

KANNUR UNIVERSITY

TENDER NOTICE

E-tenders are invited for the supply of 2000000(Twenty lakh) printed,ruled,serially numbered and barcoded –unique 10 digits(GS-1-128 or barcode 39 in standard size)-(same barcode at four points) stitched answer books of 16 pages in 60 GSM (28x21 cm in size) and 2000000(Twenty lakh) numbers of printed,ruled,serially numbered Additional answer books of 4 pages(28x21 cm) in 60 GSM paper for a period of 2 years

Last date for the receipt of Tender is 12/11/2021 5 p.m,and the Tender will be opened at 11.00 am on 15/11/2021.Details can be had from the website WWW.Kannuruniversity.ac.in e-portal: **<http://etenders.kerala.gov.in>**

KANNUR UNIVERSITY
(EXAMINATION BRANCH)

e- TENDER NOTICE

The Controller Of Examinations, Kannur University invites e-tenders in two bid system from eligible , reputed and bonafied agencies having 5 years of experience in supplying answer scripts to Universities and having own printing institution for the supply of 2000000 (twenty lakh) printed,ruled,serially numbered and barcoded –unique 10 digits(GS-1-128 or barcode 39 in standard size)-(same barcode at four points) stitched answer books of 16 pages in 60 GSM (28x21 cm in size) and 2000000 (twenty lakh) numbers of printed,ruled,serially numbered Additional answer books of 4 pages(28x21 cm) in 60 GSM paper for a period of 2 years as per the time and schedule given below.

e-Tender document and other details can be obtained from the e- portal:<http://etenders.kerala.gov.in>.

Date and time of the opening of the bid(s) will be as per the schedule given

TENDER SCHEDULE

TENDER NOTICE NO	EG III/1/5123/2012/VOL VI dtd 16/10/2021
NAME OF WORK	supply of 20 lakh printed,ruled,serially numbered and barcoded –unique 10 digits(GS-1-128 or barcode 39 in standard size)-(same barcode at four points) stitched answer books of 16 pages in 60 GSM (28x21 cm in size) and 20 lakh numbers of printed,ruled,serially numbered Additional answer books of 4 pages(28x21 cm) in 60 GSM paper
TENDER SUBMISSION FEE	Rs.19,470/-
EARNEST MONEY DEPOSIT	Rs.1,10,000/-
MODE OF PAYMENT	Online payment mode provided in the e-procurement system, Govt of Kerala
BID SUBMISSION START DATE AND TIME	25/10/2021 5:00 PM
BID SUBMISSION END DATE AND TIME	12/11/2021, 5:00 PM
BID OPENING DATE AND TIME	15 /11 /2021, 11.00 AM

SPECIFICATION FOR ANSWER BOOKLETS

Barcoded answer
books and Additional
answer books

Supply 20 lakh printed,ruled,serially numbered and barcoded –unique 10 digits(GS-1-128 or barcode 39 in standard size)-(same barcode at four points) stitched answer books of 16 pages in 60 GSM (28x21 cm in size) and 20 lakh numbers of printed,ruled,serially numbered Additional answer books of 4 pages(28x21 cm) in 60 GSM paper

DOCUMENTS TO BE UPLOADED WITH THE BID

1. Scanned copy of valid registration certificate
2. Scanned copy of Experience certificate
3. Scanned copy of preliminary agreement in kerala stamp paper of Rs.200/-
4. Scanned copy of the GST registration
5. Scanned copy of the Ownership certificate of the printing institution

Date and time of the opening of the financial bid will be decided after the technical bid has been evaluated by the University. The financial bid of those tenderers will be opened, who qualifies the technical evaluation, on the specified date and time.

