing the media – Learnings and Experiences from the field  Also add: Integration of multiple agencies at the grassroots level Concept, principles and processes	<b>10</b>
<b>Module 5 : Local Governments and Youth- Significance of civic engagement of youth</b> – Framework for civic engagement of youth: Youth Policy, Agencies and programmes – Youth Participation in Local Governance: Experiences from selected countries – Participatory Structures at the local level and youth - Mainstreaming Youth in Local Governance: Learning from different parts of India – Policy initiatives to empower Local Governments: Scope, Relevance and Strategies	<b>10</b>

### Prescribed Readings

1. Dreze, Jean and Amartya Sen. (2002), India : Development and Participation, New Delhi: Oxford University Press.
2. Emmanuel Brunet-Jailley and John F.Martin. (2010). Local Government in a Globalized World, Oxford University Press, New Delhi.
3. Verma, S.B. et. al (Eds.). (2006). Empowerment of the Panchayati Raj Institutions in India, Sarup and Sons, New Delhi. Bandopadhyaya, D and Amitava Mukherjee. (2006). Empowering Women Panchayat Members, Concept, New Delhi.
4. Baviskar, B.S, and George Mathew (Eds.). (2009). Inclusion And Exclusion In Local Governance: Field Studies From Rural India, New Delhi, Sage.
5. Jayal. Niraja Gopal (2006). Representing India: Ethnic Diversity and governance of Public Institutions, Palgrave Macmillan.



6. Johal, R.K., et.al. (2012), Situation Analysis on Youth and Local Self-Governance, Commonwealth Youth Programme Asia Centre, Chandigarh. Tandon, Rajesh and Mohini Kak (Eds.). (2007).

7. Citizen Participation and Democratic Governance: In Our Hands, New Delhi: Concept. World Bank. (2007). Empowerment in Practice : Analysis and Implementation, World Bank Institute, Washington DC.

**Suggested Readings:**

Government of India. (2013), Towards Holistic Panchayati Raj – Twentieth Anniversary Report of the Expert Committee on Leveraging Panchayats for Efficient delivery of Public Goods and Services, Volume I to IV.

Government of India. (2015). Best Practices in Panchayats – Management and Service Delivery, New Delhi: Ministry of Panchayati Raj. Government of India. (2015).

Best Practices in Panchayats on Livelihoods and Natural Resource Management, New Delhi: Ministry of Panchayati Raj.

Gireesan, K and Jos Chathukulam. (2015), „ReModule 3 Approaches for empowering Local Governments.

**Question Paper Mark Distribution**

Module	Teaching Hours	External Examination		Internal Mark	Total Mark
		Aggregate Mark	Maximum Mark		
I	19	25	80	20	100
II	19	25			
III	22	28			
IV	15	23			
V	15	23			
<b>Total</b>	<b>90</b>	<b>124</b>	<b>80</b>	<b>20</b>	<b>100</b>

## DLG4C18

### DISASTER MANAGEMENT

#### Course Objectives

- To provide a systematic knowledge base on disasters and climate risks, typology, vulnerability and their impacts.
- To comprehend on approaches and methods of disaster management, preparedness and response, related policies and law.
- To provide an understanding of risk assessment processes and tools, risk reduction and adaptation measures
- To provide an understanding on possible pathways, tools and options for risk reduction through developmental planning and integration into projects at the local level
- To familiarise organizational development at the level with a focus on adaptation and disaster risk reduction
- To familiarise Disaster Risk Management and Climate Action Tool (DCAT) for Local Governments

#### Outcome

- After completion of the course, students should understand various types of disasters and climate risks and underlying factors, typology, vulnerability and their impacts.
- Students should gain knowledge of approaches and methods of disaster management, preparedness and response, related policies and law.
- Students should have a good grasp of risk assessment processes and tools, risk reduction and adaptation measures
- Students should have a clear understanding on the disaster risk management at the local level.
- Students should acquire the capability to apply Disaster Risk Management and Climate Action Tool (DCAT) for Local Governments

<b>Modules</b>	<b>Hrs</b>
<b>Module 1: Disasters- Introduction</b> Characteristics and Types of disasters, Basic concepts - Hazard, Disaster, Risk, Vulnerability, Mitigation, climate risks/climatic extreme events - drought, landslide, flood and cyclone, vulnerability factors, impact of disasters – environment, land/geography, socio-economic development, health, infrastructure, systems, etc., impact on most vulnerable population groups, community resilience interventions, governmental processes, systems and institutions - Disaster Management Act, 2005, Disaster Management Authority at various levels.	<b>12</b>
<b>Module 2: Foundations of Risk Assessment and Management</b>	<b>14</b>

Disaster Risk Reduction (DRR) and its evolution, DRM, Early warning and communication, Emergency response, Relief and rehabilitation, Resilience, Reconstruction, Recovery; Disaster vulnerability- national, state, district and local levels, Disaster Risk Management Tools and Methods, Hazard, risk and vulnerability assessment, Situation analysis, PDNA, Recovery framework, ecoDRR.	
<b>Module 3: Community-based Disaster Management</b>  Community Based Disaster Management- Scope and Significance, Disaster preparedness- Role of Local Governments in Disaster Preparedness and Risk Reduction – Analysis of functions of Local Governments, Local preparedness, Relief management, Role of agencies, technology and coordination; Disaster management planning at the local Level – Mapping of Area and Resources, Preparatory Exercises at the local level, Emergency response and recovery, Empowering Local Governments in Disaster Preparedness and risk reduction, Disaster Preparedness Measures, Use of GIS data and application of disaster-specific information, Natural Resource Management and Disaster Risk Management, Watershed management, Scope of MGNREGA in disaster risk reduction.	<b>14</b>
<b>Module 4: Disaster Risk Management and Climate Action Tool (DCAT) for Local Governments</b>  DCAT- Scope of the Tool, Approach and Methods- Self rating and peer assessment, Technical assessment, Components- Climate relevance, Disaster Relevance and Governance, indicators for self assessment, peer assessment and Technical assessment, measurement, weightage of components and assignments of scores, Application of DCAT in a local government.	<b>14</b>

### Readings

1. Anil K Gupta, Jane Eters and Ilona Porche (2011). Adaptation in Disaster Risk Management. The Deutsche Gesellschaft fürInternationaleZusammenarbeit (GIZ) GmbH and Govt of India MoEFCC.
2. Anil K Gupta, S S Nair (2013). Environmental Legislation for Disaster Risk Management. The Deutsche Gesellschaft fürInternationaleZusammenarbeit (GIZ) GmbH and NIDM India.
3. Anil K Gupta, S S Nair (2014). Mainstreaming Climate Change Adaptation and Disaster Risk Reduction into District Level Development Plans. CDKN UK, ISET USA and NIDM India.
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9. KILA (2022). Disaster Risk Management and Climate Action Tool (DCAT), KILA, Trissur.
10. PRIA (2007). Disaster Management and Panchayati Raj Institutions – PRIA, New Delhi.
11. Rajib Shaw and R.R. Krishnamurthy (2009). Disaster Management: Global Challenges and Local Solutions. Universities Press (India) Pvt. Ltd.
12. UNDP (2010). Local Governance and Climate Change: A Discussion Note, UNDP, UNCDF, UNEP.  
<http://www.uncsd2012.org/index.php?page=view&type=400&nr=252&menu=45>
13. Walia, A and S Guleria, (2012), Village Disaster Management Plan, New Delhi: National Institute of Disaster Management.

#### Question Paper Mark Distribution

Module	Teaching Hours	External Examination		Internal Mark	Total Mark
		Aggregate Mark	Maximum Mark		
I	22	29	80	20	100
II	20	28			
III	26	38			
IV	22	29			
Total	90	124	80	20	100

## DLG4C19

### GEOSPATIAL TOOLS IN LOCAL LEVEL PLANNING

#### Course Objectives

- To provide an understanding of decentralisation policy and planning process using Geospatial tools.
- To understand the participatory mapping concepts in community resource using PRA approach.
- To familiarise SDGs, affect empowered by Big Data analysis in local level planning.

#### Outcome

- This core paper will get detailed understating about the application, planning capture, monitoring and analysis of geospatial data for local level planning and better governance.

Modules	Hrs
<b>Module 1: Cartography and surveying</b> Introduction to geography, Map, Map features, Map Characteristics, Map Projections, Different type of Maps, Introduction to Survey and Classification	15
<b>Module 2: Remote Sensing (RS)</b> Introduction, Electromagnetic spectrum, Physics of Remote sensing, Earth surface features and spectral signatures, Sensors, Platforms, Scanners, Different resolutions Type of Remote sensing, Classification of remote sensing, Elements of Image interpretation, Digital Elevation Models, Application of remote sensing in local level planning	15
<b>Module 3: Digital Image Processing</b> Introduction to digital image processing, Components of Digital image processing, Digital image formats, Image pre-processing, Image Classification, Image post processing	22
<b>Module 4: Geographical Information System (GIS)</b> Introduction to GIS and historical milestones, Components of GIS, Vector data models and Raster data models, Spatial data, Non spatial data, Data Base Management System, Classification of Spatial data, Data Capture, Topology, Geographical analysis and modelling, Surface modelling Database query, Overlay analysis, Proximity analysis, Network analysis, Application of GIS for E-Governance.	19
<b>Module 5: Global Positioning System (GPS)</b> Introduction to GPS, Different type of Segments, GPS satellite Signals, Calculating locations Differential GPS, Geotagging and Participatory GIS, Application of GPS tools for Policy making and monitoring process.	19

## Reference

1. Burrough, P. A., and R. A. McDonnell. "Principles of Geographical Information systems Oxford University press, New York," (1998).
2. Gibson, Paul J., Clare H. Power, and John Keating. *Introductory remote sensing: Principles and concepts*. Routledge, (2013).
3. [http://www.itc.nl/library/papers\\_2009/PrinciplesRemoteSensing.pdf](http://www.itc.nl/library/papers_2009/PrinciplesRemoteSensing.pdf)
4. Jensen, John R. *Introductory digital image processing: a remote sensing perspective*. No. Ed. 2. Prentice-Hall Inc., (1996).
5. Joseph, George. *Fundamentals of remote sensing*. Universities Press, (2005).
6. Lillesand, Thomas, Ralph W. Kiefer, and Jonathan Chipman. *Remote sensing and image interpretation*. John Wiley & Sons, (2015).
7. Plantin, Jean-Christophe. *Participatory mapping: new data, new cartography*. John Wiley & Sons, (2014).
8. Unger Holtz, Tanya S. "Introductory digital image processing: A remote sensing perspective." (2007)
9. Van Halderen, Gemma, et al. "Big data for the SDGs: country examples in compiling SDG indicators using non-traditional data sources." (2021).

### Question Paper Mark Distribution

Module	Teaching Hours	External Examination		Internal Mark	Total Mark
		Aggregate Mark	Maximum Mark		
I	15	23	80	20	100
II	15	23			
III	22	28			
IV	19	25			
V	19	25			
Total	90	124	80	20	100

**DLG4E05**  
**HUMAN INFRASTRUCTURE, COMMUNICATION AND LEADERSHIP**

**COURSE OBJECTIVE**

This course is intended to bring clarity in participants about the factors to be developed to become relevant in the new world. The course also aims to guide the participants to adopt the right steps for enhancing these attributes to emerge as future ready.

