



KANNUR UNIVERSITY
കണ്ണൂർ സർവകലാശാല
KANNUR, KERALA- 670002

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PMU-B/BII/9251/2025

07.10.2026

NOTICE INVITING E-TENDER

**Tender Document for Supply, Installation, Testing and Commissioning of Audio Video Lab at
Department of Rural and Tribal Sociology, Mananthavady Campus, Kannur University**

The Registrar, Kannur University invites e-tender(s) in **Two Bid System (Two cover)** for the **Supply, Installation, Testing and Commissioning of Audio Video Lab at Department of Rural and Tribal Sociology, Mananthavady Campus, Kannur University** (under PM USHA Scheme), from **original equipment manufacturers (OEMs) or authorized distributors/ dealers** as per the technical specifications and schedule given below. The rate quoted should be inclusive of all taxes, installation charges and other charges. **The Registrar, Kannur University reserves the right to accept or reject the tenders without assigning any reason thereof.** The list of equipment/ accessories proposed to be purchased, including its quantity and specifications are furnished in the schedule of items given below. Since this is an e-tender, only those bidders who have enrolled in the <http://etenders.kerala.gov.in> portal with their own Digital Signature Certificate (DSC) can participate in the tender. E-Tender document and other details can be obtained from the above e-portal. **For further details, log on to <http://etenders.kerala.gov.in>**

Tender Schedule

Name of the work	Supply, Installation, Testing and Commissioning of Audio Video Lab at Department of Rural and Tribal Sociology, Mananthavady Campus, Kannur University.
Tender Notice No.	PMU-B/BII/9251/2025
Tender ID	2026_KnrU_874125_1
Last date and time for receipt of Tender	29/10/2026, 3 PM
Date and time of opening of Tender	31/10/2026, 3 PM
EMD	Rs: 19,000/-



Security Deposit	5% of the contract value
Tender Fee	Rs. 2,900 + 522 (GST- 18%) (Firm should remit GST amount of ₹522/- directly to the GST department and upload receipt in the e-Procurement portal)
Place of supply and installation	Department of Rural and Tribal Sociology, Mananthavady Campus, Kannur University
Period of completion	90 Days From the date of Receipt of Purchase Order

Instruction to Bidders

At any time prior to the deadline for submission of bids, Registrar, Kannur University, Kerala may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective Tenderer, modify the Tender document by amendment and will be published as corrigendum in the website. The deadline for submission of bids may also be extended at the discretion of Kannur University, Kerala.

Tendering Process

The tender will be published in the form of e-tender and will be available on the e-tender site of Govt. of Kerala. All the rules and regulations of the e-tendering will be applicable to this tender also. The tender will be invited in the two cover format. i.e. (i) Technical Bid and (ii) Financial Bid. The financial bid of a bidder will be considered if and only if the bidder qualifies in the technical bid evaluation.

Technical Specifications

Sl.No	Equipments For Audio Video Lab	Specification	Quantity
1	Video Camera	PTZ Camera. SDI, HDMI, USB, NDI output options, Auto Tracking, Inbuilt Encoder, 1/2.8"Cmos Sensor, 20X Optical Sensor Tripod mounablePTZ Camera. SDI, HDMI, USB, NDI output options, Auto Tracking, Inbuilt Encoder, 1/2.8"Cmos Sensor, 20X Optical Zoom, Tripod mounable	1
2	Video Cam coder	High-End Handheld Camcorder with 4K UHD 10bit recording Capabilities. Supports Simultaneous SDI and HDMI output Two XLR inputs,viewfinder and 3.5 LCD	1
3	DSLR	Full-Frame 24.2 MP Mirrorless Digital Camera with 28-70 mm Zoom Lens, supporting 4K Full-Frame video recording, Real-Time Eye Auto Focus, tiltable LCD display, dual memory card slots, Wi-Fi, Bluetooth and NFC connectivity,	1



