



KANNUR UNIVERSITY

(Purchase and Inventory Control Office 'A' Section)

TENDER NOTICE**Tender for the Supply of Five number of High Speed Scanner at Kannur University Thavakkara Campus.**

Sealed competitive Tenders are invited from the authorized dealers having proven track record for the "Supply and Installation of High Speed Scanner." at Kannur University, Thavakkara Campus. Tenders with details of model, price (including GST) etc. should reach the Registrar, Kannur University, Civil Station P.O, Kannur - 670002 on or before 11/11/2025, at 2.30 pm and will be opened at 3.30 pm on the same day. Late tenders will not be accepted.

TENDER SCHEDULE

TENDER NOTICE No.	PICO/A3/3087/2025
NAME OF WORK	Supply and Installation of 'High Speed Scanner.' at Kannur University, Thavakkara Campus
EMD	₹.2,000/-
MODE OF PAYMENT	Demand Draft
Warranty Period	03 Years
BID SUBMISSION END DATE AND TIME	11/11/2025 at 2.30 p m
BID OPENING DATE AND TIME	11/11/2025 at 3.30 p m
Address of the officer to whom tenders are to be submitted	The Registrar, Kannur University, Civil Station (PO), Thavakkara Campus, Kannur- 670002

TECHNICAL SPECIFICATIONS

SLNO	DESCRIPTION	QUANTITY
1	Resolutions : 600x 600 (in DPI) or better Scanning Speed: 20 PPM or better Document Feeder: ADF and Flat Bed Document Size : Legal in Flatbed and ADF Document Feed Tray Capacity : 50 sheets or better File Format : JPEG, PDF Connectivity : USB	05 nos



Terms and Conditions

1. The tender should be submitted in one cover system (Technical bid & Financial bid).
2. Bidders shall keep their rate for a period of 90 days
3. Tender fee and EMD for each item as given below should be remitted through Demand Draft in favour of the Finance Officer, Kannur University payable at SBI Kannur University Campus Branch or Kannur Branch. But 18% GST of Tender Fee should be remitted to the GST Department directly.

All the MSMEs with Udyog Aadhaar Registration or any other body specified by the Ministry of Micro, Small and Medium Enterprises working within the State of Kerala will be exempted from payment of Tender Fee and Earnest Money Deposit. Necessary Documents should be produced.

Sl.No.	Item	Tender Fee (Excl GST)	Tender Fee (18% GST)	EMD
1	supply and installation of Five number of high speed scanner	₹.400/-	₹.72/-	₹.2,000/-
Total		₹.400/-	₹.72/-	₹.2,000/-

4. The total rate tendered should be inclusive of all taxes and other charges.
5. The successful bidder shall, before signing the agreement and within the period specified in the letter of acceptance of his tender, deposit a sum equivalent to 5% of the value of the contract as Security Deposit or Demand Draft or bank guarantee drawn in favour of the Finance Officer, Kannur University payable at SBI Kannur University Campus Branch at Kannur, for the satisfactory fulfillment of the contract.
7. Bidder shall produce copy of GST Registration and PAN card.
8. Warranty for Equipment will be Three years.
9. Dedicated/ toll free Telephone No. for service support,
10. The payment will be made through account only after the delivery of the products, and on proper presentation of the invoice in original and duplicate along with advance stamped receipt specifying the letter of acceptance No. and Date. No advance payment will be made.
10. Registrar, Kannur University reserves the right, not to process the tender, cancel the contract, / supply order, hold the payment and to trade or not to trade the old stores without assigning any reason.

GSTIN 32AAAGK0152J1ZT

Contact: 04972715267

Copy to : Web Manager/Notice Board

Sd/-

REGISTRAR