**Course Outcome**

After completion of this course the participants will be able to:

<b>Number</b>	<b>Course Outcome</b>	<b>Cognitive Level</b>	<b>Outcome is mapped to unit number:</b>
1	Demonstrate perfect understanding about the Mindset and Human Skillset required to lead successful personal, professional and social life in the new world.	R, U	1,2
2	Be clear on the current level of mental and skill attributes and realize the gap.	R, U	1,2
3	Get exposed to the global practices, methods and techniques to enhance the attributes to bridge the gap.	R, U, An	3,4,5,6
4	Make a detailed plan with execution modalities to develop the mental and skill attributes required to be ready for the future.	Ap, An, E, C	7
5	Able to apply the acquired attributes in personal, professional and social life.	Ap, C	1,2,3,4,5,6,7

*R-Remember, U-Understand, Ap-Apply, An-Analyze, E-Evaluate, C-Create*

## Syllabus

Unit	Units & Objectives	Content Mapped to Course Outcome	Hours
1	<p><b>Human Infrastructure: Attitude, Mindset, Emotional Intelligence and Skills</b></p> <ul style="list-style-type: none"> <li>○ The concept and importance of human infrastructure in the new world.</li> <li>○ The ‘Demanding’ Future: Changing landscape of mindset and skill demand</li> <li>○ Understand and analyze the gap between current position and the expected level.</li> </ul>	1,2	5
2	<p><b>The mindset: Focus, Positivity, GRIT, Emotional Intelligence and Flexibility.</b></p> <ul style="list-style-type: none"> <li>○ Appropriate mindset and mental framework to adapt to the dynamics of the new world.</li> <li>○ Methods to enhance Focus,GRIT, Emotional Intelligence and Flexibility.</li> <li>○ How to apply development in mindset during different scenarios in life.</li> </ul>	3, 5	12
3	<p><b>Communication, Presentation and Professional Discussion Skills</b></p> <ul style="list-style-type: none"> <li>○ Verbal and non-verbal communication</li> <li>○ Preparation and delivery of professional presentations</li> <li>○ Preparation and participation in professional discussions</li> </ul>	3, 5	8
4	<p><b>Group and team work, interpersonal dynamics and relationship management</b></p> <ul style="list-style-type: none"> <li>○ Different personality types and traits</li> <li>○ Dynamics of interpersonal relationships</li> <li>○ Approaches and methods for effective group and team work</li> </ul>	3, 5	12
5	<p><b>Scenario Analysis, Planning, Problem Solving and Decision Making</b></p> <ul style="list-style-type: none"> <li>○ Developing strong understanding on analyzing, conceiving and interpreting scenarios to derive meaning out of complexities.</li> <li>○ Different approaches to solve problems</li> <li>○ Systematic process of decision making</li> <li>○ Sub-conscious biases, self-sensitization and possible methods to be un-biased while solving</li> </ul>	3, 5	10



	problems and taking decisions.		
6	<b>Leadership for future</b> <ul style="list-style-type: none"> <li>○ Role of leaders in future</li> <li>○ Leading the ‘unknown’ generation</li> <li>○ Mindset to build leadership in a brick-by-brick manner.</li> <li>○ International perspectives about leadership and its function within modern institutions/organizations.</li> </ul>	3, 5	15
7	<b>Plan Development:</b> <ul style="list-style-type: none"> <li>○ Design a 2-year action plan to develop and sharpen the most optimum mindset and skillset to be ready for the future.</li> <li>○ Develop the ability to implement the plan to ensure continuous growth and development.</li> </ul>	4	8

### Reading and Reference

1. Adair, J. (2011). *Effective Communication: The most important message skill for all*. Pan Macmillan.
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3. Collins, J. (2001b). Level 5 leadership: The triumph of humility and fierce resolve. *Harvard Business Review*, 79, 66–76.
4. Duckworth, A. (2016). *GRIT: The Power of Passion and Perseverance*. Scribner
5. Goleman, D. (1996). *Emotional Intelligence: Why it can matter more than IQ*. Bloomsbury
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7. Greiff, S., Niepel, C., &Wüstenberg, S. (2015). 21st century skills: International advancements and recent developments [Editorial]. *Thinking Skills and Creativity*, 18, 1–3
8. Huitt, W.G. (1992). Problem Solving and Decision Making: Consideration of Individual Differences Using the Myers-Briggs Type Indicator. *Journal of Psychological Type*. Volume 24. Pages 33-44.
9. Morgan, J. (2020). *The Future Leader: 9 Skills and Mindsets to Success in the Next Decade*. Wiley.

### Assessment

The participants can be rightly assessed through a ‘Case analysis and Presentation’ as well as the comprehensiveness & clarity of plan developed for future development.

**Question Paper Mark Distribution**

Module	Teaching Hours	External Examination		Internal Mark	Total Mark
		Aggregate Mark	Maximum Mark		
I	13	19	80	20	100
II	11	14			
III	13	19			
IV	11	13			
V	14	20			
VI	14	20			
VII	14	19			
Total	90	124	80	20	100

## **DLG4C20**

### **RESEARCH PROJECT AND COMPREHENSIVE VIVA VOCE**

#### **Research Project**

There shall be a project work with dissertation to be undertaken by all students in the fourth semester. The dissertation entails field work, lab work, report, presentation and viva voce. The class hours allotted for project work may be clustered into a single slot so that students can do their work at a centre /location for a continuous period of time. However appropriate changes can be made by the concerned board of studies in this regard.

Project work shall be carried out under the supervision of a teacher in the parent department concerned or prescribed by the department coordinator.

- Students would be required to take an individual assignment with one or more local governments
- Students shall choose a topic that would be of critical importance for the effective functioning of local governments. There can be policy issues and other generic subjects as well, based on relevance from time to time.
  - Research Project has two parts – Submission of dissertation and Viva voce. Maximum of 100 marks will be given for dissertation.

The project report shall be prepared according to the guidelines approved by the university. Two typed copies of the project report shall be submitted to the Head of the Department, two weeks before the commencement of the ESE of the final semester.

Project layout. No two project reports of any student should be identical, if in case this may lead to the cancellation of the project report by the university.

#### **Evaluation of project report**

1. The ESE of the project work shall be conducted by two external examiners
2. Evaluation of the Project Report shall be done under mark system
3. The evaluation of the project will be done at two stages.
  - i) Continuous/ internal assessment (CA) (Supervising teacher/s will assess the project and award internal marks)

ii) External evaluation (by external examiners appointed by the University)

1. Marks secured for the project will be awarded to candidates, combining the internal and external marks
2. The internal to external component is to be taken in the ratio 1:4
3. Assessment of different components of project may be taken as below.
4. External Examiners will be appointed by the University from the list of IV semester Board of Examiners in consultation with the Chairperson of the Board for the smooth conduct of the evaluation of project.
5. Internal Assessment should be completed 2 weeks before the last working day of fourth semester.
6. Internal Assessment marks should be published in the department.
7. Chairman Board of Examinations, may at his discretion, on urgent requirements, make certain exception in the guidelines
8. Submission of the Project report and presence of the student for viva are compulsory for internal evaluation. For external evaluation (for programmes without practical) the Project report submitted by the student shall be evaluated by the external examiners. No marks shall be awarded to a candidate if she/he fails to submit the Project report for external evaluation.
9. A student shall be declared to pass in the Project report course if she/he secures minimum 40% marks of the aggregate and 40% separately for external
10. The student should get a minimum of 40% marks for pass in the project. In an instance of inability of obtaining a minimum of 40% marks, the Project work may be redone and the report may be submitted along with subsequent examinations through parent department

Arrangement of Contents:

- i) The project should be arranged as follows
  1. Cover Page and Title Page
  2. Bonafide certificate/s
  3. Declaration by the student
  4. Acknowledgement
  5. Table contents

6. List of Tables
7. List of Figures
8. List of symbols, Abbreviations and Nomenclature
9. Chapters
10. Appendices
11. References

i) Page dimension and typing instruction

The dimension of the project report should be in A4 size. The report should be printed in bond paper and bound using flexible cover of the thick white art paper or spiral binding. The general text of the report should be typed with 1.5 line spacing. The general text shall be typed in the font style ‘Times of New Roman’ and font size 12. The paragraphs should be arranged in justified alignment with margin 1.25” each on Top. Portrait orientation shall be there on Left and right of the page. The content of the report shall be around 40 pages.

ii) A typical specimen of Bonafide Certificate

KANNUR UNIVERSITY

<font style: Times of New Roman- Size 18>

BONAFIDE CERTIFICATE

<font style: Times of New Roman- Size 16>

< font style: Times of New Roman- Size – 14>

Certified that this project report” ..... TITLE OF THE PROJECT>.....” is the Bonafide work of “ ..... NAME OF THE CANDIDATE .....” who carried out the project work under my supervision.

<Signature of the HoD>< Signature of the Supervisor/ Co Supervisor>

Signature

Signature

Name

Name

Head of the Department

Head of the Department

Academic Designation`

Academic Designation

Department

Department

Seal

Seal

iii) Declaration by the student

### DECLARATION

I, ....., hereby declare that project work entitled .....(Title of the Project) .....has been prepared by me and submitted to Kannur University in partial fulfillment of requirement for the award of Bachelor of..... Is a record of original work done by me under the supervision of Dr./ Prof .....? of Department of .....college / (Name of Institute)

I also declare that this Project work has not been submitted by me fully or partly for the award of any Degree, Diploma, Title or correction before any authority.

Place:

Signature of the student

Date:

(Reg. No)

### Evaluation of project report

1. The ESE of the project work shall be conducted by two external examiners
2. Evaluation of the Project Report shall be done under mark system
3. The evaluation of the project will be done at two stages.
  - i. Continuous/ internal assessment (CA) (Supervising teacher/s will assess the project and award internal marks)
  - ii. External evaluation (by external examiners appointed by the University)
    1. Marks secured for the project will be awarded to candidates, combining the internal and external marks

2. The internal to external component is to be taken in the ratio 1:4
3. Assessment of different components of project may be taken as below.
4. External Examiners will be appointed by the University from the list of IV semester Board of Examiners in consultation with the Chairperson of the Board for the smooth conduct of the evaluation of project.
5. Internal Assessment should be completed 2 weeks before the last working day of IV<sup>th</sup> semester.
6. Internal Assessment marks should be published in the department.
7. Chairman Board of Examinations, may at his discretion, on urgent requirements, make certain exception in the guidelines
8. Submission of the Project report and presence of the student for viva are compulsory for internal evaluation. For external evaluation (for programmes without practical) the Project report submitted by the student shall be evaluated by the external examiners. No marks shall be awarded to a candidate if she/he fails to submit the Project report for external evaluation.
9. A student shall be declared to pass in the Project report course if she/he secures minimum 40% marks of the aggregate and 40% separately for external
10. The student should get a minimum of 40% marks for pass in the project. In an instance of inability of obtaining a minimum of 40% marks, the Project work may be redone and the report may be submitted along with subsequent examinations through parent department

The breakup of internal marks is given in Table 6.

**Table 6: Breakup of Internal Marks for Research Project**

<b>Internal(Viva) 20% of total</b>	<b>% of internal marks</b>
<b>Components</b>	
Punctuality	20
Use of data	20
Scheme/ Organization of report	40
Viva voce	20

The breakup of external marks of research projects is shown in Table 7.

**Table 7: Breakup of External Marks for Research Project**

<b>External (80%) of Total Components</b>	<b>% of External Marks</b>
Relevance of the Topic	5
Statement of Objectives	10
Methodology/ Reference/ Bibliography	15
Presentation of Facts/ Figures/ Language Style/ Diagrams etc.	20
Quality of Analysis/ Use of Statistical tools	15
Findings and Recommendations	10
Viva-Voce	25



**DLG4C21**  
**COMMON VIVA-VOCE**

There will be a comprehensive subject viva-voce for which maximum marks that can be awarded will be 100. External examiner will conduct the viva voce.

## **Other Details**

### **Foundation Course**

Institute/ Centre will offer the courses to the students

### **Dept. Elective Course**

Parent dept will offer these courses

### **Open Elective Course**

Any elective course offered by any other University/Institution/ online services OR any other courses offered by other School/Department

# **M.A. DECENTRALISATION AND LOCAL GOVERNANCE**

**(Credit Based Semester System)**

**Model Question Papers**





Reg. No.:.....

Name:.....