TERMS AND CONDITIONS

1. The tenderers shall keep their rate firm for a period of 120 days.
2. The bidder should have valid GST registration number and copy of the same should be uploaded.
3. The base price, GST and other charges, if any should be furnished in the tender. Price quoted should be inclusive of all charges including all taxes and door delivery charges.
4. Every tenderer should remit Tender fee of Rs.19470/- (Rupees Nineteen thousand four hundred and seventy only) and Earnest Money Deposit (EMD) of Rs.1,10,000/- (Rupees One lakh ten thousand only) through internet banking/ online NEFT. All payments including EMD should be made through online. Bidders who are exempted from furnishing EMD have to upload the concerned document proof.
5. A preliminary agreement in Kerala stamp paper worth Rs.200/- should be uploaded with the tender.
6. The successful tenderer shall, before signing the agreement and within the period specified in the letter of acceptance of the tender, deposit a sum equivalent to 5% of the value of the contract by way of Demand Draft drawn in favour of the Finance Officer, Kannur University payable at SBI Kannur, South Bazar Branch or Kannur Branch of other Nationalised or Scheduled bank, as security for the satisfactory fulfillment of the contract. The amount remitted as EMD will be adjusted towards security deposit, in respect of accepted Tender.
7. All bid/tender documents are to be submitted online only and in the designated cover(s)/envelope(s) on the website. Tenders/bids shall be accepted only through online mode on the website and no manual submission of the same shall be entertained.

8. Any amendment/any corrigendum to this tender will be published on the above website and not in print media. Bidders should regularly visit the above website to know themselves updated.
9. Other general terms and conditions are attached as Annexure II.

The university reserves the right to revise or alter the specifications before acceptance of any tender and to accept or reject all tenders, without assigning any reason whatsoever

Sd/-

Controller Of Examinations

FORM OF AGREEMENT

(For contracts for supply of specific quantities)

AGREEMENT executedday of Between (hereinafter called “the Contractor”) and Kannur University represented by the Controller of Examinations(hereinafter called the University).

WHEREAS the contractor has tendered for the supply of 2000000 (Twenty lakh)numbers of printed,ruled,serially numbered and barcoded- unique 10 digits(GS-1-128 or barcode 39 in standard size)-(same barcode at four points)stitched answer books of 16 pages in 60 GSM(28X21 cm in size) and 2000000(Twenty lakh) numbers of printed,ruled,serially numbered Additional answer books of 4 pages(28x21 cm) in 60 GSM paper articles for the use of the university as per tender notification No: EG III/1/5123/2012/VOL VI dtd Dated: 16/10/2021 published in The websites <http://etenders.kerala.gov.in> and www.kannuruniversity.ac.in and the dailies The deshahimani and The Hindu which tender notification shall form part of this Agreement as if incorporated herein

“AND WHEREAS the University have been pleased to accept the offer subject to the conditions stipulated in the Tender Notification and supply orders concerned(which shall form part of this agreement as if incorporated herein)in respect of the articles mentioned therein

AND WHEREAS the contractor has as security for the due fulfillment of his obligations under this deed deposited being 5 percent of the estimated value of the contract in Treasury as per Pass Book No Demand Draft No and pledged the passbook to the /- as per draft on Bank duly approved by the University/in the form of a letter of guarantee for such amount from Bank approved by the University. The Contractor also agrees to supply the items within 45 days of the receipt of the supply order. The Contractor also agrees to supply 20 lakh printed,ruled,serially numbered and barcoded – unique 10 digits(GS-1-128 or barcode 39 in standard size)—(same barcode at four points)stitched answerbooks of 16 pages in 60 GSM(28x21 cm in size)@...../booklet and 2000000(Twenty lakh) numbers of printed,ruled,serially numbered Additional answer books of 4 pages(28x21 cm) in 60 GSM paper)@...../booklet over a period of 2 years w.e.f as per the terms and conditions stipulated in the tender conditions.i.e the rates,inclusive of taxes,transportation,loading and unloading and printing etc.

In the case the contractor fails to comply with the conditions of the agreement as aforesaid incorporating the terms and conditions governing the contract the University shall have power and authority to recover from the Contractor any loss or damage caused to the University by such breach as may be determined by the University by appropriating the earnest money/security deposit by the contractor.

NOW THESE PRESENTS WITNESS AS FOLLOWS

1(a). In cases where along with the tender samples have been forwarded to the University and the samples approved,the Contractor agrees to supply the materials according to the approved sample.In other cases the Contractor agrees to forward samples to University for approval if so requires and then to supply materials according to such approved samples.When the samples are not required,the contractor agrees to supply according to standard specifications.Samples forwarded by the contractor to the University will not be paid for and shall be the property of University but the University are at liberty to return them to the Contractor on the completion of his contract or to pay for them at agreed rates if they choose.all samples must be clearly labeled showing to what particular items tendered for they relate and they should be of sufficient size and quantity to enable the University to see if the supplies made are according to the approved samples.

