



# KANNUR UNIVERSITY

## MINUTES OF THE MEETING OF THE SYNDICATE (6/2024) HELD ON 20.07.2024

Venue of meeting : Syndicate Room  
Mode of meeting : Hybrid

Members attended:

1. Prof. K.K. Saju (Vice Chancellor)
2. Smt. N Sukanya
3. Dr. T.P. Ashraf
4. Dr. A Ashokan
5. Dr. K T Chandramohanan
6. Dr. P. P. Jayakumar
7. Dr. Rakhi Raghavan
8. Dr. Prasadani P K
9. Sri .M.C. Raju
10. Sri. Pramod Kumar K.V.
11. Prof. Anil Ramachandran

Also present : Dr. Joby K Jose, Registrar

**KANNUR UNIVERSITY**

**Minutes of the meeting of the Syndicate held on 20.07.2024**

<b>Item No</b>	<b>Subject</b>	<b>Section</b>
<b>2024.509</b>	Considered the Panel of Subject Experts in Sociology for nomination to the Selection Committees constituted for the appointment/promotion of teaching faculty.  <b>Approved</b>	<b>O/o VC</b>
	<b>REPORTING / RATIFYING</b>	
<b>2024.510</b>	Reporting the matter of sanctioning fixation of pay in respect of employees consequent on promotion.  <b>Noted</b>	<b>AD A</b>
<b>2024.511</b>	Reporting the matter of Granting ratio based higher grade promotion in the cadre of Assistant Registrar  <b>Noted</b>	<b>AD A</b>
<b>2024.512</b>	Reporting the action of the Vice Chancellor in having sanctioned an amount of ₹7,61,250/- to the Director, Institute of Cooperative Management, Parassinikkadavu, Kannur towards the Fee share of first and second semesters of 2022-2024 admission MBA batch  <b>Ratified</b>	<b>SWC</b>
<b>2024.513</b>	To ratify the action of the Hon'ble Vice Chancellor having sanctioned an advance amount of Rs.1,85,800/- to the Principals / Chief Superintendents to meet the expenditure related to the conduct of III Year BA/B.Com/BBA/BA Afsal- ul - Ulama Degree (S.D.E - supplementary - 2018 & 2019 Admissions) Examinations, March 2024  <b>Ratified</b>	<b>EAC I</b>
<b>2024.514</b>	Reporting the matter of constituting 2 to 3 member enquiry committee for SMP cases  <b>Noted</b>	<b>EX XI</b>
<b>2024.515</b>	Reporting the matter of having sanctioned an amount of Rs. 12,01,566/- to the Principals/Chief Superintendents concerned, towards the expenditure for the conduct of various semester Examinations;  <b>Ratified</b>	<b>EAC-I</b>
	<b>DEFERRED ITEMS</b>	
<b>2024.516</b>	Considered the Enhancement of Fees up to 5% for Examinations and related purposes w.e.f 01-06-2024 (Deferred to the next syndicate vide item no.2024.425)  <b>Resolved to implement w.e.f. 2024-25 admission onwards.</b>	<b>EG I</b>
<b>2024.517</b>	Considered the proposal for hike in various fees related to Degree Certificate Sections. (Deferred to the next syndicate vide item no.2024.428)  <b>Deferred for detailed study</b>	<b>EG VI</b>

2024.518	<p>Considered the matter of exempting the blind students who are admitted in Teacher Education Centres under Kannur University from remitting Special Fee, Tuition Fee and Examination Fee. (Deferred for detailed study by the <b>Standing Committee on Finance and Student Welfare</b> vide item no. 2024.440)</p> <p><b>Deferred for detailed study by Standing Committee on Finance and Student Welfare.</b></p>	SWC
2024.519	<p>Considered the matter of appointment of Ombudsperson of the University as per University Grants Commission (Redressal of Grievances of Students) Regulations 2023 and fixing of sitting fee, per diem and conveyance allowance to the Ombudsperson. (Deferred for detailed study by <b>Standing Committee on Finance and General Affairs, Office and Staff</b> vide item no. 2024.451)</p> <p><b>Resolved to entrust the Registrar to prepare and submit a draft proposal after obtaining data in this regard from other Universities in Kerala and to submit a panel of Ombudsman to be appointed.</b></p>	AD A
2024.520	<p>Considered the matter of shifting of Hindi and Malayalam teaching departments from PKRMC, Neeleswaram to Mangattuparamba Campus on the basis of the minutes of the committee constituted in this regard and also by considering the letter of protest submitted by the Students Federation. (Deferred for detailed study by the Standing committee on <b>General affairs</b> vide item no. 2024.476)</p> <p><b>Resolved to constitute a committee comprising the Convenors of Standing Committee on General Affairs, Finance and CRLP for having discussion with all the stakeholders.</b></p>	AD H
2024.521	<p>Considered the matter of Establishing Health Centre at Manjeswaram Campus. (Deferred for detailed study by the Standing Committee on <b>General Affairs, Office and Staff</b> vide item no. 2024.483)</p> <p><b>Resolved to approve the proposal in principle for establishing the health centre at Manjeswaram campus with a Doctor to provide services one day per week.</b></p>	AD B
2024.522	<p>Considered the representation (18.12.2023) from President, Kerala State Self-Financing Arts &amp; Science College Managements Association (KSMA, Kannur University Committee) citing lack of admissions in Self-financing colleges affiliated to Kannur University (Deferred for detailed study by <b>Standing Committee on Course in Affiliated Colleges</b> vide item no. 2024.487)</p> <p><b>Resolved to entrust the Self Financing College Monitoring Committee to study and submit report</b></p>	ACAD A
2024.523	<p>Considered the estimate and quotation schedule prepared by Engineering wing for the electrical -5 KVA UPS wiring at M.Sc. Computational Biology lab –II and civil works – maintenance work for Economics building and repairs of hostel rest room at Palayad Campus.(Deferred for detailed study by Standing Committee on <b>Works and Planning</b> vide item no.2024.490)</p> <p><b>Recommended to refer the estimate and the quotation schedule to the Building Committee for approval.</b></p> <p><b>Further resolved to explore the possibility of appointing Executive Engineer and Asst. Executive Engineer on deputation basis from Government Department.</b></p>	PLD D
2024.524	<p>Considered the letter dated 22.01.2024 from ULCCS Conveying their inability</p>	PLD C