**FIRST SEMESTER MA DECENTRALISATION AND LOCAL GOVERNANCE  
DEGREE EXAMINATION MARCH 2023  
(2022 Admission onwards)**

**DLG1C01: INDIA: SOCIETY, ECONOMY AND POLITY**

Time: 3 Hours

Maximum: 80 Marks

**Part A**

(Answer all questions, each question carries 1 marks)

1. Which of the following was not one of the grievances of people during the era of the company rule?
  - A. A highly unpopular revenue settlement hard-pressed the peasantry.
  - B. Misery to the artisans and handicrafts people.
  - C. Rampant corruption in the Company's administration.
  - D. Recruiting Indians for hard labour abroad
2. Which of the following is not one of the factors for the success of the British?
  - A. English language
  - B. Superior military equipment
  - C. Better discipline
  - D. Good leadership, specially second level
3. Which of the following is not one of the effects of British rule in India?
  - A. Imposed political unity in India.
  - B. Created a larger state than the Mauryan or Mughal ones.
  - C. Set up a professional civil service
  - D. Absence of a unified judiciary
4. Which of the following is correct?
  - A. The incidence of untouchability is higher in rural areas.
  - B. Untouchability is most widely practised in Maharashtra.
  - C. Untouchability is more common in South India than in North India.
  - D. In the North-eastern region, Nagaland has the highest number of cases of untouchability.
5. Which of the following is a feature of globalization?
  - A. Growth of rural areas
  - B. Growth of cities
  - C. Rise of joint families
  - D. National self-reliance
6. Mahbub Ul Haq and Amartya Sen are associated with
  - A. Growth
  - B. Environmental Protection
  - C. Human-centric development.
  - D. Foreign trade
7. Which state has the lowest unemployment rate?
  - A. Gujarat
  - B. Tamil Nadu
  - C. West Bengal
  - D. Orissa
8. What is the minimum age to become the governor of an Indian state?
  - A. 30 Years
  - B. 25 Years
  - C. 35 Years
  - D. 40 Years
9. Read the following statements.

Statement (A): There is considerable social culture diversity in India.  
Statement (B): Diversity necessary leads to equal opportunities.



Choose the correct option

- A. Both A and B are true and B is the correct explanation of A
  - B. Both A and B are true but B is not the correct explanation of A
  - C. A is true but B is False
  - D. Both A and B are false
10. Which of the following is not a characteristic of class
- A. Mobility of group
  - B. Equal status
  - C. Class consciousness
  - D. Endogamy
- (10x1=10 marks)

**Part B**

**(Answer any 5 questions, each question carries 3 marks)**

1. What were the factors that gave rise to social reform movements in India?
2. What were the main aims of the Indian National Congress in the initial stage?
3. How did the arrival of Gandhi change the character of the national movement in India?
4. What are the key features of caste?
5. Briefly state the socio-cultural impact of globalization.
6. State the major challenges to food security in India.
7. What is the composition and function of the GST council?
8. Distinguish between fundamental rights and directive principles of state policy.

**Part C**

**(Answer any 5 questions, each question carries 5 marks)**

1. Is the advice tendered by the Council of Ministers binding on the President?
  2. What is the meaning of displacement?
  3. What were the reasons for the decline of the Home Rule League?
  4. Briefly describe the conditions of the Indian people under colonialism.
  5. What are the advantages of Goods and Services Tax (GST)?
  6. Write a short note on the growth of the services sector in India.
  7. Briefly state the features of the Government of India Act of 1919.
  8. Briefly state the emergency powers of the Indian President.
- (5x5=25 marks)

**Part D**

**(Answer any 3 questions, each question carries 10 marks)**

1. Distinguish between the moderates and the extremists in terms of their social character and ideas
2. Write an essay on reservation policy/affirmative action in India
3. Discuss the main trends in employment and unemployment in India
4. Have the 73<sup>rd</sup> and 74<sup>th</sup> amendments to the Constitution of India strengthened the local governments in India? Elucidate.
5. Explain the implications of globalisation for family and social values?

(3x10=30 marks)



Reg. No.:.....

Name:.....

**FIRST SEMESTER MA DECENTRALISATION AND LOCAL GOVERNANCE  
DEGREE EXAMINATION MARCH 2023  
(2022 Admission onwards)**

**DLG1C02: DEVELOPMENT, GENDER AND DECENTRALIZATION**

Time: 3 Hours

Maximum: 80 Marks

**Part A**

**(Answer all questions, each question carries 1 marks)**

1. Physical Quality of Life Index was developed by
  - a. Muhabulul Haq
  - b. Amartya Sen
  - c. Prof. Kuznets
  - d. Morris David Morris
2. According to the Global MPI 2020, India's rank is.....
  - a. 73
  - b. 46
  - c. 62
  - d. 107
3. Indicators of Human Development does not include
  - a. Life expectancy at birth
  - b. Mean years of schooling
  - c. Expected years of schooling
  - d. Personal Income
4. Dividing National Income of a country by total population we get.....
  - a. Personal Income
  - b. Net National Product
  - c. Per capita Income
  - d. GNP
5. Expand GDI
  - a. Gross Domestic Product
  - b. Gender Development Index
  - c. General Development Indicator
  - d. General Domestic Project
6. Expand NFHS
  - a) National Family Health Survey
  - b) National Food Harvest Scheme
  - c) New Family Health Scheme
  - d) National Finance and Habitat Survey
7. As per 2011 census the sex ratio of Kerala is
  - a) 1084:1000
  - b) 948: 1000
  - c) 1001: 1000
  - d) 988: 1000
8. Maximisation of the rate of creation of investible surplus (MRIS) criterion is chiefly advocated by
  - a. Keynes
  - b. Galenson and Liebenstein
  - c. Arther Lewisd. Harrod-Domar
9. Who developed the model of mobile households that select a community of residence based on their preferences for local public goods?
  - a. AmartyaSen
  - b. Tiebout
  - c. Oates W.E.d. Kim A.
10. National Commission for Women Act came into effect in the year.
  - a.1990
  - b. 1995
  - c. 2000
  - d. 2005

(10x1=10 Marks)

**Part B**

**(Answer any 5 questions, each question carries 3 marks)**

1. Differentiate between HDI and IHDI
2. Distinguish between GNP and NNP



3. Distinguish between Personal Income and Disposable Income.
4. Cite five examples of women's unpaid work.
5. What do we mean by "Reproductive roles of women?"
6. Explain Nurk's Theory of Disguised Unemployment
7. Define market decentralisation.
8. What is fiscal decentralisation?

(5x3=15 Marks)

### **Part C**

**(Answer any 5 questions, each question carries 5 marks)**

1. Distinguish between Economic Growth and Economic Development.
2. Define gender discrimination, elucidate with examples.
3. Give a brief note on Gender Development Index.
4. Explain the Characteristics of Less Developed Countries (LDCs).
5. Briefly explain the Harrod-Domar Model.
6. Discuss important criticisms of Lewis Model.
7. Explain the 'vicious circle or poverty'.
8. Which are the Stages of growth by Marx?

(5x5=25 Marks)

### **Part D**

**(Answer any 3 questions, each question carries 10 marks)**

1. Explain the Measures of Income Inequalities?
2. "Women's Empowerment is a development multiplier" Discuss
3. Explain the Todaro Model
4. Describe the dimensions of decentralisation.
5. What are the obstacles to economic development?

(3x10=30 Marks)



Reg. No.:.....

Name:.....

**FIRST SEMESTER MA DECENTRALISATION AND LOCAL GOVERNANCE  
DEGREE EXAMINATION MARCH 2023  
(2022 Admission onwards)**

**DLG1C03: SUSTAINABLE DEVELOPMENT**

Time: 3 Hours

Maximum: 80 Marks

**PART A**

**(Answer all questions, each question carries 1 mark)**

1. In the year, the UN General Assembly constituted a committee on sustainability(CSD)  
A.1995      B.1994      C.1993D.1992
2. When did the phrase “Sustainable Development” first appear?  
A. 1987      B.1980      C. 1978      D. 1992
3. United Nations (UN) era of schooling for Sustainable growth is from  
A. 2002-2011      B. 2003-2012  
C. 2004-2013D. 2005-2014
4. The UN has established a total number of Sustainable Development Goals  
A. 15      B. 16      C. 17      D. 18
5. The UN Conference for environmental sustainability is often recognized by the United Nations World Summit held on  
A. Rio de Janeiro, 2010      B. Rio de Janeiro, 2011  
C. Rio de Janeiro, 2012      D. Rio de Janeiro, 2013
6. To achieve: social, economic, and ecological equality, it is required to  
A. Social advancement      B.Development of the economy  
C. Long-term development      D.Development of the environment
7. Where did the first move toward Sustainable Development occur?  
A. Stockholm Conference      B.Conference in Bangkok  
C. Conference in San Francisco      D.All of the preceding
8. The National Action Plan on Climate Change (NAPCC) was released in which year  
A. 2007      B. 2008      C. 2009      D. 2010
9. People-centred approach to governance that includes citizens, or representatives of a particular group of citizens, in decision-making is called  
A. Community governance      B. Peoples governance  
C. Participatory governance      D. Community- based governance
10. The Paris agreement asks cuts emissions required to limit global warming to  
A. 2.5°C      B. 1.5 °C      C. 2.2°C      D.1.2°C

(1x1=10 marks)

**PART B**

**(Answer any 5 questions, each question carries 3 marks)**

1. What would “Agenda-21” mean?
2. Explain the role of education in attaining sustainability on the basis of SDG 4.
3. What do you mean by Local Indicator Framework pf SDGs?
4. Is SDG relevant to this country? Justify.
5. What is the role of NDC in reducing impacts of climate change?



6. What is Multi-stakeholder governance?
7. What is the role of NABARD in Climate finance in India?
8. What is “Common but Differentiated Responsibilities”?

(5x3=15 marks)

### **PART C**

**(Answer any 5 questions, each question carries 5 marks)**

1. Write the need and significance of Sustainable Development Goals
2. What are the objectives of SDGs in Localizing strategies?
3. What are the steps of SDGs in the Localization of Sustainable Development Goals?
4. What are the key features of the Local Indicator Framework in Kerala?
5. What are the 5P's of Sustainable Development Goals?
6. Name any five missions introduced by India in NAPCC.
7. Explain climate change mitigation and adaptation with at least two examples for each
8. Explain the role of LAPCC in climate action

(5x5=25 marks)

### **PART D**

**(Answer any 3 questions, each question carries 10 marks)**

1. What is the historical context of Sustainable Development Goals? Explain
2. Localization of Sustainable Development Goals is essential to attain sustainability to its fullest. Substantiate this statement.
3. What is the Institutional Framework for the Localization of SDGs? Explain the approaches and strategies.
4. Explain north-south divide in the light of Climate change
5. Explain the stages of The Adaptation Policy Framework Process

(3x10=30 marks)



Reg. No.:.....

Name:.....

**FIRST SEMESTER MA DECENTRALISATION AND LOCAL GOVERNANCE  
DEGREE EXAMINATION MARCH 2023  
(2022 Admission onwards)**

**DLG1C04: EVOLUTION OF LOCAL GOVERNANCE, DEMOCRATIC  
DECENTRALIZATION AND RURAL DEMOCRATIZATION**

Time: 3 Hours

Maximum: 80 Marks

**Part A**

(Answer all questions, each question carries 1 marks)

1. In the Rigveda, there is a mentioning of 'Sabha', ..... and 'Vidath' as local self-units  
A. Panchayat                      B. Samiti                      C. Committee                      D. Gram
2. In Chandragupta Maurya's regime, the village was the smallest unit of governance. A person elected by the people of the village was the head of village. In which name the head of the village was known for?  
A. 'Sarpanch'                      B. 'Gramik'                      C. 'Pramukh'                      D. 'Adhikari'
3. During the Sultanate period, the Sultans of Delhi divided their kingdom in to provinces called.....  
A. 'Samiti'                      B. 'Vidath'                      C. 'Vilayat'                      D. 'Sabha'
4. The word "democracy" was derived from the word '*dēmokratia*'. In which Country's language the word *dēmokrati* belongs to?  
A. Greece                      B. Rome                      C. Italy                      D. Spain
5. Name the place of the first Municipal Corporation set up in 1688 by the East India Company  
A. Calcutta                      B. Delhi                      C. Bombay                      D. Madras
6. The most significant phase in the history of the development of local government in India commenced with the Resolution of Lord Ripon. In which year the Resolution introduced?  
A. 1867                      B. 1880                      C. 1882                      D. 1906
7. With the vision for rural reconstruction of India, who developed the centre Sriniketan?  
A. Mahatma Gandhi                      B. Gokhale                      C. Jawaharlal Nehru  
D. Rabindranath Tagore
8. In which year, Ashok Mehta Committee constituted?  
A. 1957                      B. 1967                      C. 1977                      D. 1987
9. As per the 73<sup>rd</sup> amendment of Indian Constitution, reservation for women in local bodies was ..... ?  
A. 25%                      B. 33%                      C. 1/3                      D. 50%
10. As per the 73<sup>rd</sup> amendment of Indian Constitution, how many subjects in 11<sup>th</sup> schedule transferred to rural local bodies?  
A. 11                      B. 18                      C. 29                      D. 39

(1x1=10 marks)

**Part B**

(Answer any 5 questions, each question carries 3 marks)

1. Write a short note on Vedic folk assemblies.
2. Explain the system of local governance in ancient Rome.



3. What do you mean by *Muqqadam*?
4. What is Sriniketan experiment?
5. Elaborate the concept of *Sulh I Kuhl*.
6. Explain the principle of Provincial Autonomy under the Govt. of India Act of 1935.
7. Bring out the major features of Communist type of local government.
8. Distinguish between Transferred subjects and Reserved subjects.