		complete with OEM Authorization Certificate.	
4	Tripods	Heavy Duty Tripod with 2 Way Pan Head & Bubble Head, 6 Feet Max Height, 20kg Max Load, Rubberized Legs, Quick Release Head	3
5	Lighting Equipments and Necessary Accessories	90WLED Soft Panel Light 5600K colour temperature. CRI, TLCI and R9value above 95.Uniform shadowless output, No heat fromlight, No UV radiation, control mode:-Manual and DMX control mode through 5pin xlr. Extreme soft illumination with diffuser.0~100%linear dimming. Black powder coated fabricated housing with normal yoke with accessories. It also Covers Clamp and Safety Valves complete with OEM Authorization Certificate.	6
6	Sound proof room	Wall and Ceiling Acoustic Treatment: Providing and fixing acoustic treatment for walls and ceiling using Gyp Pixel acoustic panels, polyester/polywool acoustic insulation and Gripper fabric finish, including suitable supporting framework, edge treatment, fixing accessories and complete installation as per approved acoustic design and site conditions..Approx 816 Sq Ft Acoustic Flooring Treatment: Providing and fixing Loop Pile Carpet with 6 mm polyester foam backing/underlay, including necessary adhesive, preparation and fixing, complete. Acoustic Partition: Providing and fixing 100 mm metal stud partition with 12 mm gypsum board on both sides and 50 mm / 1200 GSM polyester/polywool acoustic insulation infill, including framing, fasteners, joint treatment and finishing, complete.As per site Acoustic Door & Glass Window: Providing and fixing acoustically treated doors and windows with seasoned wooden frame, 12 mm / 8 mm / 16 mm 710-grade marine plywood, acoustic treatment and 8 mm double-glazed glass, including all necessary hardware, seals, fixing accessories and finishing, complete as per approved acoustic requirements. Window Closing, Zebra blinds for Window & basic electrical Works-	1
7	Wireless Lapel Mics	Mini Lapel Mic Wireless, 48Khz 24Bit,1000Ft Range, Noise Cancellation, 30H Battery for YouTube VideoRecording. Streaming	3
		6-Track 32-Bit Float Portable Audio Records directly to SD/SDHC cards up to 32GB32-Bit Float: No Level	



8	Voice recorder	Adjustment Needed Removable X/Y Mics Handle up to 135 dB 4 XLR-1/4" TRS Combo Inputs with Preamps Dual A/D Function as a 6x2 USB-C Audio Interface Supplied with Min. 16GB SD Card Converters Onboard Mixer and Waveform Display	1
9	Sound mixer	Compact 12-channel mixer that's great for mixing onstage or recording in your home studio Includes 4 microphone preamplifiers with phantom power, 100Hz highpass filters,band EQs Channels 1 and 3 include a hi-Z instrument-level input for running guitar or bass direct. Line-level inputs on 4 additional channels accommodate keyboards, playback devices, and consumer music gear	1
10	Editing Machine	High-performance workstation PROCESSOR- INTEL I7/Ryzen 9 or equivalent, Minimum 48 GB RAM,1TB NVME SSD storage- 2TB SATA HARDDISK GRAPHICS CARD - RTX 5070, WINDOWS 11 PRO,PCIe card with HDMI and SDI video playback and monitoring	1
11	Display - For Editing Machine	27"Ultra HD 4K (3840x2160) IPS Monitor with 60Hz, 5ms (GtG) HDR10, Flicker Safe, Reader Mode	1
12	Keyboard	Full-Size Layout with Numeric pad Keyboard	1
13	Mouse	Mouse with programmable buttons and dual-mode	1
14	Headphones	Circumaural Closed-Back Monitor Headphones Circumaural / Sound Isolating: -32 dB Leatherette Cushions Padded, Frequency Response: 8 Hz to 25 kHz Coiled Cable: 10' / 3m Standard 3.5mm Plug with 1/4" Adapter	1
15	Speakers	Compact Desktop Reference Woofer Monitors with Bluetooth	1
16	UPS	3 KVA Online UPS/Inverter, 36 V DC, Pure Sine Wave 100% Copper Transformer Supplied with Ultra power saving-Consumes only 2Watts once batteri full, LiFePO4 Batteries 5 times more life maintainance free,3 KWh ISO, ZeD approved With Onsite Warranty for UPS and Batteries with OEM Authorization Certificate	1
17	Storage devices	External Hard Disk Drive-18TB 3.5Inch, USB 3.0 with Automatic Backup,256 Bit AES Hardware Encryption,Password Protection	1



Note :The bidder must provide the Make & Model for components where specified and ensure compliance with listed specifications. All components must meet the required certifications

Terms and Conditions

1. The tender should be submitted in two cover system (Technical bid & Financial bid).
2. Bidders shall keep their tendered rate firm for a period of 180 days from the date of opening of the tender.
3. The bidder shall quote their rates in the standard Indian currency in the BOQ provided, indicating the breakup details and the total rate tendered should be inclusive of all taxes, transportation, installation, supply, support charges & other Charges if any.
4. Tender fee and EMD for each item as given below should be remitted online (SBI MOPS) as indicated in the e-tender website. However, 18% GST of the Tender Fee should be remitted to GST Department directly and upload the receipt in the e-procurement portal.