	<p>to arrange for rectification of defects of lifts for a period of 24 months from the date of handing over the license requested as per Syndicate resolution no. 2023.574.(Deferred for detailed study by Standing Committee on <b>Works and Planning</b> vide item no.2024.493)</p> <p><b>Noted the reply submitted by ULCCS Ltd. Also resolved to initiate steps for signing AMC of the elevators.</b></p>	
2024.525	<p>Considered the Placement/Promotion of 08 Assistant professors in Aided Colleges to Assistant Professor Academic level 11 &amp; 12 (pay scale of Rs.68900/- --Rs.2,05,500/- and Rs.79800/- -- Rs.2,11,500/- respectively) under the CAS of UGC.( Deferred vide item no. 2024.496)</p> <p><b>Resolved to grant promotion of 8 assistant professors in Aided Colleges to Assistant Professor Academic level 11 &amp; 12</b></p> <p style="text-align: right;"><b>(Appendix I)</b></p>	AD H
2024.526	<p>Considered the matter of approving the Minutes (Item No.3) of the committee constituted to review the University Arts festival for the year 2023-24 held on 14/05/2024( Deferred to next Syndicate vide item no. 2024.498)</p> <p><b>Approved the minutes (Item No.3) of the committee constituted to review the University Arts festival for the year 2023-24 held on 14/05/2024.</b></p>	DSS
	<b>OTHER ITEMS</b>	
2024.527	<p>Considered the request received from Principal, Sir Syed College, Taliparamba to change the Bachelor of Multimedia and Communication (BMMC) degree title to Bachelor of Journalism with Multimedia and Communication.</p> <p><b>Noted and approved the change of Bachelor of Multimedia and Communication (BMMC) degree title to Bachelor of Journalism with Multimedia and Communication.</b></p>	ACAD A
2024.528	<p>Considered the representation from the Secretary, Self-Financing College Teachers &amp; Staff Association (Kannur - Kasaragod District Committee) for incorporating the Kerala Self-Financing College Teaching &amp; Non-Teaching employees (Appointment &amp; Conditions of Service) Act 2021 in Kannur University First Statutes, 1998.</p> <p><b>Approved the proposal for including new clause part G titled ‘terms and conditions of service of teaching and non teaching staff of self financing colleges’</b></p>	ACAD A
2024.529	<p>Considered the Report of the Inspection Commission on granting Permanent Affiliation to M A Arabic programme at Nusrathul Islam Arabic College, Kadavathur</p> <p><b>Approved</b></p>	ACAD A
2024.530	<p>Considered the matter of non remittance of Fee for continuation of provisional Affiliation for the academic year 2023-24 by MVR Institute of life Sciences and Research studies, Parassinikkadav&amp; Malabar Arts &amp; Science College, Chalode in the light of interim order of the High Court in WPC:28912/2023 &amp; WPC: 3269/2024 &amp; the Legal Opinion of the Standing Counsel.</p> <p><b>Resolved to comply with the court order and the legal opinion in the matter of non remittance of Fee for continuation of Provisional Affiliation for the academic year 2023-24 by MVR Institute of life Sciences and Research Studies, Parassinikkadavu &amp; Malabar Arts &amp; Science College, Chalode.</b></p>	ACAD A

2024.531	<p>Considered the three Petitions received from the Secretary, Self-Financing College Teachers &amp; Staff Association (Kannur - Kasaragod District Committee)</p> <p><b>Resolved to entrust Self Financing College Monitoring Committee to initiate discussions with KSMA with regard to the salary hike, ESI, EPE etc., schemes for the teaching and non teaching staff of self financing colleges.</b></p>	ACAD A
2024.532	<p>Considered the G.O. dated 02.07.2024 pertaining the enhancement of seats in Affiliated colleges for UG &amp; PG programmes, for the academic year 2024-25 and belated application for Marginal Increase of seats for the academic year 2024-25 received from the principal CK Nair Arts and Management College, Kanhangad.</p> <p><b>Resolved to invite applications from required colleges considering the GO dated 02/07/2024 and to fix the last date for receiving application as 30.07.2024. Also resolved to entrust Registrar to issue the circular with immediate effect.</b></p> <p><b>Further resolved to consider belated application received from the Principal, CK Nair Arts &amp; Management College, Kanhangad for Marginal increase of seats for BBA programme and to grant marginal increase with requisite fee.</b></p>	ACAD A
2024.533	<p>Considered the matter of sanctioning the promotion of Dr. T Sasidharan, Associate Professor (retired), Political Science, S N College Kannur to Professor w.e.f 01.01.2009.</p> <p><b>Resolved to obtain legal opinion on the matter based on Clause 6.3 (V) of UGC Regulation, 2018</b></p>	AD H
2024.534	<p>Considered the Expenditure of Rs. 33200/- incurred in connection with the Syllabus revision workshop of three PG programmes under the Ad hoc Committee, Economics, during the academic year 2023-24.</p> <p><b>Resolved to approve and sanction the total expenditure of Rs.33,200/- incurred in connection with the Syllabus Revision Workshop of three PG programmes.</b></p>	ACAD C
2024.535	<p>Considered the Representation of the of Course Directors/Assistant Directors at various Centres of the University, requesting enhancement of Remuneration &amp; other service benefits.</p> <p><b>Resolved not to consider the request for enhancement of remuneration for the time being. Further resolved to provide the following service benefits to the Course directors/ Assistant Directors;</b></p> <ol style="list-style-type: none"> <li>1. Teaching hours required to handle as 14hrs per week.</li> <li>2. 20 days of casual leave per year apart from other eligible leaves.</li> </ol>	AD G
2024.536	<p>Considered the Exemption from Penal interest in connection with the syllabus revision workshop of M.A Journalism and Mass Communication in Affiliated Colleges</p> <p><b>Resolved to exempt from penal interest in connection with the Syllabus Revision Workshop of M.A Journalism and Mass Communication in Affiliated Colleges.</b></p>	ACAD C
2024.537	<p>Considered the clarification received from the Govt regarding the leave rules applicable to the teachers of University Departments</p> <p><b>Noted and resolved to issue U.O. in this regard.</b></p>	AD H