(5x3=15 marks)

#### Part C

(Answer any 5 questions, each question carries 5 marks)

1. Explain the system of governance in ancient Greece.
2. Explain the attempts of Rabindranath Tagore towards rural reconstruction.
3. Discuss the nature of Mughal administration under Akbar.
4. What are the major recommendations of the Royal Commission?
5. Attempt a critical evaluation of the concept of Asiatic Mode of Production.
6. Explain the different types of Local government.
7. Discuss the major objectives of Panchayat Raj.
8. Explain the concept of Federalism in Indian Constitution.

(5x5=25 marks)

#### Part D

(Answer any 3 questions, each question carries 10 marks)

1. Write an Essay on Local Governance system during Ancient period.
2. Write an essay on the village administration under the Cholas.
3. Explain the local Governance system during the British Period.
4. What are the major recommendations of Balwant Rai Mehta Committee Report?
5. Compare the Local Governance system in India before and after the 73<sup>rd</sup> and 74<sup>th</sup> amendments?

(3x10=30 marks)



Reg. No.:.....

Name:.....

**FIRST SEMESTER MA DECENTRALISATION AND LOCAL GOVERNANCE  
DEGREE EXAMINATION MARCH 2023  
(2022 Admission onwards)**

**DLG1C05: PUBLIC AND DEVELOPMENT ADMINISTRATION IN INDIA**

Time: 3 Hours

Maximum: 80 Marks

**Part A**

(Answer all questions, each question carries 1 marks)

1. The RTI application is addressed to \_\_\_\_\_.
  - a. Chief Secretary of the respective state
  - b. President of India
  - c. Governor of the respective state
  - d. Public Information Officer
2. The concept of Citizen's Charter was first articulated in which Country?
  - a. United States
  - b. United Kingdom
  - c. India
  - d. Australia
3. Who pioneered the concept of Social Audit?
  - a. Santhanam
  - b. Ashok Metha
  - c. Charles Medawar
  - d. Appleby
4. The Chairman of the Second Administrative Reforms Commission was
  - a. Verappa Moily
  - b. Balwantraj Mehta
  - c. Morarji Desai
  - d. Lal Bahadur Shastri
5. Which article of Indian Constitution deals with Union Executive?
  - a. Article 153 – 167
  - b. Article 73 – 75
  - c. Article 52 – 78
  - d. Article 348
6. Which state is excluded from the provision of 94<sup>th</sup> Amendment Act of 2006?
  - a. Manipur
  - b. Arunachal Pradesh
  - c. Nagaland
  - d. Bihar
7. Which amendment to the Indian Constitution allowed for the appointment of same individual as the Governor of two or more states?
  - a. 7<sup>th</sup> Constitutional Amendment Act
  - b. 17<sup>th</sup> Constitutional Amendment Act
  - c. 81<sup>st</sup> Constitutional Amendment Act
  - d. 106<sup>th</sup> Constitutional Amendment Act
8. Which among the following is not a Gandhian concept
  - a. Sarvodaya
  - b. Satyagraha
  - c. Silence
  - d. Non violence
9. Which among the following is not the component of Human Development Index?
  - a. Education
  - b. Health
  - c. Income
  - d. culture
10. In constitution, which article talks about appointment of Prime Minister?
  - a. Article 32
  - b. Article 78
  - c. Article 75
  - d. None of the above

(10x1=10 marks)



### **Part B**

**(Answer any 5 questions, each question carries 3 marks)**

1. Explain constitutional provisions regarding state council of ministers.
2. When can a President use his discretion in appointing the Prime Minister.
3. Why do we need public expenditure? Define the term public expenditure and its types.
4. What is a constitutional commission? Explain any one constitutional commission with its appointment, removal and functions.
5. When can complaints be filed under RTI? Elaborate the conditions.
6. Communist model of development.
7. Market oriented development.
8. Behavioural theory of Herbert Simon basic need approach in development.

(5x3=15 marks)

### **Part C**

**(Answer any 5 questions, each question carries 5 marks)**

1. Explain the executive powers of Governor.
2. Analyse the responsibilities of ministers.
3. What is Citizen's Charter: Elaborate the principles of Citizen Charter.
4. What is Social Audit? How is it different from other audits?
5. Explain ecological theory of Riggs
6. Write a note on dependency theory.
7. What are the major components of development administration?
8. Explain how Marx and Marx Weber conceived the nature and function of beurocracy

(5x5=25 marks)

### **Part D**

**(Answer any 3 questions, each question carries 10 marks)**

1. Why India is considered as quasi-federal structure. Explain.
2. What is the need for Administrative Reforms? Describe the main recommendations of the different Administrative Reforms Commission in India?
3. What are the major recommendations of the A D Gorwala Report on Public Administration?
4. Explain the concept of development and different models of development.
5. What are the major components of Gandhian model of development

(3x10=30 marks)



Reg. No.:.....

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**SECOND SEMESTER MA DECENTRALISATION AND LOCAL GOVERNANCE  
DEGREE EXAMINATION MARCH 2023  
(2022 Admission onwards)**

**DLG2C07: LOCAL GOVERNANCE – CONCEPTS AND THEORIES**

**Time: 3 Hours**

**Total: 80 Marks**

**Part A**

(Answer all questions, each question carries 1 marks)

1. Total Number of Local Government Institutions in Kerala is .....  
a. 941            b. 1093            c. 1180            d. 1200
2. Consider the following statement and find which statement is/are correct  
(i) Panchayati Raj Institutions is the third-tier government.  
(ii) Panchayati Raj comes under the feature of federalism in India  
a. only (i)    b. only (ii)    c. both (i) & (ii)    d. None of them
3. Committees nor related to Panchayati Raj  
a. Balwantrai Mehta Committee            b. Hanumanta Rao Committee  
b. Rangarajan Committee            d. Ashok Mehta
4. Which among the following is the first state in India to have the Panchayati Raj System?  
a. Kerala            b. Madhya Pradesh  
c. West Bengal            d. Rajasthan
5. State Finance Commission is.....  
a. Legal Body            b. Constitutional Body  
c. Non statutory Bodyd. None of these
6. Who is called the father of Local Government in India?  
a. Balwant Rai Mehta            b. Lord Rippon  
c. Ashok Mehta            d. Hanumanta Rao
7. The Eleventh Schedule of the Constitution relating to the Panchayats contains:  
a) 18 items            b) 28 items  
c) 19 items            d) 29 items
8. Which is/are true regarding features of PESA Act, 1996?  
1) Gram Sabha shall identify beneficiaries under poverty alleviation programs.  
2) The recommendations of the Gram Sabha are mandatory prior to grant of prospecting license for minor minerals.  
3) Gram Sabha owns minor forest produce.  
4) Every Panchayat at the village level shall be required to obtain from the Gram Sabha a certification of utilisation of funds.  
a. 1, 2 and 3            b. 1, 2 and 4            c. 2, 3 and 4            d. All of the above
9. The election commission looking after the election process of local self-government institutions.  
a. Central Election Commission            b. State Election Commission  
c. Both a & b            d. None of these



10. Which is/ are true regarding the concept of Participatory Learning and Action (PLA)
- (i) It is a community-based approach to research and consultation
  - (ii) It gives priority to the views of local people
  - (iii) local people can explore and share their knowledge of life and local conditions
- a. only (i)    b. only (i) and (ii)    c. only (ii) and (iii)    d. (i), (ii) & (iii)

(10x1=10 Marks)

#### **Part B**

**(Answer any 5 questions, each question carries 3 marks)**

1. Briefly explain the concept of local governance
2. Write a short note on Significance of Democratic Decentralisation
3. Describe the concept of Inclusive local governance
4. Describe the significance of Citizen Participation in local governance
5. Write a short note on Organizational Structure of Urban Local Bodies
6. Explain Decentralisation in Contemporary Settings
7. Briefly explain Social contract theory
8. Describe the idea of Intra-Local Government Relationship

(5x3=15 Marks)

#### **Part C**

**(Answer any 5 questions, each question carries 5 marks)**

1. Explain the importance of Reservation and Women Leadership in local governance
2. Briefly explain about the Participatory learning and action tools
3. Briefly describe the components of Decentralised Development-
4. Analyse the scope of Partnership of Local Government with Non-State Agencies-
5. Briefly describe the impact of Decentralised Development
6. Analyse the roles and relationships of Bureaucracy and Elected Representatives in local governments.
7. Write a brief note on Elections and State Election Commission
8. Explain the Principles of devolution of power, authority and resources to local governments

(5x5=25 Marks)

#### **Part D**

**(Answer any 3 questions, each question carries 10 marks)**

1. Explain the Theories and concepts of local governance
2. Explain the Organisational Structure of Rural Local Bodies
3. Do a comparative analysis of local body systems in different countries and how they work.
4. Explain the role of Partnership among Different levels of governance
5. Analyse the contextual Dimensions of Democratic Decentralisation: Political, Constitutional and Administrative in detail

(3x10=30 marks)



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**SECOND SEMESTER MA DECENTRALISATION AND LOCAL GOVERNANCE  
DEGREE EXAMINATION MARCH 2023  
(2022 Admission onwards)**

**DLG2C08: PARTICIPATORY LEARNING AND ACTION**

**Time: 3 Hours**

**Total: 80 Marks**

**PART A**

**(Answer all questions, each question carries 1 mark)**

1. Participatory Learning and Action (PLA) is a type of
  - A. Qualitative research
  - B. Quantitative research
  - C. Mixed method research
  - D. Experimental research
2. Participatory Learning and Action can be used at which stage of the project cycle?
  - A. Design
  - B. Planning
  - C. Evaluation
  - D. All of the above
3. Participatory Learning and Action is was previously also known as
  - A. PRA
  - B. CSO
  - C. CBO
  - D. None of the above
4. Which of the following is false?
  - A. PLA is innovative
  - B. PLA is adaptive and, rather than conforming to top-down
  - C. PLA is rigid
  - D. PLA is based around triangulation
5. Which of the following is not a d PLA activity?
  - A. Village Resource mapping
  - B. Key informant interview
  - C. Transect walk
  - D. Decision tree
6. Participatory methods were developed in
  - A. 2000s
  - B. 1950s
  - C. 1970s
  - D. 1900s
7. Which one of the following is not a visual PLA technique?
  - A. Histograms
  - B. Transect (walks)
  - C. Preference ranking
  - D. Survey design
8. Seasonal calendars are best useful to show major changes in



- A. Crops
  - B. Labour availability
  - C. Prices
  - D. All the above
9. Handling of all the activities needed to introduce something new is called
- A. Information management
  - B. Innovation management
  - C. Adoption management
  - D. Learning management
10. Citizens have the power to decide directly on policy in
- A. Participatory democracy
  - B. Direct democracy
  - C. Social democracy
  - D. Community democracy

(1x1=10 marks)

### PART B

(Answer any 5 questions, each question carries 3 marks)

1. What is passive participation?
2. Why is PLA important in rural development?
3. What are the characteristics of Adult learning?
4. What do you mean by Local Indicator Framework of SDGs?
5. What is the importance of networking and coordination in community development?
6. PLA is cost effective. Justify
7. Humanistic approaches to learning are student centered. Justify
8. Explain the role of *Group Dynamics & Teamwork* in participatory research approach

(5x3=15 marks)

### PART C

(Answer any 5 questions, each question carries 5 marks)

1. What is a problem matrix?
2. What is transect walk method of data collection?
3. What is nominal participation? What are its disadvantages?
4. What are the methods of documenting local knowledge?
5. Explain the differences between Consultation and participation strategies
6. What is gendered Gendered Participatory Appraisal?
7. Explain the role of moderator in PLA techniques
8. What is the meaning and importance of household resource management?

