

(Abstract)

Kannur University – Herman Gundert Central Library - Head of Research Centre – Dr. Abdul Majeed K.C, Head, Dept. of Library and Information Science, Kannur University, Thavakkara Campus - Appointed – Orders issued.

RD-C

RD/C1/1200/2020

Kannur, Dated: 24.03.2021

Read:-1. U.O. of even no. dated 04.06.2020.

2. Submission dtd. nil from Dr. Joby K. Jose, Head, HGCL Research Centre.

ORDER

1. Dr. Joby K. Jose, Director, Research Directorate, Kannur University (Associate Professor, Dept. of Statistical Sciences, Kannur University) was appointed as Head of the Research Centre, Herman Gundert Central Library, Kannur University, Thavakkara Campus, vide paper read (1).
2. Dr. Joby K. Jose requested vide paper read (2) to relieve him from the charge of Head of HGCL Research Centre, since he is holding the charge of Director, Research Directorate, Kannur University and it is very difficult to manage both duties effectively.
3. Considering the request, sanction has been accorded by the Vice Chancellor to appoint Dr. Abdul Majeed K.C., Head, Dept. of Library and Information Science, Kannur University, Thavakkara Campus as Head of the Research Centre, HGCL.
4. Considering the above, the following orders are issued, as approved by the Vice Chancellor.
 - i. Dr. Abdul Majeed K.C., Head, Dept. of Library and Information Science, Kannur University, Thavakkara Campus is appointed as Head of the Research Centre, Herman Gundert Central Library, Kannur University, Thavakkara Campus on additional charge relieving Dr. Joby K. Jose.
 - ii. Dr. Joby K. Jose is directed to hand over charge of the Research Centre, HGCL to Dr. Abdul Majeed K.C. with immediate effect.
 - iii. The attendance status of the Research Scholars attached with the Central Library will be monitored by the Head of the Research Centre once in a Week.
 - iv. The Head of the Research Centre shall take initiative, leadership and also embark all sorts of academic and administrative efforts to organize academic Programmes like Research Methodology workshop, training programme in soft skill and statistical packages useful for the research scholars in a particular discipline and also in general. Efforts will be taken to augment the E-knowledge and access E-reference materials needed for the research scholars.
 - v. All the administrative requirements of teacher fellows attached to the Central Library including issuance of Duty Certificate, Attendance Certificate, forwarding Bills and vouchers connected with UGC and other funding agencies, contingency grants and other related works will be catered to by the Head of the research centre.
 - vi. The Head of the research centre will monitor and coordinate the course work in subjects attached with the Herman Gundert Central Library.
 - vii. The Head of the Research Centre will draw advances from the University fund earmarked for the Head of the Research Centre, H.G. Central Library and settle the same in time.
 - viii. The Head of the research centre will attend the centre, H.G.C.L. once in a week without disturbing the routine work of the Department of the University to which he is attached.

Sd/-

Dr. Joby K Jose

DIRECTOR (Research Directorate)

To: 1. Dr. Joby K. Jose.
2. Dr. Abdul Majeed K.C.

Copy To: 1. Deputy Librarian (i/c), HGC Library, Kannur University
2. Heads of all Departments / Research Centres
3. PS to VC / PA to PVC / R / FO / CE.
4. Asst. Registrar (RD) / RD A & B Sections
5. Director, IT Centre - for posting on the Uty. website
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Forwarded / By Order

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