2024.538	<p>Considered the Proposal of Course Director, Integrated M.Com Programme, Department of Commerce and Business Studies (cost sharing), Nileswaream Campus for the creation of Full time Teaching post in Commerce</p> <p><b>Granted permission for the creation of one full time teaching post (on contract, on cost sharing mode) in Commerce at the Department of Commerce and Business Studies, Nileswaream Campus.</b></p>	AD G
2024.539	<p>Considered the Rank list of Assistant Professors (Part time, hourly basis) in Statistics for Integrated M.Com Programme at the Department of Commerce and Business Studies, Dr.P.K. Rajan Memorial Campus, Nileswaream and the appointment of Smt. Jeena E P as per the Rank list.</p> <p><b>Approved the rank list of Assistant Professors, Professors (Part time, hourly basis) in Statistics for Integrated M.Com Programme at the Department of Commerce and Business Studies, Dr.P.K. Rajan Memorial Campus, Nileswaream and ratified the appointment of Jeena E P w.e.f. 19/06/2024 FN</b></p>	AD G
2024.540	<p>Considered the matter of granting Rs, 29,854/- to M/S Signature Creative Impressions, Kannur towards the Charges for preparing brochures and notices in connection with the promotion of Admission notification at the University Departments/ Centres For the academic year 2024-25</p> <p><b>Granted and sanctioned Rs. 29,854/- (Rupees Twenty nine thousand eight hundred and fifty four only) to M/S Signature Creative Impressions, Kannur</b></p>	SWC
2024.541	<p>Considered implementation of the ' Fee Refund Policy 2024-25' of the UGC</p> <p><b>Resolved to implement the fee refund policy 2024-25 of UGC</b></p>	SWC
2024.542	<p>Considered the Minutes of the meeting of the Committee constituted for considering the Promotional video of implementation of FYUGP at affiliated colleges.</p> <p><b>Approved the minutes of the meeting of the committee constituted for considering the Promotional video of implementation of FYUGP at affiliated colleges.</b></p>	SWC
2024.543	<p>Considered granting a total amount of Rs.4,27,829/- to the four Dailies towards Advertisement Charges, in connection with Publication of Notification of Admission to various programmes at University Departments &amp; Centres for the academic year 2024-25</p> <p><b>Sanctioned</b></p>	SWC
2024.544	<p>Considered Constitution a University Level FYUGP Redressal Mechanism as per the Govt order No:723/2024/HEDN dated 24-6-2024</p> <p><b>Resolved to constitute a University Level FYUGP Redressal Mechanism as per the Govt order No.723/2024/HEDN dated 24-6-2024</b></p>	FYUGP Spl.Cell
2024.545	<p>Considered the recommendation of the committee, constituted to study the matter of changing the current practise of classroom instruction, Examination pattern etc., in favour of the Hearing-impaired students.</p> <p><b>Approved the recommendation of the committee constituted to study the matter of changing the current practise of classroom instruction, Examination pattern etc., in favour of the Hearing-impaired students.</b></p> <p><b>Also resolved to entrust the Standing Committee on Examinations to study the possibility of conducting the examinations for the hearing impaired as per the recommendations of the committee.</b></p>	ACAD C

2024.546	<p>Considered the settlement of expenditure of Rs.10,000/- (and exemption from penal interest )incurred by the convenor ,ad hoc committee for Sanskrit (PG) in connection with the syllabus revision workshop of PG programmes in affiliated colleges w.e.f. 2023 admission.</p> <p><b>Approved the settlement of expenditure of Rs.10,000/- (Rupees ten thousand only), (and exemption from penal interest) incurred by the convenor, ad hoc committee for Sanskrit (PG)</b></p>	ACAD C
2024.547	<p>Considered the recommendations of the Purchase Committee vide item no.2024.032 dated 14/05/2024 to initiate purchase procedure for the installation of Conference System in the Syndicate Room at an estimated cost of Rs.3,50,200/-</p> <p><b>Approved the recommendations of the Purchase Committee vide item no.2024.032 dated 14/05/2024</b></p>	PICO B
2024.548	<p>Considered the request of the Deputy Librarian (i/c) for the sanction of Rs.18,02,969/-to EBSCO international towards the renewal of subscription of EBSCOHost Academic Search Ultimate (e-resources) for HGCL, Thavakkara, for one year from May 2024 to April 2025</p> <p><b>Sanctioned Rs.18,02,969/- (Rupees Eighteen lakh two thousand nine hundred and sixty nine only) to EBSCO international.</b></p>	PLD B
2024.549	<p>Considered the request of the honorary Secretary, Kannur University Employees Sahakarana Sangham for laying a roofing sheet (removable tarpaulin roof) around the pre fabricated parlour.</p> <p><b>Resolved to grant permission for laying a removable roofing sheet around the prefabricated parlour, following the conditions suggested by the Engineering Wing, ensuring the aesthetic appeal. The entire expenditure should be met by KUESS.</b></p> <p><b>Further resolved to entrust the Standing Committee on General Affairs to review guidelines, terms and conditions and the matter of enhancement of rent for running Milma parlour by KUESS.</b></p>	PLD B
2024.550	<p>Considered,</p> <ol style="list-style-type: none"> <li>1. The circular inviting applications for House Building Advance for the financial year 2024-25 to University employees incorporating the provisions in Kerala Financial Code with regard to assigning collateral security</li> <li>2. Submission from Sri. Rajesh V ,Section officer regarding modifying the guidelines for availing HBA</li> </ol> <p><b>Resolved to</b></p> <ol style="list-style-type: none"> <li>1. <b>grant permission for inviting HBA for the financial year 2024-25 to University employees incorporating the provisions in Kerala Financial Code with regard to assigning collateral security, as per existing rules and regulations.</b></li> <li>2. <b>entrust the Standing Committee on Finance to study the suggested modifications of the guidelines for availing HBA</b></li> </ol>	PLD B
2024.551	<p>Considered the matter of draft agreement for renewing the service level agreement of ILL connections at Mangattuparamba, Palayad, Mananthavady and Payyanur Campus of the University by BSNL incorporating a new clause related to switch over to KPHONE in future.</p> <p><b>Resolved to grant permission for the renewal of ILL connections at Mangattuparamba, Palayad, Mananthavady and Payyanur Campus, based on the new draft agreement incorporating the suggestions made by the Vice Chancellor.</b></p>	PLD B