(5x5=25 marks)

### PART D

(Answer any 3 questions, each question carries 10 marks)

1. Discuss the advantages and disadvantages of PLA methods.
2. What are the tools in participatory learning methods? Explain with examples
3. What are the different types of democracy?
4. What are the different Interview methods?
5. Explain the Principles of Participatory Learning and Action.

(3x10=30 marks)



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**SECOND SEMESTER MA DECENTRALISATION AND LOCAL GOVERNANCE  
DEGREE EXAMINATION MARCH 2023  
(2022 Admission onwards)**

**DLG2E01: LOCAL GOVERNMENT FINANCES**

**Time: 3 Hours**

**Total: 80 Marks**

**Part A**

**(Answer all questions, each question carries 1 marks)**

1. Which of the following article talks about the formation of the Finance Commission?  
a. Article 280    b. Article 275    c. Article 148    d. Article 176
2. Who is responsible for setting up of the Finance Commission in India?  
a. Pandit Nehru    b. Mahatma Gandhi    c. Indira Gandhi  
d. Dr. B.R. Ambedkar
3. Existence of Centre State economic inequalities is known as  
a. Vertical imbalance    b. Horizontal Imbalance  
c. Parallel imbalance    d. None of these
4. A multilevel decentralized fiscal system involving sharing of fiscal responsibilities between central, state and local governments is referred to as:  
a. Fiscal Union    b. Fiscal Federalism  
c. Fiscal Equalisation    d. Fiscal Generalism
5. Who establishes the Finance Commission in India?  
a. President    b. Finance Minister  
c. Parliament    d. Governor of Reserve Bank of India
6. Chairman of 15<sup>th</sup> Finance Commission is  
a. Ranga Rajan    b. Y.V. Reddy    c. Nand Kishore Singh  
d. Vijay Khelkar
7. One of the own source revenue of a Local Government Institution is  
a. Professional Tax    b. Sales Tax    c. Income Tax  
d. Excise Duty
8. Licence Fees of enterprises charged by  
a. Grama Panchayat    b. District Panchayat    c. Industrial Department    d. Block Panchayat
9. Which finance commission has used forest cover as a criterion for horizontal distribution of resources in India?  
a. 10<sup>th</sup> Finance Commission    b. 13<sup>th</sup> Finance Commission  
c. 12<sup>th</sup> Finance Commission    d. 14<sup>th</sup> Finance Commission
10. Who is the chairman of 6<sup>th</sup> State Finance Commission of Kerala?  
a. Justice Rama Chandran Nair    b. Sri. S.M. Vijayanand  
c. Prof. M.A. Oommen    d. Sri. K. V. Rabindran Nair

(10x1=10 marks)



### **Part B**

**(Answer any 5 questions, each question carries 3 marks)**

1. What are the Tax Revenue Sources of Local Bodies?
2. Explain the concept of Gender Budgeting?
3. Describe Fiscal Decentralisation?
4. Explain the Non – Plan Grants obtained by Local bodies?
5. Explain the Role of Finance Commission in the federal set up?
6. Explain performance grant for Local Government Institutions?
7. Distinguish between Special Component Plan and Tribal Sub Plan?
8. Explain the tools for evaluation?

(5x3=15 marks)

### **Part C**

**(Answer any 5 questions, each question carries 5 marks)**

1. Explain the constitutional amendment and decentralisation efforts in Kerala?
2. Explain the role of Finance Commissions in the federal set up?
3. Examine Fiscal Decentralisation in Kerala?
4. Explain the important recommendations of 6<sup>th</sup> State Finance Commission for LSGIs?
5. Explain the principle of Budgeting?
6. Critically Explain the Women Component Plan of Local Governments?
7. Explain the Budgetary process of Local self Government Institutions of Kerala?
8. Explain the Local Government Information system of Kerala and MoPR?

(5x5=25 marks)

### **Part D**

**(Answer any 3 questions, each question carries 10 marks)**

1. Recommendations of two previous Union Finance Commissions with respect of local government financing and its implications in Kerala?
2. Explain the sources of revenue of local governments?
3. Scope and constraints in resource mobilisation at the local self-government institutions.
4. Critically Examine the XVth Finance Commission allocations for Local Self Government Institutions.
5. Critically examine the Revenue collection efficiency of LSGIs in Kerala

(3x10=30 marks)



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**SECOND SEMESTER MA DECENTRALISATION AND LOCAL GOVERNANCE  
DEGREE EXAMINATION MARCH 2023  
(2022 Admission onwards)**

**DLG2C09: RESEARCH METHODOLOGY**

**Time: 3 Hours**

**Total: 80 Marks**

**Part A**

**(Answer all questions, each question carries 1 mark)**

1. Research is:
  - a. Searching again and again
  - b. Finding solutions to any problem
  - c. Working in a scientific way to
  - d. None -of the above
2. A research process starts with:
  - a. Hypothesis
  - b. Experiment to test hypothesis
  - c. Observation
  - d. None of the above
3. Information acquired by experience or experimentation is called as:
  - a. Empirical
  - b. Scientific
  - c. Facts
  - d. Scientific Evidence
4. Abstract elements representing classes of phenomena within the field of study are called:
  - a. Concepts
  - b.Theories
  - c.Variables
  - d.Hypothesis
5. Pair wide ranking is:
  - a. Quantitative research method
  - b. Participatory Research method
  - c. A Sampling technique
  - d. A Research design
6. Mean, Median and Mode area:
  - a. Measures of deviation
  - b. Ways of sampling
  - c. Measure of control tendency
  - d. None of the above
7. Which of the variables cannot be expressed in quantitative terms:
  - a. Socio economic status
  - b. Marital status
  - c. Numerical aptitude
  - d. Professional attitude
8. The purpose of drawing sample from a population is known as:
  - a. Sampling
  - b. Census
  - c. Survey research
  - d. None of the above
9. The reasoning that uses general principle to predict specific results is called as:
  - a. Inductive
  - b. Deductive
  - c. Both a and b
  - d. Hypothetic o-deductive
10. Plagiarism is related to :
  - a. Sampling technique
  - b. Research ethics
  - c. Data collection tool
  - d. Content analysis

**(1x1=10 marks)**

**Part B**

**(Answer any 5 questions, each question carries 3 marks)**

1. Give the meaning of Social Research.
2. Explain sampling methods



3. What are the essential steps involved in qualitative research?
4. Importance of literature survey in Social Research
5. Explain types of hypotheses
6. Define content analysis method
7. Write a short note on observation
8. Discuss the role of variables in social research

(5x3=15 marks)

#### **Part C**

**(Answer any 5 questions, each question carries 5 marks)**

1. Explain the different types of research.
2. Discuss the steps in social survey
3. What issues should be considered during the construction of a questionnaire?
4. Write a short note on measurement of association.
5. Give the meaning and importance of case study method.
6. Significance of Theoretical application in social research?
7. What is Research design and explain the types of research design?
8. How important are analysis and interpretation of data in social research?

(5x5=25 marks)

#### **Part D**

**(Answer any 3 questions, each question carries 10 marks)**

1. Explain the concepts and principles of participatory rural appraisal.
2. What are the steps in formulation of research problems?
3. What is Policy Analysis? How do you apply the social research methods in policy studies?
4. Explain research report.
5. Explain the different standards related to publication ethics.

(3x10=30 marks)



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**SECOND SEMESTER MA DECENTRALISATION AND LOCAL GOVERNANCE  
DEGREE EXAMINATION MARCH 2023  
(2022 Admission onwards)**

**DLG2C10: COMPUTER PROFICIENCY**

**Time: 3 Hours**

**Total: 80 Marks**

**Part A**

**(Answer all questions, each question carries 1 mark)**

1. Which of the following is not a function of the database?
  - a. Managing stored data
  - b. Manipulating data
  - c. Security for stored data
  - d. Analysing code
2. Which is considered the branch of Artificial Intelligence?
  - a. Cyber Forensics
  - b. Machine Learning
  - c. Network Design
  - d. Full-stack Developer
3. Which are pros of data visualization?
  - a. It can be accessed quickly by a wider audience.
  - b. It can misrepresent information
  - c. It can be distracting
  - d. None Of the above
4. The computer network is
  - a. Network computer with cable
  - b. Network computer without cable
  - c. Both of the above
  - d. None of the above
5. Who is known as the -Father of AI"?
  - a. Fisher Ada
  - b. Alan Turing
  - c. John McCarthy
  - d. Allen Newell
6. What are the basic rectangular building blocks of a spreadsheet?
  - a. Cells
  - b. Zoom slider
  - c. Help button
  - d. All of these
7. Another name for a pre-programmed formula in Excel is
  - a. Cell
  - b. Graph
  - c. Function
  - d. Range
8. The Data flow diagram (DFD) shows;



- a. The flow of data
  - b. The processes
  - c. The areas where they are stored
  - d. All of the above
9. If all devices are connected to a central hub, then topology is called
- a. Bus Topology
  - b. Ring Topology
  - c. Star Topology
  - d. Tree Topology
10. Microsoft Excel is used for?
- a. Analysis
  - b. Data Management
  - c. Budgeting
  - d. All of the above

(10x1=10 Marks)

### **PART B**

**(Answer any 5 questions, each question carries 3 marks)**

1. What are three examples of information system hardware?
2. What is LAN?
3. What is a database?
4. What is an Application software?
5. Explain Sum () function in Excel with example.
6. What is Strong AI, and how is it different from the Weak AI?
7. What is Artificial Intelligence? Give an example of where AI is used on a daily basis.
8. What is Bus Topology?

(5x3=15 Marks)

### **PART C**

**(Answer any 5 questions, each question carries 5 marks)**

1. What do mean by RAID?
2. What is data mining?
3. Explain what an ERP system does.
4. What is a Pivot Table?
5. What is the What-If Analysis in Excel?
6. Explain the term "Q-Learning."
7. Give a brief introduction to the Turing test in AI?
8. What are the different types of sampling techniques used by data analysts?

(5 X 5 = 25 Marks)



## **PART D**

**(Answer any 3 questions, each question carries 10 marks)**

1. What are the uses of VLOOKUP and HLOOKUP how do we use it?
2. Explain the importance of Database models.
3. what are the Local Government Information Management System available in different states. explain in detail.
4. What is data mining? Explain the steps in data mining process.
5. What are the different domains/Subsets of AI? Explain in detail.

(3 X 10 = 30 Marks)



Reg. No.:.....

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**THIRD SEMESTER MA DECENTRALISATION AND LOCAL GOVERNANCE  
DEGREE EXAMINATION MARCH 2023  
(2022 Admission onwards)**

**DLG3C12: DEVELOPMENT PLANNING AND MANAGEMENT**

**Time: 3 Hours**

**Total: 80 Marks**

**Part A**

**(Answer all questions, each question carries 1 marks)**

1. The scope of development managements is:
  - a) Facilitate Empowerment
  - b) Strengthen Development organization
  - c) Proper utilization and allocation of funds
  - d) All of the above
2. The important elements of development management are
  - a) Leadership and participation
  - b) Decentralization and empowerment
  - c) Only a
  - d) Both a and b
3. The word progress means
  - a) To Develop
  - b) To unfold
  - c) To step forward
  - d) All of the above
4. \_\_\_\_\_ is meant to improve the quality and efficiency of services delivered by public organizations'.
  - a) Public administration
  - b) Public management
  - c) Organization management
  - d) None of the above
5. \_\_\_\_\_ is the idea that society exists because of an implicitly agreed-to set of standards that provide moral and political rules of behaviour.
  - a) Social Contract theory
  - b) Justice theory
  - c) Moral theory
  - d) None of the above
6. What is public policy?
  - a) Issues the president thinks are important
  - b) Issues that the media thinks are important
  - c) Laws
  - d) Issues that special interest groups think are important
7. \_\_\_\_\_ implies that development processes need to benefit people, enrich their way of interaction in groups and societies, and make the norms that facilitate such interaction conducive.
  - a) Economic Development



- b) Human development
  - c) Social Development
  - d) None of the above
8. \_\_\_\_\_ act as key strategy for achieving gender equality between men and women.
- a) Economic planning
  - b) Imperative planning
  - c) Indicative planning
  - d) Gender sensitive planning
9. A scientific distinction between rural and urban community can be made on the basis of
- a) Density of population
  - b) Area covered
  - c) Occupation followed by people
  - d) None of the above
10. Urbanization is defined as :
- a) People moving from rural areas to urban areas
  - b) The growth in population of urban areas as a result of several factors
  - c) The increase in the proportion of people living in urban areas
  - d) People moving from urban areas to rural areas.

