



KANNUR UNIVERSITY
(ACADEMIC 'A' SECTION)

ACAD/A1/1020/2025
P.O 17.11.2025

Civil Station

NOTIFICATION

Applications are invited for starting New Colleges/ New Programmes/ Permanent increase of seats (except Engineering/ Medical and allied Subjects) during the academic year 2026-27.

The Application Form and other details are available in University website (www.kannuruniversity.ac.in) for downloading. The application thus downloaded, must be accompanied with the prescribed fee, by way of *Demand Draft* from any of the Nationalized Banks, drawn in favour of the Finance Officer, Kannur University, payable at Kannur, or must be remitted through Online mode as furnished below :

Name of Beneficiary : Finance Officer, Kannur University

Account No : 57015176715

Bank : State Bank of India, South Bazar, Kannur

IFSC : SBIN0008551

SI No	Subject	Application Fee	Registration Fee
1	Application <i>cum</i> Processing fee for starting New Colleges (non-refundable)	Rs.50,000/- (Rupees Fifty thousand only)	Rs.3,47,290/- as Registration fee shall be paid, once the College is sanctioned.
2	Application fee for New Programmes (non-refundable)	Rs.5,790/- (Rupees Five thousand Seven Hundred and Ninety only)	Registration fee as per the existing rate shall be remitted, once the New programmes/ Increase of seats are sanctioned.
3	Application fee for Permanent increase of seats (non-refundable)	Rs.5,790/- (Rupees Five thousand Seven Hundred and Ninety only)	

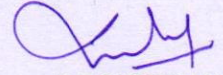


The filled in application (2 sets -one original & one photocopy) should be addressed to the Registrar, Kannur University, Thavakkara, Civil Station P.O, Kannur-2. **The last date for receipt of applications along with the prescribed documents and Application fee is 31.12.2025, 5 P.M.**

Incomplete applications, applications without 'Application cum processing fee' and applications received after the last date will be summarily rejected without any notice. Further action upon the applications will be taken, subject to the concurrence and directions of the Govt. of Kerala.

Note:

1. No increase in strength or additional programmes shall be permitted until the first batch of students has been presented for the Final Semester University Examination.
2. The application for Permanent increase of seats shall be considered only if the programme is stabilized. (i.e., after the first batch of students has been presented for the Final Semester University Examination)


REGISTRAR

To :



1. General Public
2. Principals of all affiliated Colleges of University

Copy to :

1. PS to VC/PA to PVC/PA to R/PA to CE/PA to FO/
2. PRO/ Director IT Centre/ Web Manager /Enquiry
3. DR(Acad.)/AR (Acad.)/SF/DF/FC





KANNUR UNIVERSITY
(Academic A Section)

Kannur University, Thavakkara Campus, Civil Station P.O., Kannur – 670 002

Website: www.kannuruniversity.ac.in

Phone : 0497 2715223

E-mail : registrar@kannuruniv.ac.in

ACAD/A1/1020/2025 (I)

17.11.2025

INSTRUCTIONS WITH REGARD TO AFFILIATION OF NEW COLLEGES/PROGRAMMES/PERMANENT INCREASE IN INTAKE OF EXISTING PROGRAMMES

Note : Before submitting the application, Educational Agencies/Colleges are requested to read UGC Regulations/Kannur University Statutes/Regulations of Regulatory bodies (NCTE, AICTE, BCI etc) for ascertaining the eligibility for starting New College/ Programmes /Permanent Increase of Seats.

1. Duly filled-up application form along with the prescribed documents for starting new Colleges/ New Programmes/ Permanent increase of seats should be submitted in **two sets** (one original & one photocopy)

a.The application for Affiliation of new Colleges shall be made in the case of Government Colleges by the Head of the Government Department.

b.For starting Aided/Self-financing Colleges, the application shall be submitted by Educational agency. The Educational agency should be a duly constituted and registered Trust or Society.

c.The application for Affiliation in additional programmes/Permanent increase of intake shall be submitted by the *Principal* of the College concerned.