2024.552	<p>Considered the Proposal from M/s KELTRON for the renewal of annual maintenance contract( AMC) &amp; Server Hosting for file flow management System(FFMS) of Kannur University for the period from 11.06.2024 to 10.06.2025 for Rs.20,06,000/-(Rupees Twenty lakh and six thousand only), with the existing terms and conditions</p> <p><b>Approved the proposal from M/s KELTRON for the renewal of annual maintenance contract( AMC) &amp; Server Hosting for FFMS of Kannur University for the period from 11.06.2024 to 10.06.2025 for Rs.20,06,000/-(Rupees Twenty lakh and six thousand only), with the existing terms and conditions</b></p>	PLD B
2024.553	<p>Considered the recommendations of the Standing Committee of the syndicate on General Affairs, office and Staff, held on 29/05/2024 with regard to finalising the draft Byelaw/Guidelines for Kannur University Staff Welfare Fund.</p> <p><b>Approved the recommendations of Standing Committee on General Affairs, office and Staff held on 29/05/2024</b></p>	PLD B
2024.554	<p>Considered the matter of Unspent balance amountw.r.t.80<sup>th</sup> session of Indian History Congress - direction to refund the unspent balance amount and the amount collected by the organising committee along with the interest to the consolidated fund of the state to the Govt. fund</p> <p><b>Granted permission to refund the unspent balance amount and the amount collected by the organising committee along with the interest to the consolidated fund of the State to the Government fund</b></p>	PLD B
2024.555	<p>Considered the matter of setting up of a model Career Centre(MCC) at Mangattuparamba Campus- the modified MoU along with the letter dated 03.05.2024 received from Deputy chief, UEI &amp; GB and the legal opinion from Local Legal Advisor .</p> <p><b>Approved the modified MoU</b></p>	PLD B
2024.556	<p>Considered the matter of issuing purchase order to various firms for the purchase of laboratory equipment, required for the Department of Botany, Mananthavady campus.</p> <p><b>Resolved to issue purchase order for Rs. 4,92,018/- (Rupees Four lakh ninety two thousand and eighteen only) to various firms for the purchase of laboratory equipment, required for the Department of Botany, Mananthavady campus.</b></p>	PICO A
2024.557	<p>Considered the matter of Per copy contract of sharp photocopiers (26 Nos) installed at Thavakkara Campus</p> <p><b>Approved</b></p>	PICO B
2024.558	<p>Considered the Proposal submitted by the Warden, Ladies Hostel, Kasaragod Campus for the purchase of furniture items.</p> <p><b>Approved the recommendations of the Purchase Committee meeting held on 14/05/2024 for the purchase of furniture items at an estimate of Rs. 1,52,611/- (Rupees one lakh fifty two thousand six hundred and eleven only).</b></p>	PICO A
2024.559	<p>Considered the recommendations of the purchase committee vide item no. 2024.031 dated 14.05.2024, to initiate purchase procedure for the procurement of library stack –steel (double sided ) at an estimated cost of Rs.14,70,000/- at</p>	PICO B



	the University Central Library ,Thavakkara Campus  <b>Approved the recommendations of the Purchase Committee dated 14/05/2024 and granted permission to initiate purchase procedure for the procurement of library stack –steel (double sided) at an estimated cost of Rs.14,70,000/- (Rupees Fourteen lakh seventy thousand only) at the University Central Library ,Thavakkara Campus</b>	
2024.560	Considered the proposal received from Head, Department of Information Technology for purchasing 50 numbers of computer chairs and 10 numbers of faculty chairs for the Department(Finance& General Affairs)  <b>Approved the recommendations of the Purchase Committee held on 25/01/2024, meeting the expenditure from Head of Account : MH-32-832-925</b>	PICO A
2024.561	Considered the second part of the Syndicate resolution on item number2022.232 dated 05.05.2022 for the purchase new Bolero for the official use of Kannur University  <b>Resolved to proceed with the purchase of new Mahindra Bolero in place of disposed Tata Indica for the official use of Kannur University, utilising the own fund subject to the availability of funds.</b>	PICO A
2024.562	Approval of engagement of Grounds Man in the Directorate of Physical Education at the Mangattuparamba Campus for a period of 89 days on daily wage basis  <b>Approved and ratified the engagement of Sri . Shyju V V as Grounds Man in the DPE on daily wage basis for a period of 89 days from 05/04/2024.</b>	AD C
2024.563	Considered the Extension of service of Dr. Nafeesa Baby T P as Director of Student Services of the University, on deputation basis  <b>Resolved to extend the service of Dr. Nafeesa Baby T P for a period of one year w.e.f. 06/11/2024.</b>	AD B
2024.564	Considered the action of the Vice Chancellor in having created two temporary posts of Security Guards for the School of Legal Studies, Thalassery Campus  <b>Approved and ratified the action of the Vice Chancellor in having created two temporary posts of Security Guards for the School of Legal Studies, Thalassery Campus</b>	AD C
2024.565	Considered the matter of implementing G.O. (Ms) No.57/2024/Fin dated 12-06-2024 upgrading the scale of Pay of Clerical Assistant post from 23700-52600 to 25100-57900 with effect from 01-07-2019 and requesting the Government for upgrading the scale of pay of the post of Clerical Assistant from 17000-37500 to 18000-41500 with effect from 16-02-2018  <b>Resolved to implement the G.O. (Ms) No.57/2024/Fin dated 12-06-2024 fixing the scale of pay of Clerical Assistant post from 23700/- -52600/- to 25100/- - 57900/- w.e.f. 01/07/2019. Also resolved to request the Government for upgrading the scale of pay of the post of Clerical Assistant from 17000-37500 to 18000-41500 with effect from 16-02-2018</b>	AD A
2024.566	Considered the approval of re-engagement of Sri. Brijul Prakash as Technical Assistant at the Department of Information Technology and fixing his tenure for 89 days from 24.04.2024 as per the existing terms and conditions of service  <b>Resolved to regularise the re-engagement of Sri. Brijul Prakash as</b>	AD A