Sl. No	Item	Tender Fee without GST	18% GST	Tender Fee including GST	EMD
1	Supply, Installation, Testing and Commissioning of Audio Video Lab at Department of Rural and Tribal Sociology, Mananthavady Campus, Kannur University.	₹ 2,900/-	₹ 522/-	₹ 3,422/-	₹ 19,000/-

5. **All the MSMEs with Udyog Aadhar Registration or any other body specified by the Ministry of Micro, Small and Medium Enterprises working within the state of Kerala will be exempted from the payment of Tender Fee and EMD. Under MSME category, only Manufactures for Goods and Service Providers for Services are eligible for EMD/Tender fee exemptions.**
6. Forfeiture of EMD:
 - (i) If any bidder withdraws from his tender before the expiry of the bid validity period specified or
 - (ii) In case after being successful bidder, he/firm fails to sign the contract, and to furnish the performance security.
7. The bidder should upload along with the tender a preliminary agreement executed and signed in Kerala Stamp Paper of value of Rs.200/- as per format given as Annexure 3.
8. The successful bidder shall, before signing the agreement and within the period specified in the letter of acceptance of his tender, deposit a sum equivalent to **5% of the value of the contract** by way of Security Deposit or Demand Draft or bank guarantee drawn in favour of the **Finance Officer, Kannur University** payable at SBI Kannur Branch or Kannur Branch of other Nationalised or Scheduled bank, as **performance security** for the satisfactory fulfilment of the contract.
9. All bid/tender documents are to be submitted online only and in the designated cover(s)/envelope(s) on the website. Tenders/bids shall be accepted only through online mode on the website and no manual submission of the same shall be entertained.
10. Profile of Bidder as per Annexure 1 shall be provided.
11. Bidders shall produce copy of the valid GST Registration and PAN card.
12. The OEM (Original Equipment Manufacturer) is required to have a support setup in Kerala and should be able to provide onsite support in Mananthavady Campus, Kannur University
13. The supplier should have a track record of supplying similar brand that have been offered to Government.



organizations/PSUs specifically in Kerala.

14. All the damages to the walls, floors, articles, etc.during the execution, shall be repaired and modified/ replaced by the Firm at its own cost.
15. The bids shall be opened online at Kannur University on the date mentioned in Invitation Bid. If the date fixed for opening happens to be a holiday/ due to technical issue, the tenders will be opened on the next working day, at the same time.
16. Tenderers shall invariably specify in their tenders the delivery conditions including the time required for the supply of articles tendered for.
17. The final acceptance of the tenders rests entirely with the University who do not bind themselves to accept the lowest or any tender. But the tenderers on their part should be prepared to carry out such portion of the supplies included in their tenders as may be allotted to them.
18. The supplier shall guarantee to repair/replace without any extra cost, the items supplied or part thereof, if found defective due to bad designing, workmanship or substandard materials, within the warranty period. The entire expenditure towards replacement/repair in this regard shall be borne by the supplier. The period of warranty for the repaired/replaced item will recommence from the date of replacement/repair.
19. Payment will be made after the receipt and successful Installation, Testing and Commissioning of the Audio Video Lab. No advance payment will be made to the Contractor/Supplier.
20. The financial bid of those bidders who qualify the technical evaluation after opening of Technical bid shall only be opened.
21. Dedicated/ toll free Telephone No. for service support, Escalation Matrix for Service support shall be provided.
22. Any attempt on the part of the tenderers or their agents to influence the University/Department in their favour by personal canvassing with the Officers concerned will disqualify the tenderers.
23. Registrar, Kannur University reserves the right not to process the tender, cancel the contract, supply order, hold the payment and to trade or not to trade the old stores without assigning any reason.
24. The tenderer shall have to pay all stamp duty, lawyers charges and other expenses incidental to the execution of the agreement.
25. The successful bidder has to execute an agreement within 15 days on receipt of the Purchase order. In cases where a successful bidder, after having made partial supplies fails to fulfil the contract in full, all or any of the materials not supplied may at the discretion of the Registrar, be purchased by means of another tender/ quotation or by negotiation or from the next higher bidder who had offered to supply already and the loss, if any caused to the University shall there by together with such sums as may be fixed by the University towards the damage be recovered from the defaulting bidder.
26. The Kannur University reserves the right to cancel the contract of the selected bidder and recover expenditure incurred by the Kannur University if the selected bidder commits a breach of any of the terms and conditions of the bid/contract.
27. Failure to supply and install the items within the specified time period as per the agreement will attract a penalty at the rate as specified in Kerala Stores Purchase Manual/ KPWD Manual.
28. Custom clearance of the consignment including all the stages of custom clearance will be under the purview of the supplier.
29. The provisions of Kerala Stores Purchase Manual/ KPWD Manual Rules are applicable to this tender and further proceedings.
30. No tender received after the specified date and time will be accepted on any account.