2. The last date for receipt of application is **31-12-2025, 5 P.M.**

3. Registration fee for starting New College / New Programmes/ Permanent increase of seats is to be paid once the same are sanctioned.

Registration Fee per programme for additional affiliation of Programme/Permanent Increase of Seats

Arts & Science Colleges (Subjects)	Rs. 28,945/-
MBA/MCA	Rs. 2,31,525/-
MEd	Rs. 57,880/-
Afsal-UI-Ulama	Rs. 28,945/-
Post Afsal-UI-Ulama	Rs. 46,305/-



List of documents to be submitted with the application form for starting New College

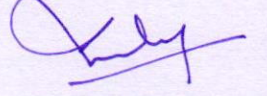
1. Application fees of Rs.50,000/- (Rupees Fifty Thousand only) by way of Demand Draft from a Nationalised Bank, drawn in the name of *Finance Officer, Kannur University* payable at Kannur/ Copy of Online/NEFT payment receipt. (Govt. Colleges are exempted from payment of application fee.)
2. Photocopy of the Society/Trust Registration Certificate and Bye-law, attested by a Gazetted Officer.
3. Name, address, occupation and phone numbers of the Board of Directors/Trustees.
4. Detailed Project Report of the proposed College, incorporating aim, objectives, financial aspects and future plan of the proposed College (as specified in the UGC [Affiliation of Colleges] Regulations 2009).
5. Photocopy of the registered documents with back documents of land owned by the Trust/Society, attested by a Gazetted Officer on each page. A minimum of 5 acres of Land for Arts & Science and Professional Colleges and 3 acres, for the Oriental Title Colleges of usable land **without any encumbrance** shall be available exclusively for the purpose of the College. [As per UGC (Affiliation of Colleges by Universities) Regulations, 2009 & UGC (Affiliation of Colleges by Universities) (1st amendments) Regulations, 2012]
6. A Certificate from the concerned Revenue Divisional Officer that *No land ceiling* cases are pending before the Court against the land proposed for the new college.
7. A *No-objection certificate* from the concerned Local Self-Government on the construction of college building in the proposed land.
8. A *Notarized Affidavit*, stating that no suit or appeal is pending before the Court against the title of the land/building, its boundaries and No complaints/Objections are pending before the Local Self-government on the construction of building on it.
9. For temporary building, a *structural stability Certificate* issued by an authority not below the rank of Assistant Engineer, P.W.D.
10. If the temporary building is rented/leased, a copy of rental/lease agreement attested by a Gazetted Officer.
11. Photocopy of the Site plan and building plan of the proposed building, attested by an Engineer not below the rank of an Executive Engineer.
12. Photocopy of the Site plan and building plan of the temporary building, attested by an Engineer not below the rank of an Executive Engineer.
13. Original Possession Certificate of the land and survey plan signed by the Village Officer concerned.
14. Original No Encumbrance Certificate of the land for 13 years *and* Land Tax receipt attested by a Gazetted Officer.
15. Photocopy of the minutes of the meeting of the Society/Trust resolving to establish the College, attested by a Gazetted Officer.
16. Certificate from the Bank, indicating the present balance.
17. Certificate from a Certified Auditor that the Educational Agency is financially stable to run the proposed College.
18. Latest audited Balance sheet of the Trust/Society & Documents proving financial stability of the management (Total value of the movable/immovable properties owned by the Trust/Society).
19. Letters of consent from the Principals of the Schools expressing willingness for providing facilities for teaching practice. (In the case of starting B.Ed. Colleges).
20. Declaration from the Management, in the case of Professional Colleges, expressing their



willingness to abide by the Government Rules in the matter of fee, merit/ management quota of seats and other related matters.

The documents should be properly arranged and numbered in accordance with the check list provided above.