	<b>Technical Assistant at the Department of Information Technology by the Head of the Department of IT as a special case and report to the Government. Also resolved to permit him to continue till fresh appointment, as per the existing terms and conditions of service. Further engagement to be done as per rules.</b>	
2024.567	Considered the matter of extension of Sri. Anil Kumar P K, Security Officer, on contract basis.  <b>Resolved to authorise the Vice-Chancellor to take appropriate decision.</b>	AD B
2024.568	Considered the matter of cancellation of PhD Registration in respect of Poornendhu S J, Full-time Research Scholar in Life Science under the guidance of Dr. K Sreejith with Department of Biotechnology and Microbiology, Kannur University, Dr. Janaki Ammal Campus as the research centre.  <b>Granted permission for cancellation of PhD registration in respect of Poornendu S J</b>	RDC A
2024.569	Considered the matter of condonation of shortage of attendance of 243 days during the period from 2019 May to December, 2020 January to February, 2021 January to April, 2022 January to 2024 May in respect of Mohanan K, part-Time Research Scholar in Malayalam, under the Supervision of Dr. Mahesh Mangalat.  <b>Condoned the shortage of attendance in respect of Mohanan K, with a fine of Rs.3000/- (Rupees three thousand only).</b>	RDC A
2024.570	Considered the matter of condonation of shortage of attendance during the year 2021 (January to April and November to December) in respect of Smt. Rajitha K V, Part Time Research Scholar in Malayalam, under the Supervision of Dr. Sivadas K K.  <b>Condoned the shortage of attendance in respect of Smt. Rajitha K V, with a fine of Rs.3000/- (Rupees three thousand only).</b>	RDC A
2024.571	Considered the matter of granting third extension of six months from 01.06.2024 to 30.11.2024 to Vipin V K, Research scholar in Physics, for the submission of Ph.D. final thesis.  <b>Granted third extension of 6 months from 01/06/2024 to 30/11/2024 to Vipin V K with requisite fee</b>	RDC A
2024.572	Considered the matter of granting Third extension for a period of six months to Sri. Shahin Muhammed T K, Research Scholar in Pharmaceutical Science for submission of his Ph.D. final thesis  <b>Granted third extension for a period of 6 months to Sri. Shahin Muhammed T K with requisite fee</b>	RDC
2024.573	Considered the matter of submitting applications for recognition as a Research Supervisor/Guideship to the University at any time and activation of the online link throughout the year  <b>Granted permission for submitting applications for recognition as Research Supervisor at any time and activation of the online link throughout the year.</b>	RDC D
2024.574	Considered the matter of granting third extension of six months from 01.06.2024 to 30.11.2024 to Dileepan K M, Research Scholar in History, for the submission of his Ph.D. final thesis.  <b>Granted third extension of 6 months from 01/06/2024 to 30/11/2024 to Dileepan K M with requisite fee</b>	RDC A

2024.575	<p>Considered the matter of condonation of shortage of attendance in r/o George Joseph, Research scholar in Political Science who has submitted his final Ph.D. thesis under Mercy chance scheme.</p> <p><b>Condoned the shortage of attendance in respect of George Joseph, without levying additional fee.</b></p>	RDC A
2024.576	<p>Considered the matter of Signing of Memorandum of Understanding (MoU) between Kannur University and the Maldives National University (MNU), Maldives</p> <p><b>Granted permission for signing MoU.</b></p>	IQAC
2024.577	<p>Considered the matter of Signing of Memorandum of Understanding (MoU) between Kannur University and Rajiv Gandhi Centre for Biotechnology (RGCB), Thiruvananthapuram</p> <p><b>Granted permission for signing MoU.</b></p>	IQAC
2024.578	<p>Considered the matter of Signing the Memorandum of Understanding (MoU) between Kannur University and the Additional Skill Acquisition programme(ASAP),Kerala</p> <p><b>Granted permission for signing MoU.</b></p>	IQAC
2024.579	<p>To consider the matter of approving the decision and resolution of the Meetings of the Board for Adjudications of Students' Grievances (BASG) held via Hybrid Mode on 19/06/2024</p> <p><b>Approved the resolution of the meeting of the BASG held on 19/06/2024</b></p>	DSS
2024.580	<p>Considered the matter of approving the Draft Bylaw /Guidelines with regard to the Collection &amp; Utilization of PTA Fund in Kannur University Teacher Education Centres</p> <p><b>Deferred for detailed study by the Standing Committee on Student Welfare.</b></p>	DSS
2024.581	<p>Considered the matter of Settlement of advance Rs. 2,00,000/- (Rupees Two Lakh Only) drawn in connection with the granting of registration fee to the 200Students participated in the Indian Library Congress held at Kannur University from 01st to 03rd January 2023 and the approval of expenditure of Rs. 2,00,000/-(Rupees Two Lakh Only)</p> <p><b>Resolved to modify the earlier decision vide item 2022.616 in this regard as “towards registration fee”. Also resolved to approve the settlement of advance of Rs. 2,00,000/-(Rupees two lakh only) and expenditure of Rs.2,00,000/- (Rupees two lakh only) in connection with the granting of registration fee to the 200 Students participated in the Indian Library Congress held at Kannur University from 01st to 03rd January 2023</b></p>	DSS
2024.582	<p>Considered the matter of offering various Private Registration UG/ PG Programmes and Certificate Courses under the centre for Private Registration of the school of Lifelong Learning for the academic year 2024-25.</p> <p><b>Resolved to issue admission notification for private registration 2024-25, for all programmes and courses offered during the previous year as given below:</b></p> <p><b>UG programmes: with FYUGP 2024-25 regulation (modified) and syllabi. PG programmes and Certificate courses: with 2023-24 admission regulation and syllabi.</b></p>	SLL