(10x1=10 Marks)

#### **Part B**

**(Answer any 5 questions, each question carries 3 marks)**

1. Compare and contrast the evolutionary models of development as elaborated by Marx and Parsons.
2. Write short note on major sources of finance for development.
3. What is public administration and public management? Explain the difference between the two concepts.
4. Critically analyse the importance of gender planning and gender sensitive planning.
5. Discuss on the relevance of rural urban dichotomy.
6. Explain the growth centre approach in rural planning
7. Explain Modernization theory of Urbanization.
8. Explain the concept of political Accountability

(5x3=15 Marks)

#### **Part C**

**(Answer any 5 questions, each question carries 5 marks)**

1. Explain on the major international Human Resource Management activities.
2. Describe on the analysis of performance of development projects. What are the factors considered for the analysis?
3. What is political accountability and explain political mechanisms to ensure accountability in development.
4. What is the importance of public policy in the society and role of government in making public policy?
5. Explain the factors facilitating and hindering social development.
6. Explain the need for gender sensitive policy planning, different types.
7. Discuss the impact on urban local government in the wake of 74<sup>th</sup> constitutional amendment.



8. Critically examine the role of less developed countries?

(5x5=25 Marks)

**Part D**

**(Answer any 3 questions, each question carries 10 marks)**

1. Describe on Development management cycle and its importance.
2. Define social contract and form of contract. Explain theories of Social contract and the features of each theory.
3. Explain Social Development plan of India.
4. Describe on the themes to be focused on discussing the rural urban dichotomy.
5. Explain the organizational structure of Urban local bodies and rural local bodies.

(3x10=30 Marks)



Reg. No.:.....

Name:.....

**THIRD SEMESTER MA DECENTRALISATION AND LOCAL GOVERNANCE  
DEGREE EXAMINATION MARCH 2023  
(2022 Admission onwards)**

**DLG3C13: DECENTRALIZED PLANNING**

**Time: 3 Hours**

**Total: 80 Marks**

**Part A**

(Answer all questions, each question carries 1 marks)

1. Which article of the Constitution empowers panchayats to function as institutions of self-government for the purposes of preparing plans and implementing schemes for economic development and social justice in their respective areas?  
a. 215 G                      b. 243 G                      c. 356 G                      d. 265 G
2. Planning software of LSGIs of Kerala is  
a. SAANKHYA              b. SULEKHA              c. SOOCHIKA              d. SACHITRA
3. Decentralised Planning was launched in Kerala during ..... Five year plan  
a. Seventh              b. Eighth              c. Ninth              d. Tenth
4. District Planning Committee, has been created as per Article ..... of Indian Constitution.  
a. 243 GD              b. 243 ZD                      c. 243 HD              d. 243 DZ
5. What percentage of the total grant earmarked for Panchayati Raj Institution is distributed to National Priorities like drinking water supply, rainwater harvesting and sanitation.  
a. 30 %              b. 45%              c. 60%              d. 75%
6. Present Vice Chairperson of Kerala Planning Board is.....  
a. Sri. Punith Kumar IAS                      b. Sri. S.M. Vijayanand  
c. Prof. V. K. Ramachandran              d. Sri. Balagopal
7. The agency treated as Kerala state poverty eradication Mission is .....  
a. Haritha Keralam Mission              b. Ardram Mission  
c. Kudumbashree Mission              d. LIFE Mission
8. The father of Indian planning is  
a) Jawahar lal Nehru              b) Mahatma Gandhi              c) B.R. Ambedkar  
d) M. Vishveshwariah
9. Decentralised Planning in Kerala is known as  
a. People's Plan Campaign                      b. Local Development Plan  
c. Kerala Model of Development              d. None of these
10. The Planning Commission of India had introduced the decentralized planning in the country for the first time in India during \_\_\_\_\_ Five Year Plan.  
a. Sixth              b. Seventh                      c. Eighth                      d. Tenth

(10x1=10 marks)



### **Part B**

**(Answer any 5 questions, each question carries 3 marks)**

1. Explain Functional Decentralisation?
2. Explain Evidence based planning?
3. Explain the role of District Planning Committee in decentralised planning in Kerala?
4. What is Democratic Decentralisation?
5. Explain Peoples Plan Campaign?
6. Explain District Plan?
7. Explain Financial Decentralisation
8. Explain the planning Mechanism in Local bodies

(5x3=15 marks)

### **Part C**

**(Answer any 5 questions, each question carries 5 marks)**

1. Explain the dimensions of decentralised planning in India?
2. Explain the process of decentralised planning in Panchayat Raj Institutions in Kerala?
3. Explain the nature of distribution of grants by XVth Finance Commission to Rural Local Bodies?
4. Explain the role of Kudumbashree as a special purpose agency for Poverty reduction?
5. Explain the institutional setup of LSGIs for decentralised Planning?
6. Explain the planning phases of Mahatma Gandhi NREGS works?
7. Explain the working group and their role in decentralised planning of a local bodies?
8. Examine the role of Kerala State Planning Board in the decentralisation planning process?

(5x5=25 marks)

### **Part D**

**(Answer any 3 questions, each question carries 10 marks)**

1. Critically examine the emerging functions of Local Self Government Institutions in Kerala?
2. Critically examine the Local level planning for development of different sectors of Kerala?
3. Explain the impact of decentralised planning in Development of Kerala Economy?
4. Examine the community development phase and rural development schemes for the development of India after Independence?
5. Examine the Panchayati Raj System in Kerala and other states?

(3x10=30 marks)



Reg. No.:.....

Name:.....

**THIRD SEMESTER MA DECENTRALISATION AND LOCAL GOVERNANCE  
DEGREE EXAMINATION MARCH 2023  
(2022 Admission onwards)**

**DLG3E02: COMPARATIVE STUDY ON LOCAL GOVERNMENTS**

**Time: 3 Hours**

**Total: 80 Marks**

**Part A**

(Answer all questions, each question carries 1 mark)

1. In which year local Government System was introduced in the world?  
a. 1880                      b. 790                      c. 1011                      d. 990
2. What does zemstvo mean in Russian?  
a. Good Governance                      b. Sovereignty  
c. Local Government                      d. None of these
3. Which is the smallest unit of Local Government in Russia?  
a. Union Councils                      b. Cantons  
c. Counties                      d. Civil parish
4. Cantons are the administrative units of?  
a. Russia                      b. Switzerland  
c. France                      d. Canada
5. In the UK Counties are single-tier unitary authorities or divided into districts. Districts are also known as boroughs in some areas  
a. Communes                      b. Cantons                      c. Zemstvo                      d. Boroughs
6. In which country first local government system was introduced in the world?  
a. British                      b. Canada                      c. Norway                      d. Greece
7. What are two rights of everyone living in the United States? Choose one:  
a. Freedom to petition the government and freedom to disobey traffic laws.  
b. Freedom of worship and freedom to make treaties with other countries.  
c. Freedom of speech and freedom to run for president.  
d. Freedom of speech and freedom of worship.
8. What are two ways that Americans can participate in their democracy? Choose one:  
a. Write to a newspaper and call Senators and Representatives.  
b. Give an elected official your opinion on an issue and join a community group.  
c. Vote and join a civic group.  
d. All of these answers
9. Which is the smallest unit of Local Government in France?  
a. Union Councils                      b. Cantons                      c. Communes                      d. Districts
10. Who initiated a plan for Basic Democracies, a measure to create a system of local government from the grassroots?  
a. General Yahya Khan                      b. General Ayub Khan  
c. General Pervez Musharaf                      d. General Zia ul Haq

(10x1=10 Marks)



### **Part B**

**(Answer any 5 questions, each question carries 3 marks)**

1. What does Devolution mean?
2. Write a note provincial Governments in China
3. Explain the role of Cantons as administrative units in Switzerland
4. What was Ambedkar perception on panchayath system in India?
5. Write a note on Muncipal Governments in UK
6. Explain the structure of Local Governments in France
7. Write a note on local finance in France
8. Write a note on traditional Local Governance system in China

(5x3=15 Marks)

### **Part C**

**(Answer any 5 questions, each question carries 5 marks)**

1. What were the major provisions of Government of India Act 1935?
2. Write a comparative note on Local Government system in South Africa and other African Countries.
3. Explain the function of soviets in USSR
4. Write a note on County system in UK
5. Write a note on Administrative councils in Switzerland
6. Write a note on Origin in Local Governments in UK
7. Explain the role of Local Governments in US constitution
8. Compare the history of Local Governments in Karnataka and West Bengal

(5x5=25 Marks)

### **Part D**

**(Answer any 3 questions, each question carries 10 marks)**

1. Make a comparative description of Local Governments in UK and USA
2. What are the similarities and difference between Local Government system in India and other SARC countries
3. What are the major differences between Local Government system in Switzerland and France
4. Narrate the major arguments raised in Constitutional assembly in favour of and against the Gandhian concept of Village swaraj
5. Discuss the historical Evolution of Local Governments in India

(3x10=30)



Reg. No.:.....

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**THIRD SEMESTER MA DECENTRALISATION AND LOCAL GOVERNANCE  
DEGREE EXAMINATION MARCH 2023  
(2022 Admission onwards)**

**DLG3C14: SERVICE DELIVERY BY LOCAL GOVERNMENTS**

**Time: 3 Hours**

**Total: 80 Marks**

**Part A**

(Answer all questions, each question carries 1 mark)

1. ILGMS
  - a. Integrated Local Self Government Management System
  - b. Integrated Local Self Government Management Services
  - c. Integrated Local Self Government Management Standards
  - d. Integrated Local Self Government Managing Services
2. Citizen Charter first introduced in.....
  - a. United States of America
  - b. United Kingdom
  - c. India
  - d. Canada
3. States first Panchayath with ISO certified PHC
  - a. Manickal GP
  - b. Eravipoor GP
  - c. Kunmbala GP
  - d. CheruvannoorNallalam GP
4. The Kerala State Right to Service Act, came into force on the .....
  - a. 1 November 2012
  - b. 1 November 2011
  - c. 26 February 2012
  - d. 26 February 2011
5. .... Provides training to Lead Auditors, Internal Auditors and ISO Consultants
  - a. NABET
  - b. NABAT
  - c. NEBAT
  - d. NABCT
6. ....are approved professionals designated to provide logical support and technical advice
  - a. Quality Auditor
  - b. Lead Auditor
  - c. Internal Auditor
  - d. Third Party Auditor
7. National Agency for prescribing quality standards of different segments
  - a. ISO
  - b. BIS
  - c. ISI
  - d. NITS
8. ....is an initiative of the Government of India to make all government services available to the citizens of India via electronic media
  - a. NeGP
  - b. E-Governance
  - c. ICT
  - d. Good Governance
9. An audit conducted by the people, especially who are affected by or are the intended beneficiaries of the scheme being audited and facilitated by the Government.
  - a. Public Audit
  - b. Social Audit
  - c. Citizens Audit
  - d. Third Party Audit
10. The validity of ISO certification is a period of.....
  - a. Two years
  - b. Three years
  - c. Four years
  - d. Six years

(10x1=10 Marks)

**Part B**

(Answer any 5 questions, each question carries 3 marks)

1. What is Sevottam Model of Good Governance?
2. Explain CPGRAMS?



3. What are the responsibilities of consultants in ISO certification process?
4. Explain "My Account" in ILGMS?
5. Citizen Charter
6. What are the three limitations of e-governance
7. Front office Management in Grama Panchayaths
8. Explain Surveillance Audit

(5x3=15 Marks)

#### **Part C**

**(Answer any 5 questions, each question carries 5 marks)**

1. Explain Quality Circle ,its structure and responsibilities
2. Principles of Service Delivery
3. Differentiate Corrective action and Preventive action
4. Four Components of Good Governance
5. Quality Council of India and explain its sister organisations
6. 5 S for working environment
7. Explain Internal and External review in the context of Kerala
8. Factors that influence customer satisfaction

(5x5=25 Marks)

#### **Part D**

**(Answer any 3 questions, each question carries 10 marks)**

1. Explain the designs and implementation process of Citizen Charter
2. Principles and Techniques of Total Quality Management
3. In your opinion what are the changes we made to improve the public service delivery in Kerala?
4. Explain Good Governance ,Its concepts and importance
5. E-governance initiatives in Local Self Governments in Kerala – (pre and post covid period)?