The applications should reach the Registrar, Kannur University, Thavakkara, Civil Station P.O. Kannur -670 002 on or before **31.12.2025, 5 P.M.**



REGISTRAR



A





KANNUR UNIVERSITY

**APPLICATION FOR STARTING A NEW.....COLLEGE (CATEGORY OF
COLLEGE) IN(GOVT/AIDED/UNAIDED) SECTOR DURING 2026-27**

1. Name of the educational agency proposing to start the college:
.....
2. Whether Trust/Society/Govt. :
3. Whether the Trust/Society is registered : YES / NO
4. Year of Establishment/Registration :
5. Full Address with pin code :
.....
6. Telephone/Mobile No.:
7. Web Site :
8. E-Mail :
9. Personnel of the Managing Body:
10. Details of the other :
educational/training
institutions running by
the controlling agency
11. Location of the proposed College:

Place :

Village :

Town :

Taluk :

District :

12. Location of feeder institutions, if any,
Favorable for the development of the
College, if it is started }

13. Names of other colleges within the radius of 5 kilometers :

14. Programmes for which affiliation is sought

1.....

2.....

3.....

4.....

5.....

6.....

15. Particulars of programmes with specifications

Name of Programme

Specifications, if any

1.

2.

3.

4.

5.

6.

16. . No. of students proposed to be admitted for each programme.

1.....	4.....
2.....	5.....
3.....	6.....

17. Academic year for which affiliation:
is sought

18. LAND DETAILS

Total area of Land

Is the land in single plot or contiguous

Land Ownership Details :-
(Land ownership required to be
in the name of Educational agency)

. Registration No.

Date of Registration

Office of Registration

19. BUILDING DETAILS

Whether temporary/Permanent

Whether owned/rented/leased

Are there proper arrangements
for ventilation and lighting

Total Built- area

Is the building plan approved by the
appropriate Govt./Municipal Agency
(Copy of approval/sanction to be

attached)

Is construction complete
(if complete attach copy of
completion certificate of
Municipality or any other
appropriate agency)

Fire Safety Certificate from
an appropriate authority
(attach proof)

Electricity Connection certificate
from an appropriate authority
(attach proof)

Water/Sewerage Connection
Certificate from an appropriate
authority (attach proof)

20. FINANCES

Whether the Educational agency has
adequate financial backing
for the continued running of
the institution

Details of financial resources of the management
for capital expenditure on buildings, furniture and
equipments and for a continued maintenance of the
college.

21. Details of infrastructural facility available at the proposed college.

Particulares	No. of rooms available	Dimensions of rooms	Whether the building is temporary/ permanent
a. Class room.			
b. Lecture Halls			
c. Staff room			

d. Professor's room			
e. Principal's room			
f. Lab facilities			
g. Library			
h. Computer Lab			

22. Details of playgrounds available :

23. Area demarcated for college buildings, hostels
And area of the playgrounds :

24.. Details of hostel accommodation available
for students :

25. Details of residential accommodation available
for staff. :

26. Number of Books available in the Library for
each subject. :

27. Details of Equipments and facilities available in
the Laboratories :

28. Particulars of Application fee remitted : a) DD No/
Online Transaction ref no.....
dated.....

b) Amount

c) Bank

DECLARATION

On behalf of the Management of the proposed.....College
at.....by (Name of the Educational
agency).....We
, the President of the Educational Agency, and President of the
Board of Management of the said college jointly and severally undertake to carry out
faithfully the provisions of the University Act, Statutes, Ordinances and Regulations and
the directions issued by the University and the Government from time to time, in so far
as they are related to the college (The information shall be accompanied by plans and
drawings).

We also undertake that qualified teaching and non-teaching staff will be appointed;
salary/remuneration will be paid in accordance with the stipulations of the
Government/University. We are also ready to appoint a selection committee for
recruitment of teaching and non-teaching staff as per the rules prescribed by the
Government/University.

Signature:

Name:

President of the Educational Agency/
Head of the Govt dept.

Signature:

Name:

President of Managing body:

Place :

Date :

**APPLICATION FOR ADDITIONAL AFFILIATION OF PROGRAMMES (FYUGP mode
for Arts & Science programmes) / PERMANENT INCREASE OF SEATS IN
AFFILIATED COLLEGES DURING THE ACADEMIC YEAR 2026-27**

1. Name of the College and location :

2. Name and Address of the Educational Agency running the college :

3. Existing Programmes in the College

Sl No	Name of Programme	Intake	Specifications, if any

4. Programmes for which additional affiliation is sought, with specifications

Sl No	Name of Programme	Intake	Specifications, if any

5. a) Number of students proposed to be admitted in each programme.