	<p><b>Also resolved to fix the private registration fee as follows;</b></p> <ul style="list-style-type: none"> <li>• <b>UG &amp; Afzal ul Ulama (Preliminary): Rs.4000/- (Rupees four thousand only) each</b></li> <li>• <b>PG &amp; additional Co operation: Rs.5000/-(Rupees five thousand only) each</b></li> </ul>	
2024.583	<p>Considered the matter of the payment of wages to 5 office attendants on daily wage basis, and also ratification of 5 office attendants engaged in the preparatory works done in connection with the evaluation of the answer scripts of the examinations of professional and PG diploma programmes held in February 2024</p> <p><b>Resolved to ratify the engagement of 5 Office Attendants in the preparatory works done in connection with the evaluation of the answer scripts and to sanction the payment of wages to 5 Office Attendants on daily wage basis</b></p>	EG I
2024.584	<p>Considered an amount of Rs. 2,17,828/- (Two lakh seventeen thousand eight hundred and twenty eight only) to CAPT ,Kozhikode (Kerala State Centre for Advanced Printing and Training, Kozhikode) towards the printing charges of provisional certificate folios and mark sheet (CCCS)</p> <p><b>Resolved to sanction an amount of Rs. 2,17,828/- (Rupees Two lakh seventeen thousand eight hundred and twenty eight only) to CAPT, Kozhikode</b></p>	EG III
2024.585	<p>Considered the matter of approval of the expenditure for an amount of Rs.7,99,084/-(Seven Lakh Ninety Nine Thousand and Eighty Four only) spent by the principals, chief superintendents for the conduct of various UG/PG semester Examinations ,and to consider the reimbursement of the amount to the respective principals ,chief superintendents.</p> <p><b>Approved the expenditure for an amount of Rs. 7,99,084/- (Rupees Seven Lakh Ninety Nine Thousand and Eighty Four only) spent by the Principals, Chief Superintendents for the conduct of various UG/PG semester Examinations, and to consider the reimbursement of the amount to the respective Principals and Chief Superintendents.</b></p>	EAC I
2024.586	<p>Considered the matter of Payment to security printing press towards printing of question papers</p> <p><b>Granted sanction for the payment to security printing press towards printing of question papers</b></p>	Office of CE
2024.587	<p>Considered the punishments imposed on the candidates ASWANTH K V (Reg.No:TK21CELR04) and ASWIN K V (Reg.No:TK21CELR05) for allegations of committing malpractice during III Semester B Sc Degree examinations, November 2022.</p> <p><b>Resolved to exonerate ASWANTH K V and ASWIN K V based on enquiry report in this regard and to initiate enquiry regarding the complaint received from the Principal, Taliparamba Arts &amp; Science College, by the Controller of Examinations.</b></p>	EX-I
2024.588	<p>Considered the matter of disqualifying the QP Setter and Chairperson along with the explanation submitted by the BQPS Chairperson of Second Semester M.Sc Chemistry/ M.Sc. Chemistry with Drug Chemistry Specialization Programme (2023 Syllabus),April2024 session regarding out of syllabus questions in the MSCHE02C11/MSCHD02C11-PHYSICAL CHEMTSTRY II” held on 02.07.2024 in Affiliated colleges</p> <p><b>Resolved to disqualify the QP setter and Chairperson of BQPS</b></p>	EXC I

2024.589	<p>Considered the minutes of the meeting of the standing committee of the syndicate on examinations held on 10.06.2024 on implementation of guidelines of the Software for 'Automated Question paper Generation and Question Bank Creation System'.</p> <p><b>Approved the minutes of the Standing Committee on Examinations held on 10/06/2024</b></p>	EXC I
2024.590	<p>Considered the matter of Ratification of Publication of Results and Award of Degrees.</p> <p><b>Ratified the results and awarded degrees</b> <b>Appendix II</b></p>	EG I
2024.591	<p>Considered the Placement/Promotion of Dr. Nisa M, Assistant Professor Academic Level 10, M G College Iritty to Assistant Professor academic Level 11 pay scale of Rs. 68,900 - 205500 under the CAS of UGC.</p> <p><b>Approved</b></p>	AD H
2024.592	<p>Considered the Promotion of 3 Assistant professors, Academic Level 12, Payyanur College, Mahatma Gandhi College, Iritty and NAM College Kallikkandy to Associate Professor Academic level 13 A ( pay scale of Rs.1,31,400/- to Rs.2,17,100/-)</p> <p><b>Approved</b></p>	AD H
2024.593	<p>Considered the Promotion of Dr. Shijo M Joseph &amp; Dr. Jithesh K, Associate Professors of MG College Iritty from academic Level 13 A to 14 (professor) (Pay scale of Rs.144200/- - Rs.2,18,200/- ) under CAS of UGC.</p> <p><b>Approved</b></p>	AD H
2024.594	<p>Considered the matter of implementing the UGC Regulation 2018 (4<sup>th</sup> amendment) on Minimum qualification for Appointment of Teachers and other Academic Staff in Universities and Colleges and other Measures for the maintenance of Standards in Higher Education.</p> <p><b>Resolved to implement UGC regulations 2018 (4<sup>th</sup> amendment) on minimum qualifications and issue U.O. in this regard and to report to Government.</b></p>	AD H
2024.595	<p>Considered the Minutes of the Meeting held on 02.05.2024 in the Chamber of the Minister for Higher Education, regarding Modification of Fee structure of Self financing Colleges</p> <p><b>Noted</b></p>	SWC
2024.596	<p>Reporting the matter of fixation of pay granted to Sri. Anish Kumar K P and Sri. Karthikeyan P, Assistant Professors, Department of Management Studies, Palayad on their placement/promotion to the post of Assistant Professor Academic Level 11 under CAS of UGC.</p> <p><b>Noted</b></p>	AD F
2024.597	<p>Considered the matter of Ratification of Publication of Results and Award of Degrees.</p> <p><b>Ratified and awarded degrees</b> <b>Appendix III</b></p>	EG I
2024.598	<p>Reporting the matter of granting of weightage marks for admission to UG programmes in affiliated colleges by freezing the University order no.SWC/SWC II/18054/2021 dated 23.02.2024</p> <p><b>Noted</b></p>	SWC