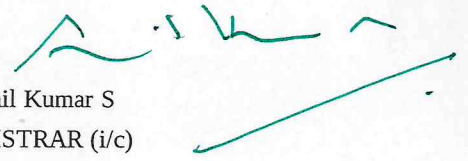
31. No representation for enhancement of rates once accepted will be considered.
32. Further Information and inquiries can be obtained from the Head Of Department, Department of Rural And Tribal Sociology, Kannur University during working hours of the University. **Contact No: 9400582022, email :hoddtrs@kannuruniv.ac.in**

GST No. of Kannur University : 32AAAGK0152J1ZT

DOCUMENTS TO BE SCANNED AND UPLOADED

1. **Bidder Profile** (as per format mentioned in Annexure 1)
2. **Bid Particulars** (as per format mentioned in Annexure 2)
3. **Preliminary Agreement**: Scanned copy of Preliminary Agreement in Kerala Stamp Paper of Rs.200/- (as per format mentioned in Annexure 3).
4. **Form of Tender** (as per format mentioned in Annexure 4)
5. **Integrity Pact** (as per format mentioned in Annexure 5)
6. **Completion Period Certificate** (as per format mentioned in Annexure 6)
7. **GST payment receipt**: Copy of GST payment receipt to Kerala GST Department (18% of tender fee). (MSME firms should upload MSME certificate/ UDYAM registration certificates).
8. **Warranty Declaration**: warranty certificate/details.
9. **Documentation Requirements**: Scanned copy of valid registration certificate (GST), PAN Card and bank details
10. **Quality Certifications**: Valid ISO Certifies of the OEM must be uploaded at the time of bidding.
11. **Registered Office Requirement**: Bidder must have a registered office in Kerala. Proof of this must be submitted.
12. **Bill of Materials (BOM)** : Detailed Bill of Materials for all the required components should be mentioned else the bidder will be disqualified.
13. Scanned copy of relevant Brochure of the equipment including make,model and certification.
14. **Purchase Order Submission**: Bidder must have completed at least 1 similar deployment in any of the Government or PSU sector in Kerala. Relevant PO or other document to be shared.
15. **Non-Blacklist Declaration**: OEM and Bidder shall not be blacklisted in any State and Central Government organization, Government PSU and self-declaration shall be submitted on company letter head.
16. Other certificates/ declarations.




Sunil Kumar S
REGISTRAR (i/c)





ANNEXURE 1**BIDDER PROFILE**

Sl.No.	Particulars	
Details of bidder (Firm/Company)		
1	Name	
2	Address	
3	Telephone & Mobile Number	
4	Email & website	
Details of Authorized Person		
5	Name	
6	Address	
7	Telephone & Email	
Information about the company		
8	Status of Company (Public Ltd. / Pvt. Ltd)	
9	Details of Registration of Firm (Provide Ref.)	
10	Number of Professionals	
11	Location and address of offices (in India & overseas)	
12	Service Tax Registration Number	
13	Income Tax Registration Number(PAN)	
14	GST Registration Number	