Sl.No.	Name of the Programme	Proposed intake
1		
2		
3		
4		
5		
6		

- b) Present programmes with strength

Sl.No.	Name of the Programme	Sanctioned intake
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		

c) Permanent increase of seats required, if any

Sl.No.	Name of the Programme	Present intake	Permanent increase required (Additional numbers to be mentioned)
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			

6. Whether the college has fulfilled the conditions laid down by the University (Regarding management, administration and academic matters) regarding existing programmes.

}

7. Details of previous application, if any, for affiliation in the same subject/permanent increase of seats and the result of each application (Attach Proof)

}

8. Whether the college has suspended or dropped any course of study for which affiliation has been granted, if so, give particulars.

}

9. a) Accommodation now available for teaching the subjects proposed to be started (sketch plan of lecture halls with dimensions marked should be attached)

}

- b) Whether permanent buildings are available :
- c) Whether any other subject is taught in the same room with suitable adjustment of the time table and if so the details }
10. Additional accommodation proposed if any;
No. of Class Rooms/Laboratories }
11. a) Details of Laboratory facilities available or proposed To be made available for each proposed subject (A sketch plan of the Laboratory showing the dimensions of the laboratory, the arrangement of work table, provision of gas, water, light etc. should be furnished). }
- b) Whether any other practical or theory class will be conducted in the same laboratory, Give details. }
12. Details of the arrangements made for store-room, preparation room, balance room, staff room in respect of each proposed subject (Indicate dimensions of room on a sketch map) }
13. Provisions made for Herbarium, Museum, Frog Pond, etc., for Natural Science subjects. }
14. Amount spent so far on capital expenditure for the purchase of equipment in each programme proposed to be started.

Sl No	Programme	Amount spent
1		
2		
3		
4		
5		
6		

15. Annual provision for the purchase of equipment and chemicals for the maintenance of laboratories. }
16. (a) Details of Library and Reading room facilities. :
- (b) Amount spent so far on capital expenditure for the Purchase of books. :
- (c) Provision made for the purchase of books during the current year for each main subject proposed to be started. }
- (d) Provision made for recurring expenditure on the purchase of books. }
17. Provision made for the purchase of additional furniture required. }
18. (a) Details of existing staff in the subjects proposed to be started. }
- (b) Additional staff for 1st year, 2nd year and 3rd year. :
19. (a) Details of Hostel facilities now available. :
- (b) Provision made for additional Hostel accommodation in view of the additional affiliation applied for. :
- (c) Details of residential accommodation available for staff, including principal. :
20. Area of playgrounds, and provision made for games. :
21. Financial resources of the college for its continued maintenance.

Financial resources (Attach proof)

a) Capital

- (1) Approximate value of the buildings. :
- (2) Endowments. :
- (3) Deposit with the University. :
- (4) Additional resources. :
- (5) Other capital items. :

b) Income for last two years from.

- (1) Endowments. :
- (2) Property. :
- (3) Fees. :
- (4) Grants. :
- (5) Other sources. :

c) Expenditure.

- (1) For the past two years. :
- (2) For the coming year (estimate) :
- (3) Budget for the last two years. :

d) Whether salary payment to the staff has been regular :

22. Details of financial guarantee furnished to the
University by the Management as per Statutes.

}

23. Particulars of application fee remitted

- a) DD No/ Transaction reference no
- b) DD date/ Date of transaction
- c) Amount
- d) Bank

DECLARATION

On behalf of the
..... (Name of college) We, the Principal, President, Board of Management and the sponsor of the said college, jointly and severally undertake to carry out faithfully the provisions of the University Act, Statutes, Ordinances and Regulations and the directions issued by the University and the Government from time to time, in so far as they are related to the college.

Name & Signature of President, Managing Body/

Name & Signature of the Principal.

Educational Agency

Place:

Date :

Office seal