2024.599	Considered the Proposal for amending KANNUR UNIVERSITY FIRST STATUTES 1998, CHAPTER IV, PART II, STATUTE 22 A (viii)  <b>Deferred for detailed study by the Standing committee on General Affairs, Office and Staff &amp; Legal Affairs</b>	<b>AD A</b>
<b>ADDITIONAL ITEMS</b>		
2024.600	Considered the matter of settlement of Rs.58,800/-(Rupees Fifty Eight Thousand Eight Hundred Only) advance sanctioned for the conduct of Three-Day Residential Training Workshop for NSS Programme Officers of Kannur University at Sanatana Arts & Science College, Kasaragod, on 17th to 19th August 2023  <b>Approved</b>	<b>DSS</b>
2024.601	Considered the Digging of new borewell at Kasaragod Campus by Ground water Department, Kasaragod-Expenditure incurred of Rs.120863/- (Rupees One lakh twenty thousand eight hundred and sixty three only ) towards the works of digging and release of the balance of Rs.21,899/-(Rupees twenty one thousand eight hundred and ninety nine only) for the work  <b>Approved</b>	<b>PLD E</b>
2024.602	Considered sanctioning of Rs.2,66,562/-(Rupees Two lakh sixty six thousand five hundred and sixty two only)to Sri Sadasivan KP,M/s.GS electrical, Pappinissery towards first and final bill for the work of supply & installation of electrical panel board ,UG cable and connection work for the fire pump in the central library building at Kannur University  <b>Sanctioned.</b>	<b>PLD E</b>
2024.603	Considered the report of the Inspection commission recommending the change of existing B Com Computer application programme to B Co cooperation programme at KBM Govt. College, Thalassery.  <b>Approved.</b>	<b>ACAD A</b>
2024.604	Considered the matter of audit objection on sanctioning legal charges for the cases filed against university, from the University fund itself  <b>Deferred for detailed study by the Standing Committee on Legal Affairs.</b>	<b>AD A</b>
2024.605	Considered the matter of Exemption of Penal interest for the unused amount in connection with the Syllabus revision workshop of PG Programme in Computer Science in Affiliated colleges for the academic year 2023-24.  <b>Exempted.</b>	<b>ACAD C</b>
2024.606	Considered the matter of extension of term of service of Prof.(Dr.) Joby K Jose, as Registrar.  <b>Resolved to extend for a period of one year</b>	<b>AD A</b>
2024.607	KIIFB phase 2 projects-Appointing M/s HLL lifecare Limited Thiruvananthapuram as new project management consultant.  <b>Approved</b>	<b>PLD C</b>
2024.608	Reporting the matter of settlement of expenditure in connection with the participation of Kannur University Team in Various Inter University tournaments and coaching camps for the year 2021-22  <b>Noted and ratified</b>	<b>DPE</b>
2024.609	Considered the matter of Reconstitution of Faculties as per the Section 28 of the Kannur University Act 1996 and relevant provisions of the Kannur	<b>ACAD C</b>

	University First Statutes 1998 <b>Resolved to grant permission to reconstitute Faculties as per Kannur University Act 1996 and Statute 1998</b>	
2024.610	Reporting the action of the Vice Chancellor in having approved the draft Memorandum of Agreement received from PFC for the Construction of two class rooms at the School of Legal Studies at Manjeswaram Campus, Kannur University, availing CSR Fund from PFC ,in the light of the recommendations of the Standing committee of the Syndicate on Legal Affairs held on 29.06.2024.  <b>Noted</b>	<b>PLD E</b>
2024.611	Considered the proposal to give full status of a University Teaching Department to the Department of Law at Manjeswaram Campus  <b>Deferred for detailed study by the Standing Committee on General Affairs, Office and Staff.</b>	<b>ACAD D</b>
2024.612	Renewal of subscription of Turnitin plagiarism checker software for the year 2024-25  <b>Granted permission to renew as per the proposal 2.</b>	<b>RD B</b>
2024.613	Considered the matter of granting third extension of six months from 07.07.2024 to 31.12.2024 to Muhammed Niyas K V, Research Scholar in Chemistry for the submission of his Ph.D, final thesis.  <b>Granted with requisite fee</b>	<b>RD A</b>
2024.614	To consider the matter of Constitution of examination special cell-collection and expenditure involved.  <b>Resolved to authorise the Vice-Chancellor to constitute special cell.</b>	<b>EG IV</b>
2024.615	Considered the criteria /guidelines for the second level scrutiny of question papers for the University examinations where question bank is not used.  <b>Deferred for detailed study by Standing Committee on Examination and Discipline.</b>	<b>EXC I</b>
2024.616	Considered the Show Cause Memo dated 6-7-2024 issued by the State Goods & Services Tax Dept, regarding Non-remittance of GST Arrear amount of Affiliation & Administration fee, collected from the affiliated Colleges for the years 2017-18 to 2020-21  <b>Deferred for detailed study by Standing Committees on Legal affairs and Finance. Also resolved to submit an interim reply to the State GST department in this regard.</b>	<b>ACAD A</b>
2024.617	Considered the Report of Inspection conducted on 11-07-2024 at the new Arts & science college (Wings Arts & Science College Padanna, Kasaragod under TKC Education & charitable Society), to grant Affiliation.  <b>Approved the Inspection Report.</b>	<b>ACAD A</b>
2024.618	Considered the Scheme & Syllabus of the Four Year Under Graduate BBA programme based on AICTE Guidelines, to be implemented in Affiliated Colleges w.e.f. 2024 admission.  <b>Resolved to maintain the status quo.</b>	<b>FYUGP Spl Cell</b>
2024.619	Considered the request of 3 students (belonging to PWBD category) and a student who is under cancer treatment, for admission in colleges near to their home, by creating additional seats in PWBD category and General category in UG Programmes for the academic year 2024-25  <b>Granted.</b>	<b>SWC</b>