Signature of the Bidder

ANNEXURE 2
TECHNICAL BID (BID PARTICULARS)

1. Tender Number :-----

2. Name of the Bidder :-----

3. Full Address of the Bidder :-----

4. Name of the actual signatory of the
product(s) offered :-----

5. Bidder's proposal number and date :-----

6 . Name & Address of the officer to
whom all references shall be made
regarding the Tender :-----

Telephone :-----

Mobile : -----

E-mail :-----

Bidder Signature Name -----

Designation -----

Company -----

Date -----



ANNEXURE - 3

PRELIMINARY AGREEMENT

Articles of agreement executed on this the day of
..... between the Registrar, Kannur University (hereinafter referred
to as “the University”) of the one part and Shri.....
..... (H.E. name and address of the tenderer)
(hereinafter referred to as “the bounden”) of the other part.

WHEREAS in response to the Notification No..... dated the
bounden has submitted to the University a tender for the
specification therein subject to the terms and conditions contained in the said tender;

WHEREAS the bounden has also deposited with the University a sum of Rs.....
`..... as earnest money for execution of an agreement undertaking
the due fulfillment of the contract in case his tender is accepted by the University

NOW THESE PRESENTS WITNESS and it is hereby mutually agreed as follows:

1. In case the tender submitted by the bounden is accepted by the University and the contract for is awarded to the bounden, the bounden shall within days of acceptance of his tender execute an agreement with the University incorporating all the terms and conditions under which the University accepts his tender.
2. In case the bounden fails to execute the agreement as aforesaid incorporating the terms and conditions governing the contract, the University shall have power and authority to recover from the bounden any loss or damage caused to the University by such breach as may be determined by the University by appropriating the earnest money deposited by the bounden if the earnest money is found to be inadequate the deficit amount may be recovered from the bounden his properties movable and immovable in the manner hereinafter contained.
.
3. All sums found due to the University under or by virtue of this agreement shall be recoverable from the bounden and his properties movable and immovable under the provisions of the Revenue Recovery Act for the time being in force as though such sums are arrears of land revenue and in such other manner as the University may deem fit.



In witness where of Shri..... (name and designation) for and on behalf of the University and Shri.

..... Bounden have hereunto set their hands the day and year shown against their respective signatures.

Signed by Shri. (date)

In the presence of witnesses:

1.
2.

Signed by Shri. (date)

In the presence of witnesses:

1.
2.



ANNEXURE - 5

Integrity Pact

CERTIFICATE

I/We.....undertake that the tender submitted by us is downloaded from the website www.etenders.kerala.gov.in and any deviation, of detected, at any stage, would entitle the Employer to reject our bidding/offer without assigning any reason or recourse to any penal action and would be legally binding on us.

Signature(of tenderer)

Seal



Annexure -6

COMPLETION PERIOD

(To be submitted in the letter pad of the firm indicating full name and address, telephone no. & E-mail etc.)

Supply, Installation, Testing, and Commissioning of Audio Video lab at Department of Rural and Tribal Sociology, Mananthavady Campus, Kannur University shall be completed within a period of **90 days** from the date of receipt of Purchase Order.

SIGNATURE OF THE BIDDER WITH SEAL



ANNEXURE – 4

FORM OF TENDER

Name of Work: Supply, Installation, Testing, and Commissioning of Audio Video lab at Department of Rural and Tribal Sociology, Mananthavady Campus, Kannur University under PM-USHA Scheme.

From,

.....
.....
.....

To,

The Registrar,
Kannur University,
Thavakkara, Kannur.

Sir,

I/We do hereby tender to execute the works enumerated in the Schedule accompanying in accordance the terms in your tender Notification.....date.....and specifications and conditions of contract in the bidding document.

In consideration I/We being invited to tender, I/We agree to keep the tender open for acceptance 180 days from the date of submission thereof and not to make any modifications in its terms and conditions which are not acceptable.

I/We agree that the tender inviting authority shall, without prejudice to any other right or remedy be at liberty to forfeit the earnest money/ Bid security absolutely and also recover from me/us the entire loss that may be caused to the Kannur University by the retender or rearrangement of the work or otherwise under the provision of the Revenue Recovery Act or otherwise.

Signature :

Full Name & Address of Bidder :