(3x10=30 Marks)







7. "Public opinion plays a crucial role in policy making." Comment.
8. Explain the role of Planning Commission in policy making.

(5x3=15 marks)

**Part C**

**(Answer any 5 questions, each question carries 5 marks)**

1. Write a short note on evolution of public policy.
2. Examine the constraints of policy making.
3. Write short note on: a) Planning Commission b) NITI Aayog
4. Explain the significance of democratic decentralisation.
5. Discuss the role of bureaucracy in policy-making.
6. Write a brief note on monitoring and evaluation of public policy.
7. Critically analyse the significance of public policy.
8. Explain the evolution of democratic decentralisation.

(5x5=25 Marks)

**Part D**

**(Answer any 3 questions, each question carries 10 marks)**

1. Discuss the meaning, definition and scope of public policy.
2. Critically evaluate the nature and characteristics of governance in developed, developing and under developed countries.
3. Explain the role of legislature, executive and judiciary in governance.
4. Explain Bardach's eightfold path to problem solving and policy analysis.
5. Discuss the various policies for strengthening local Governments in Kerala.

(3x10=30marks)



Reg. No.:.....

Name:.....

**THIRD SEMESTER MA DECENTRALISATION AND LOCAL GOVERNANCE  
DEGREE EXAMINATION MARCH 2023  
(2022 Admission onwards)**

**DLG3E04: GLOBAL CHANGE DIMENSIONS AND PREPARING FOR THE  
FUTURE**

**Time: 3 Hours**

**Total: 80 Marks**

**PART A**

**(Answer all questions, each question carries 1 mark)**

1. \_\_\_\_\_ is the stimulation of human intelligence processes by machine, especially computer system.  
a) Artificial intelligence                      b) Machine learning  
c) Cloud computing                              d) Organoid intelligence
- 2) Skill set is about capabilities.  
Mindset is about \_\_\_\_\_.  
a) culture                      b) lifestyle                      c) belief systems                      d) traditions
3. Crypto currency is created using \_\_\_\_\_ algorithms.  
a) encryption                      b) decryption                      c) cryptographic                      d) hashing
4. Improving the efficiency of battery on electric car is an example of \_\_\_\_\_.  
a) Artificial intelligence                      b) Astro science  
c) quantum computing                      d) technology
5. \_\_\_\_\_ was the first cryptocurrency.  
a) bitcoin                      b) Ethereum                      c) tether                      d) cardano
6. Adobe, coursera, duolingo are global tools to develop \_\_\_\_\_.  
a) mind set                      b) skill set                      c) knowledge                      d) hard skills
7. Who created block chain  
a) Satoshi Nakamoto                      b) Luis von Ahn                      c) Andrew Ng  
d) Daphne Koller
8. Planting trees, driving less, recycling more are ways to stop \_\_\_\_\_.  
a) afforestation                      b) global warming                      c) soil erosion  
d) deforestation
9. Bitcoin was first launched in \_\_\_\_\_.  
a) 2008                      b) 2006                      c) 2009                      d) 2005
10. \_\_\_\_\_ is a way of describing the blurring of boundaries between the physical, digital and biological world.  
a) Third industrial revolution                      b) Fourth industrial revolution  
c) Fifth industrial revolution                      d) Sixth industrial revolution

(1x1=10)

**PART B**

**(Answer any 5 questions, each question carries 3 marks)**

1. Write a short note on artificial intelligence.
2. Write a short note on Big Data.
3. What are the major influencers driving change in the modern world
4. Explain the workplace trends for future generations.
5. Write a short note on skill set and mindset gap



6. Explain the role of future technologies in bringing changes in the career paths of people and organisations.
7. Which are the key agencies in channelizing the potential of change to the direction of development.
8. How do we create a future in which both people and nature can thrive?

(5x3=15 marks)

### **PART C**

(Answer any 5 questions, each question carries 5 marks)

1. Demonstrate about the ways how the world is progressing now
2. Explain the major areas in which the world is experiencing phenomenal changes
3. How do you assess the changes happening in economy and culture.
4. Explain the importance of studying Astro Sciences?
5. Write about the impact of Change in Political life
6. What is the role of governments for pro-poor development
7. How do you assess the statement that "humans are relevant in the future too".
8. What are the ways in which the society can synchronize with the demands of future?

(5x5=25 marks)

### **PART D**

(Answer any 3 questions, each question carries 10 marks)

1. How the changes in the geo political systems influence human life.
2. Develop an actionable plan to position self in the changing global landscape
3. What are the future dimensions in executing professional roles, personal planning and social beingness.
4. Explain the dimensions of Global Change and its impact in modern world
5. What are the key stakeholders in mobilization of the world towards future

(3x10=30marks)



Reg. No.:.....

Name:.....

**FOURTH SEMESTER MA DECENTRALISATION AND LOCAL GOVERNANCE  
DEGREE EXAMINATION MARCH 2023  
(2022 Admission onwards)**

**DLG4C16: INCLUSIVE DEVELOPMENT IN LOCAL GOVERNANCE**

**Time: 3 Hours**

**Total: 80 Marks**

**Part A**

**(Answer all questions, each question carries 1 marks)**

1. Which of the following can aid in furthering the Government's objective of inclusive growth?  
a) promoting self-help group  
b) promoting micro, small and medium Enterprises  
c) Implementing the Right to Education Act

Select the **correct** answer using the codes given below:

- a) 1 and 2 only      b) 1 only      c) 2 and 3 only  
d) 1, 2 and 3

2. Inclusive growth would necessitate:

- a) Revival of agriculture  
b) Development of infrastructural facilities  
c) Increase availability of social services such as education and health.  
d) All of the above.

3. Which of the following best indicates economic growth of a Nation?

- a) Gross industrial production      b) Per capita income  
c) Inflation      d) Agriculture income

4. Government of India has launched a scheme of 'Housing for All' by the year

- a) 2020      b) 2022      c) 2023      d) 2021

5. Consider the following statements in regard to inclusive development:

1. Inclusive development refers to the social inclusion of the socially excluded sections of the society.  
2. Creating productive and gainful employment opportunity

Which of the statements given above is/are correct?

- a) 1 only      b) 1 and 2 both      c) 2 only      d) None

6. The term 'Inclusive Education' refers to:

- a) Education of children belong to SC&ST  
b) Education of children with disabilities along with normal ones  
c) Education on multigrade setting.  
d) Education of children from minority groups

7. 'Inclusive Growth' objective was given in the ..... five year plan.

- a) 9<sup>th</sup> FY plan      b) 10<sup>th</sup> FY plan      c) 11<sup>th</sup> FY plan      d) 12<sup>th</sup> FY plan

8. "Inclusive governance" includes

- a. Allowing NBFCs to do banking  
b. Increase government spending on health  
c. Strengthening mid-day meals scheme  
d. All the above

9. A successful inclusive growth strategy includes

- a. Equal opportunities      b. Financial inclusion



c. Equity  
d. All the above

10. Which of the following factors indirectly influence the education process and the overall development of the society?

1. Historicity of society
2. Geographical context
3. Nature of State

Choose the correct answer

- a. 1 and 3      b. 2 and 3      c. 1,2 and 3      d. 1 and 2

(10x1=10)

#### Part B

(Answer any 5 questions, each question carries 3 marks)

1. What is Inclusive Development?
2. Write a note on Economic Inclusion?
3. Why do we need inclusive Development?
4. Describe the key approaches for inclusive development.
5. How does inequality affect inclusive development?
6. What are the measures taken towards Gender Equality?
7. Explain the basic features of inclusive development?
8. Explain the attributes of community resilience?

(5x3=15)

#### Part C

(Answer any 5 questions, each question carries 5 marks)

1. How is social inclusion important for development?
2. Explain the factors affecting inclusive development?
3. Why is displacement a serious concern for Human Development?
4. Explain the elements of inclusive growth and development?
5. Write a note on 'Cultural Negotiation'.
6. Explain the strategic interventions and steps taken towards for sustainable Growth and Development.
7. Discuss the Entrepreneurship education for strengthening social inclusion
8. What is community resilience? How can we measure the community resilience?

(5x5=25)

#### Part D

(Answer any 3 questions, each question carries 10 marks)

1. Discuss the role of sociologists in local governance. Explain the importance of indigenous knowledge in development perspective.
2. Explain the Theoretical Perspectives and Approaches of inclusive growth and Development.
3. Discuss the opportunities and challenges for inclusive growth and development in Indian scenario.
4. Discuss the National and International initiatives for strengthening inclusive growth and development.
5. Explain the crisis faced by inclusive growth. And briefly point out the some remedial measures.

(10x3=30)



Reg. No.....

Name.....

**FOURTH SEMESTER MA DECENTRALISATION AND LOCAL GOVERNANCE  
DEGREE EXAMINATION MARCH 2023  
(2022 Admission onwards)**

**DLG4C17: MANAGEMENT STRATEGIES FOR STRENGTHENING LOCAL  
GOVERNANCE**

**Time: 3 Hours**

**Total: 80 Marks**

**Part – A**

**(Answer all Questions) Choose the correct answer**

1. \_\_\_\_\_ implies the provision of training and employment—cum-income generation activities with ultimate objective of making economically independent and self reliant.
  - a) Social Empowerment
  - b) Financial Empowerment
  - c) Political empowerment
  - d) Economic empowerment
2. In the organization, what is empowerment?
  - a) Providing employees the means, ability and authority to do something they have not done before
  - b) Discouraging employee from doing something they have not done before
  - c) Threatening people to do something they have not done before
  - d) Threatening people to do something they have done before
3. The National Startup Awards 2021 is an initiative of which of the following?
  - a) NITI Aayog
  - b) Ministry of Skill Development & Entrepreneurship
  - c) Ministry of Commerce and Industry
  - d) Ministry of Micro, Small and Medium Enterprises.
4. Social audits are done to
  - a) Address corruption
  - b) Strengthen accountability.
  - c) Both a and b
  - d) B only
5. The grant in aid for Panchayati Raj Institutions received from Finance Commission has to be released to
  - a) Zila Parishad.
  - b) Panchayath Samiti
  - c) Grama Panchyath
  - d) None of these
6. The State Finance Commission is a
  - a) Legal body
  - b) Constitutional body
  - c) Both A & B
  - d) None of these
7. \_\_\_\_\_ is not a source of income of the grama panchayaths.
  - a) Professional Tax
  - b) House Tax
  - c) Grant in aid



- d) All of the above
8. The \_\_\_\_\_ Act provided for the reservation of women, scheduled caste and scheduled tribes in the municipality?
- 73<sup>rd</sup> Constitutional Amendment
  - 74<sup>th</sup> Constitutional Amendment
  - 23<sup>rd</sup> Constitutional Amendment
  - 24<sup>th</sup> Constitutional Amendment
9. The tenure of every panchayath shall be for five years from the date of
- Its first meeting
  - Issue of notification for the conduct of elections to the panchayath
  - Declaration of the election results
  - Taking oath of office by the elected members
10. Local government institutions
- Can levy taxes with prior approval of the state government
  - Can levy all taxes
  - Propose taxes to the state governments
  - Can levy taxes

(10x1=10 marks)

### Part B

(Answer any 5 questions, each question carries 3 marks)

- Gram Swaraj or Village Self-governance, is a decentralized form of government in which each village would be responsible for its own affairs.
- Explain the powers of Local Government bodies.
- Explain the developmental role of local government.
- What are the constitutional provisions related to reservation in local government.
- Explain the role of elected representatives and officials in local governance.
- Describe the role of capacity building of community in empowering local level institutions.
- Explain the importance of public relations in local government.
- Describe TSP and SCP?

