

(Abstract)

Director of Student Services - Enhancement and split up of Student Welfare Fund - 2023 - Admission onwards -Syndicate Resolution implemented- Orders issued

DIRECTOR OF STUDENT SERVICES

DSS/A4/56/SWF/2021

Dated: 04.11.2023

- Read:-1.UO No.. Acad D2/1055/RF/2005 (Vol II) dated 30/07/2012
2 Acad.D2/6323/Fee/2017 dated 17/06/2019
3.UO No. SWC III/6323/FEE/2023 dated.24/06/2023
4.Proposal of the Director of Student Services dated.12/10/2023 with regard to the Split up & Utilization of SWF
5.Note to the Syndicate No. DSS/A4/56/SWF/2021 dated.13/10/2023
6.Resolution of the Syndicate held on 19/10/2023. Vide Item No.2023.546

ORDER

- 1.Vide paper read (1) above, the rate of Student Welfare Fund collected from the students of University Teaching Departments was fixed at ₹260/- (Rupees Two Hundred and Sixty Only).
- 2.Vide paper read as (2) above, the rate of Student Welfare Fund collected from the students of University Teaching Departments has been enhanced to ₹290/- (Rupees Two Hundred and Ninety Only).
- 3.Vide paper read as (3) above, the rate of Student Welfare Fund collected from the students of University Teaching Departments / Centres has been enhanced to ₹320/- (Rupees Three Hundred and Twenty Only) 2023 admission onwards.
- 4.Vide paper read as (4) above, the Director of Student Services has submitted a proposal with regard to the Split up & Utilization of Student Welfare Fund of ₹320/- (Rupees Three Hundred and Twenty only) as follows

Student Union Activities of the Campuses concerned.	₹120/- (Rupees One Hundred and Twenty Only)
Welfare Activities of the Students of the University Campuses.	₹120/- (Rupees One Hundred and Twenty Only)
Quasi - University Fee (Conduct of programmes in connection with the Departmental Activities)	₹80/- (Rupees Eighty Only)

Department Students Union (₹120/-) and Welfare activities fee (₹120/-)-(Total ₹240/- Two Hundred and Forty Only)

An amount of **₹120/- (Rupees One Hundred and Twenty Only)** shall be allotted for the Students Union Activities of the Campuses concerned. Annual Budget/Estimates for the conduct of the union activities must be prepared by the Campus Union and submitted to the Campus Directors and the Campus Directors can approve the estimates/budgets within the allowable limit under intimation to University. The Students Union should settle the accounts with the Campus Director. An amount of **₹120/- (Rupees One Hundred and Twenty Only)** shall be set apart for the Welfare and Sports activities of the students of the Campuses concerned. An amount of **₹60/- (Rupees Sixty Only)** shall be set apart for the Welfare activities of the students and **₹60/- (Rupees Sixty Only)** for the Sports activities. The Campus Director concerned shall conduct the welfare and sports activities at Campus level and settle the accounts, accordingly.

Quasi - University Fee. ₹80/- (Rupees Eighty Only)

An amount of **₹80/- (Rupees Eighty Only)** is to be set apart for the conduct of programmes in connection with the Departmental activities. The Head of the Departments shall submit proposal for conducting Departmental programmes to Campus Director and Campus Director shall draw and distribute the amount concerned to the Departmental activities. The Head of the Departments concerned shall submit the accounts to the Campus Director for final settlement. If the Departmental Programmes are not conducted the amount sanctioned for the purpose can be utilized by the Campus Directors for organizing programmes in Campuses.

The Student welfare fund usually collecting by the Head of Departments is to be transferred fully to the account of the Campus Director soon after the completion of the admission process. The Student Welfare Fee collected and retained unspent in the accounts of the Head of the Departments is to be transferred to Campus Director's Account under the intimation to the University. The Campus Director concerned shall remit the unspent balance of the SWF to the account of the Finance Officer, Kannur University immediately after the completion of the financial year along with a statement showing Collection, Utilization and Unspent balance of SWF.

5. Vide paper read as (5) above, the matter of enhancement of Student Welfare Fund and the proposal concerned was placed before the Syndicate.

6. Vide paper read as (6) above, the Syndicate considered the matter of enhancement of Student Welfare Fund and resolved to approve the proposal of Director of Student Services with regard to the Split up & Utilization of Student Welfare Fund of, ₹320/- (Rupees Three Hundred and Twenty only).

7. Orders are therefore issued implementing the above Syndicate resolution regarding the splitting up & utilization of Student Welfare Fund, as follows

Student Union Activities of the Campuses concerned.	₹120/- (Rupees One Hundred and Twenty Only)
Welfare Activities of the Students of the University Campuses.	₹120/- (Rupees One Hundred and Twenty Only)
Quasi - University Fee (Conduct of programmes in connection with the Departmental Activities)	₹80/- (Rupees Eighty Only)

Department Students Union (₹120/-) and Welfare activities fee (₹120/-)-(Total ₹240/- Two Hundred and Forty Only)

An amount of ₹120/- (Rupees One Hundred and Twenty Only) shall be allotted for the Students Union Activities of the Campuses concerned. Annual Budget/Estimates for the conduct of the union activities must be prepared by the Campus Union and submitted to the Campus Directors and the Campus Directors can approve the estimates/budgets within the allowable limit under intimation to University. The Students Union should settle the accounts with the Campus Director.

An amount of ₹120/- (Rupees One Hundred and Twenty Only) shall be set apart for the Welfare and Sports activities of the students of the Campuses concerned. An amount of ₹60/- (Rupees Sixty Only) shall be set apart for the Welfare activities of the students and ₹60/- (Rupees Sixty Only) for the Sports activities. The Campus Director concerned shall conduct the welfare and sports activities at Campus level and settle the accounts, accordingly.

Quasi - University Fee. ₹80/- / (Rupees Eighty Only)

An amount of ₹80/- (Rupees Eighty Only) is to be set apart for the conduct of programmes in connection with the Departmental activities. The Head of the Departments shall submit proposal for conducting Departmental programmes to Campus Director and Campus Director shall draw and distribute the amount concerned to the Departmental activities. The Head of the Departments concerned shall submit the accounts to the Campus Director for final settlement. If the Departmental Programmes are not conducted the amount sanctioned for the purpose can be utilized by the Campus Directors for organizing programmes in Campuses.

The Student welfare fund usually collected by the Head of Departments is to be transferred fully to the account of the Campus Director soon after the completion of the admission process. The Student Welfare Fee collected and retained unspent in the accounts of the Head of the Departments is to be transferred to Campus Director's Account under the intimation to the University. The Campus Director concerned shall remit the unspent balance of the SWF to the account of the Finance Officer, Kannur University immediately after the completion of the financial year along with a statement showing Collection, Utilization and Unspent balance of SWF.

Orders are issued accordingly.

Sd/-

Dr.Nafeesa Baby T P

DIRECTOR OF STUDENT SERVICES

To: All Head of the Departments and Campus Directors of University Heads/Course Directors of Teaching Departments

Copy To: PS to VC/PA to PVC, Registrar, CE ,FO, KSAD
Web Manager (to post in the University Website)

Forwarded / By Order

SECTION OFFICER

SPS