2024.620	Considered the Minutes of the Building committee held on 18/07/2024. <b>Approved</b> <span style="float: right;"><b>Appendix IV</b></span>	<b>PLD E</b>
2024.621	Considered the request of Principal, Lasya College of Fine Arts, Pilathara, to allow the students to take Carnatic Music & Mohiniyattam as Minor subjects in FYUGP <b>Approved</b>	<b>FYUGP Spl Cell</b>
2024.622	Considered the Minutes of the Self-financing colleges Monitoring Committee meeting held on 29.06.2024 on the matter of non-fulfilment of qualifications /Experience in the case of Principals of Un-aided Colleges <b>Approved the minutes of the Self-financing Colleges Monitoring Committee meeting held on 29.06.2024</b>	<b>ACAD A</b>
2024.623	Considered, I. Recommendation of meeting of the Selection Committee held on 23/03/2024 for awarding Herman Hessae Endowment Scholarship to Soorya Alex and Navya Raveendran for two year with Rs 3,000/- per candidate per month with retrospective effect starting from the date on which the said fellowship remained unutilised OR II. Awarding the Herman Hessae Endowment scholarship to Soorya Alex and Navya Raveendran with effect from the date of Notification ie, 05.03.2024. as per the guidelines for the award of Endowment, <b>Deferred for detailed study by Standing Committee on CRLP and Student Welfare</b>	<b>PLD B</b>
2024.624	Considered the recommendations of the Standing Committee of the Syndicate on Examinations on the complaint raised by 2021 Admission B. Sc. Botany Students of Payyanur college, regarding the marks obtained in their VI semester (April 2024) Practical Examinations <b>Approved.</b>	<b>EXC II</b>
2024.625	Considered the matter of extending the tenure of College, University Campus Union 2023-24 till the date of elections to the union in the subsequent year <b>Deferred for detailed study by Standing Committee on Student Welfare</b>	<b>DSS</b>
2024.626	Reporting the action of Vice Chancellor in permitting Smt. Saranya K, Assistant section Officer to assign insurance policy against the fire in the State insurance Department for a sum of not less than the amount of advance as collateral security instead of assigning insurance policy (25% of the loan amount) for Availing second and final instalment o, HBA . <b>Noted</b>	<b>PLD B</b>
2024.627	Considered the Proposal on constitution of Admission Directorate <b>Deferred for detailed study by Standing Committee on CRLP and Course in Affiliated Colleges</b>	<b>SWC</b>
2024.628	Considered the Publication of results of BA LLB Entrance Examination of the following candidates: a) Candidate who have been accused of Malpractice (Reg.No:1Z404BBO) b) Candidates with False Nos.3747 & 3601 who put tick mark & rounded the Choices, instead of blackening the Bubbles in the Answer sheets of the BA LLB Entrance Examination.	<b>SWC</b>



	<b>Resolved to release the Entrance examination results of the three candidates considering the reports of Chief Superintendent and Observer.</b>	
2024.629	Considered the minutes of the meeting of the Standing committee of the Syndicate on examinations held on 10.06.2024 on implementation of guidelines of the Software for Automated Question Paper Generation and question Bank Creation System,  <b>Approved the minutes of the meeting of the Standing committee of the Syndicate on Examinations and Discipline held on 10.06.2024</b>	<b>EXC I</b>
2024.630	Considered the Minutes of the Hearing conducted 09.07.2024 by the Standing Committee on Course in Affiliated Colleges with the Principal and Representatives of the Manager SES College, Sreekandapuram in connection with the collection of Administration fee for the Un- Aided courses run at the College  <b>Approved the minutes of Hearing.</b>	<b>ACAD A</b>
2024.631	Considered the proposal for revising the existing fee structure for the PhD programme  <b>Approved</b>	<b>RD</b>
2024.632	To consider the request to condone the mistake on the part of HoD, Dept of History, SN College Kannur in uploading the internal marks awarded to the candidate viz, FATHIMA RASHEED (SN23AHIR021) of First Semester BA History Degree Exam Nov 2023 for the course 1B01HIS and 1C09HIS and to grant permission to rectify the error, levying fine.  <b>Resolved to release the result after rectifying the marks. Further resolved to conduct detailed enquiry by Standing Committee on Examination and Discipline.</b>	<b>EA</b>
2024.633	Considered Dr. Sreejith's request for further extension of joining time for 3 months  <b>Resolved to extend the joining time as per rules.</b>	<b>AD F</b>
2024.634	Considered additional hostel accommodation for UG/PG students(Boys) studying at Mangattuparamba Campus for the academic year 2024-25  <b>Deferred for detailed study by Standing Committees on General Affairs and Student Welfare.</b>	<b>PLD B</b>
2024.635	Considered the matter of ratifying the action of engaging 45 Office Attendants on daily wage basis in the preparatory works related with the conduct of various examinations including false numbering of answer scripts held during the period 12.02.2024 to 15.05.2024 and sanctioning of ₹ 14,01,075/- (Rupees Fourteen Lakh One Thousand and Seventy Five only) to them.  <b>Ratified and sanctioned.</b>	<b>EG I</b>
2024.636	Considered the matter of re-engagement of drivers on daily wage basis and fixing the tenure of Service  <b>Resolved to regularise the action of the Registrar in re-engaging two Drivers on daily wage basis for a period of 89 days as a special case and report to the Government.</b>	<b>AD D</b>
2024.637	Considered the matter of Enhancing the Budget Allocation and Budget	<b>DSS</b>

	Estimate with regard to the conduct of Literature Fest by Kannur University Union 2022-23  <b>1) Resolved to approve the reallocation</b> <b>2) Resolved to include the Head “Miscellaneous” in the estimate of Literature Fest. Expenditures under the above Head are to be limited to 10% of the total estimate and the accounts to be settled with bills and vouchers.</b> <b>3) Resolved to reject the request of the Chairperson to waive off the fine imposed on the late submission of bills/vouchers</b>	
<b>2024.638</b>	Considered the promotion of Dr. Swarupa R, Associate Professor of MG College, Iritty from Academic Level 13 A to 14 (Professor) (pay scale of Rs. 1,44,200/- -Rs. 2,18,200) under CAS of UGC  <b>Approved</b>	<b>AD H</b>
<b>2024.639</b>	Considered the placement/promotion of Dr. Jitha Kunhikrishnan M & Smt. Geetha Devi K T, Assistant Professor Academic Level 11, Sree Narayana College, Kannur to Assistant Professor Academic Level 12, in the pay scale of Rs. 68,900/- -Rs. 205500/- under the CAS of UGC.  <b>Approved</b>	<b>AD H</b>
<b>2024.640</b>	<b>Resolved to cancel item no. 2024.430 of the minutes of the meeting of the Syndicate held on 21.06.2024 as it was a duplication of Syndicate resolution on item no.2024.404 of the Minutes of the meeting of the Syndicate held on 16.05.2024</b>	<b>AD H/ AD E</b>
<b>2024.641</b>	<b>The above minutes are read and confirmed</b>	

Sd/-

**VICE-CHANCELLOR**