(5x3=15 marks)

### Part C

(Answer any 5 questions, each question carries 5 marks)

- Explain the role of SHGs as a strategy for the empowerment of weaker sections.
- What are the functions of political parties and their role in a democratic polity.
- Explain the application of GIS in Resource mapping and how it can be used for decentralized planning.
- Describe Social Audit and its relevance in governance.
- Define Public Private partnership and how PPP help in empowering local government?
- What are various revenue sources for local government?
- What are the challenges faced by the local government in empowering various social categories at grass root level?
- Critically examine the Women Empowerment and role of Women Component Plan in LSGIs of Kerala

(5x5=25 marks)



**Part D**

**(Answer any 3 questions, each question carries 10 marks)**

1. What are different types of empowerment? Explain each and What are the challenges in empowering local bodies.
2. Explain the role of Institutional support in strengthening local governments.
3. Explain briefly the issues and challenges of local bodies in India.
4. What are the scope of training and use of technology in empowerment of functionaries of Local Government.
5. Explain key principles for youth participation and civic engagement activities.

(3x10=30 marks)



Reg. No.....

Name.....

**FOURTH SEMESTER MA DECENTRALISATION AND LOCAL GOVERNANCE**

**DEGREE EXAMINATION MARCH 2023**

**(2022 Admission onwards)**

**DLG4C18: DISASTER MANAGEMENT**

**Time: 3 Hours**

**Maximum: 80 Marks**

**Part A**

**(Answer all questions, each question carries 1 marks)**

1. Nodal agency at the Indian Union government for coordinating disaster management activities for all natural hazards.
  - a. Ministry of social justice and empowerment
  - b. Ministry of science and technology
  - c. Ministry of environment and forest
  - d. Ministry of home affairs
2. The year in which disaster management act came into force in India.
  - a. 2016
  - b. 2019
  - c. 2005
  - d. 1999
3. In India, National Institute of Disaster Management is located at:
  - a. Punjab
  - b. Mumbai
  - c. New Delhi
  - d. Kolkata
4. The working group in grama panchayat which looks after biodiversity management, climate change, environment conservation and disaster management.
  - a. 13<sup>th</sup> working group
  - b. 14<sup>th</sup> working group
  - c. 4<sup>th</sup> working group
  - d. 5<sup>th</sup> working group
5. The following is a good example for nature based solution for managing landslide.
  - a. Afforestation
  - b. Construction of tetrapods
  - c. Construction of check dams
  - d. All the above
6. Key activities in pre-disaster phase.
  - e. Hazard analysis
  - f. Preparation of disaster management plan
  - g. Inventory of resources
  - h. None of the above
7. Identify the hydro meteorological disaster.
  - a. Flood
  - b. Drought
  - c. Cyclone
  - d. Dam failure
8. The centre which coordinates in pooling resources and synchronise the disaster response teams.
  - a. EOC
  - b. MTEF
  - c. NDRF
  - d. Coast guard
9. The team involved in disaster response activities.
  - a. ERT
  - b. EWDS
  - c. Search and Rescue team
  - d. All the above
10. DDMA is headed by:
  - a. District collector
  - b. Chief secretary
  - c. Home secretary
  - d. Director of Agriculture

(10x1=10 Marks)



### **Part B**

**(Answer any 5 questions, each question carries 3 marks)**

1. Differentiate between hazard and disaster.
2. Early warning systems for cyclone.
3. EcoDRR.
4. Disaster risk management tools.
5. Relevance of community based disaster management.
6. Scope of DCAT tool.
7. Impacts of disasters on most vulnerable population groups.
8. Outline the Rebuild Kerala Initiatives.

(5x3=15 Marks)

### **Part C**

**(Answer any 5 questions, each question carries 5 marks)**

1. Vulnerability factors for landslides.
2. What are the pre and post disaster phases?
3. What are the objectives and processes of PDNA?
4. Role of local governments in disaster preparedness and risk reduction.
5. Natural resource management for disaster risk reduction.
6. How MGNREGA can be utilised in disaster risk reduction strategies?
7. Disaster management policy of Kerala.
8. Impact of drought in socio-economic development.

(5x5=25 Marks)

### **Part D**

**(Answer any 3 questions, each question carries 10 marks)**

1. Explain the objectives and methodology of DCAT.
2. Use of Geoinformatics in disaster management.
3. What are the causes of landslides? Add a note on the strategies for landslide risk reduction.
4. Explain the various risk assessment processes and tools.
5. Write an essay on different types of natural disasters in Kerala and comment on community resilience interventions to be carried out.

(3x10=30 Marks)



Reg. No.....

Name.....

**FOURTH SEMESTER MA DECENTRALISATION AND LOCAL GOVERNANCE**

**DEGREE EXAMINATION MARCH 2023**

**(2022 Admission onwards)**

**DLG4C19: GEOSPATIAL TOOLS IN LOCAL LEVEL PLANNING**

**Time: 3 Hours**

**Maximum: 80 Marks**

**Part A**

**(Answer all questions, each question carries 1 marks)**

1. The scientist Roger Tomlinson who coined GIS was given \_\_\_\_\_ title.  
a. Father of GIS                      b. Father of Globe                      c. Doctorate  
d. None of the above
2. Which of the following are the digital data creation methods used for GIS data creation?  
a. Digitization                      b. Ortho rectified imagery                      c. Demodulation  
d. Both a and b
3. UAV stands for \_\_\_\_\_  
a. Unmanned aerial vehicle                      b. Uni aerial vehicle  
c. Unmanned air vehicle                      d. None of the above
4. What is the function of geo-processing?  
a. Manipulates global data                      b. Manipulates spatial data  
c. Manipulates local data                      d. None of the above
5. GIS uses \_\_\_\_\_ as a key index variable for all other information  
a. Space time                      b. Spatio temporal                      c. Both a and b  
d. None of the above
6. Topography deals with \_\_\_\_\_ of earth surface.  
a. Shape                      b. Characteristic                      c. Location                      d. Both a and b
7. Which of the following are traditional methods to store GIS data?  
a. Vector graphics                      b. Raster images                      c. Both a and b  
d. None of the above
8. What is *Metadata*?  
a. data about data                      b. meteorological data                      c. contour data  
d. oceanic data
9. \_\_\_\_\_ filter is known as averaging filters.  
a. Band pass                      b. Low pass                      c. High pass                      d. None of the above
10. The mathematical principle involved in GPS is \_\_\_\_\_?  
a. Graphical Resection                      b. Analytical Resection                      c. Trilateration  
d. Triangulation

**(10x1=10 Marks)**

**Part B**

**(Answer any 5 questions, each question carries 3 marks)**

1. What is remote sensing? What are the different types of remote sensing?
2. What is a map? Explain the map features
3. Explain electromagnetic spectrum



4. What is geo-referencing?
5. Compare Un supervised and supervised image classification
6. What are the applications of remote sensing?
7. What are the software's used in GIS?
8. What is triangulation?

(5x3=15 Marks)

#### **Part C**

**(Answer any 5 questions, each question carries 5 marks)**

1. Explain the different types of maps?
2. Define GIS. Describe the key components of GIS.
3. Explain how spatial data and attribute data integrated to make a GIS.
4. Explain the components of remote sensing?
5. Explain the difference between spatial and non-spatial data
6. Explain role of remote sensing to monitor land use changes.
7. Generalise ArcGIS and its database
8. Explain briefly about
  - a. Buffering
  - b. Vector overlay

(5x5=25 Marks)

#### **Part D**

**(Answer any 3 questions, each question carries 10 marks)**

1. Describe the different types of coordinate systems
2. What is resolution of a sensor? Describe all sensor resolutions.
3. Explain how spatial data and attribute data integrated to make a GIS
4. What are the advantages and disadvantages of various remote sensing platforms?
5. Explain role of remote sensing to monitor land use changes.

(3x10=30 Marks)



Reg. No.....

Name.....

**FOURTH SEMESTER MA DECENTRALISATION AND LOCAL GOVERNANCE**

**DEGREE EXAMINATION MARCH 2023**

**(2022 Admission onwards)**

**DLG4E05: HUMAN INFRASTRUCTURE, COMMUNICATION AND LEADERSHIP**

**Time: 3 Hours**

**Maximum: 80 Marks**

**Part A**

**(Answer all questions, each question carries 1 marks)**

1. Attitudes are
  - a) Are excellent predictors of behaviour
  - b) Can be changed through information but are very difficult to change through experience
  - c) Are evaluative statements concerning people, objects, events, or ideas
  - d) Depend heavily on organizational design
2. \_\_\_\_\_ refers to an employee's expression of organizationally desired emotions during interpersonal transactions at work.
  - a) Emotional labour
  - b) Emotional Intelligence
  - c) Mission
  - d) Motivation
3. \_\_\_\_\_, one of the dimensions of emotional intelligence, is awareness of one's feelings.
  - a) Self-management
  - b. Self-awareness
  - c. Social skill
  - d. Empathy
4. The \_\_\_\_\_ initiates a message by encoding a thought
  - a) Channel
  - b) Sender
  - c) Receiver
  - d) Medium
5. Electronic communication includes all of the following except:
  - a) Internet logs
  - b) Telephone calls
  - c) Video Conferencing
  - d) E-mail
6. \_\_\_\_\_ refers to the amount of information that can be transmitted during a communication episode.
  - a) Feedback
  - b) Filtering
  - c) Perception
  - d) Channel richness
7. \_\_\_\_\_ theory states that people are born with certain characteristics that predispose them to being leaders.
  - a) Trait
  - b) Path-goal
  - c) LPC
  - d) Contingency
8. The leader-participation model was developed by \_\_\_\_\_.
  - a) Robert House
  - b) Fred Fiedler
  - c) George Graen
  - d) Vroom and Yetton
9. In an organization that has high centralization:
  - a) The corporate headquarters is located centrally to branch offices
  - b) All top level officials are located within the same geographic area
  - c) Top managers make all the decisions and lower level managers merely carry out directions
  - d) Action can be taken more quickly to solve problems.
10. People with which of the following decision making style work well with others and enjoy social interactions?



- a) Behavioural      b) Directive      c) Analytical      d) Conceptual  
(10x1=10 Marks)

**Part B**

**(Answer any 5 questions, each question carries 3 marks)**

1. Explain GRIT
2. What is a growth mindset?
3. What is skill gap and skill mismatch.
4. Explain three types of presentation and key activities included in a presentation to make it effective presentation.
5. Explain Aesthetic type of personality and Social type.
6. Explain different stages of Team development.
7. What is unconscious bias and how it affects work place?
8. Describe Verbal and non-verbal communication?

(5x3=15 Marks)

**Part C**

**(Answer any 5 questions, each question carries 5 marks)**

1. For businesses to capitalize new opportunities, they require a new mindset to meet their talent needs. Comment on the area of focus to optimize social outcomes.
2. Explain various approaches to leverage female talent to meet future workforce.
3. Explain different basic skills and cross functional skills required in work.
4. What is flexibility and its relation to emotional intelligence?
5. Explain any four group decision making techniques.
6. Describe changes in the role of the leader in the changing work world.
7. What are the basic steps involved in problem solving.
8. Different Approaches to solve problems?

(5x5=25 Marks)

**Part D**

**(Answer any 3 questions, each question carries 10 marks)**

1. Explain briefly how the technological, demographic and socio-economic factors will affect the mindset and skill demand in future.
2. Explain various strategies to develop GRIT and explain the role of emotional intelligence and grit in work satisfaction.
3. What are the types of business letters and explain techniques of writing effective letters with examples?
4. Explain trait and various trait theories of personality?
5. What is scenario planning and its importance in decision making? What are different types of scenario planning?

(3x10=30 Marks)