(b). The contractor hereby declares that the goods sold to the buyer under this contract shall be of the best quality and workmanship and shall be strictly in accordance with the specification and particulars contained in the copy of the order attached herewith and the Contractor hereby guarantees that the said goods would continue to conform to the description and quality aforesaid for a period of 2 years days/Months from the date of delivery of the said goods to the University and notwithstanding the fact that the University may have inspected and/or approved the said goods,if during the aforesaid period of 2 years days/Months the said goods be discovered not to conform to the description and quality aforesaid or have deteriorated(and the decision of the University in that behalf will be final and conclusive)the University will be entitled to reject the said goods or such portion thereof as may be discovered not to conform to the said description and quality.On such rejection the goods will be at the contractors risk and all the provisions herein contained relating to rejection of goods,etc,shall apply.The Contractor shall if so called upon to do replace the goods,etc,or such portion thereof as is rejected by the University.Otherwise the contractor shall pay to the University such damages as may arise by reason of the breach of the condition herein contained.Nothing herein contained shall prejudice any other right of the University in that behalf under this contract or otherwise

2. Requests for enhancement of rates once accepted will not be considered except where University have prior to the actual supplies,expressly agreed in writing for any price variation under specified circumstance,conditions of sale or other special terms and conditions,if any,printed on the quotation sheets of the contractor or attached with the contractors' tender or any other letter or paper from the Contractor will not govern this Contract nor bind the University in any manner whatsoever unless such terms have been expressly accepted by the University in writing.

3.The contractor agrees to supply the quantities of the articles shown in the orders concerned at the rate tendered by him for each article within the time fixed.

4.In case of goods delivered by shipment,the contractor,shall where the expected tonnage of goods is more than two hundred tones,deliver the goods through the Trivandrum port if so required by the University.

5.The Contractor agrees that time is the essence of this contract.

6(a).If the Contractor defaults in the supply of all or any of the articles correctly and promptly as above the University are at liberty to procure the same from elsewhere without cancelling the contract as a whole.If the University incurr,in thus procuring such materials a higher cost than the agreed rates,such excess cost may be deducted by the University from the Contractor's bill or adjusted or otherwise realized from his security deposit or recovered by him by other means.The Contractor agrees that he shall not be entitled to claim the excess,if any,of the tendered rate over such cost to University.

(b).If the contractor fails to deliver all or any of the stores or perform the service within the time/period(s) specified in the contract,the purchaser shall without prejudice to its other remedies under the contract,deduct from the contract price as liquidated damages,a sum equivalent to 0.5% or 1% of the delivered price of the delayed stores or unperformed services for each week of delay until actual delivery or performance,upto a maximum deduction of 10% of the contract prices of the delayed stores or services.Once the maximum is reached,the purchaser may consider termination of the contract at the risk and cost of the Contractor

7(a)All payments to the contractor for supplies effected satisfactorily will be made after scrutiny of his bills-

I)either by departmental cheques payable at th government treasuries

II)or by cheques or drafts on the Reserve bank of India and State bank of India(at any of their principal branches in India)

III)or in the case of supplies from abroad by drafts or otherwise as may be agreed

(b) The firm will produce stamped pre- receipted invoices in all cases where payments(advance/final)for release of railway receipts/shipping documents are made through banks. In exceptional cases where the stamped receipts of the firms are not received for the payment(in advance the unstamped receipts of the bank)(ie Counterfoils of pay in slips issued by the bank)alone may be accepted as a valid proof for the payment made

8.All incidental expenses incurred by the University for making payment outside the district in which the claim arises shall be borne by the contractor.

9. The contractor shall not assign or make over in part or wholly the contract or benefit or burdens thereof. The

contractor shall not underlet or sublet the execution of the contract or any part thereof without the consent in writing of the University. The university shall have absolute power to refuse such consent or rescind such consent (if given) at any time. The contractor shall not be relieved from his obligation duty or responsibility under this contract even if consent to let or subject is given by the University.

10. NOTWITHSTANDING the provisions contained in clause 5, the University shall have the right to cancel the contract for any default on the part of the contractor in due performance thereof.

11. It shall be lawful for the University from and out of any money for the time being payable or due to the contractor from the University under this contract or otherwise to set off any lose or expense, cost or damages sustained or incurred by the University by reason of the cancellation of the contract.

12. The security deposit shall subject to the conditions specified herein be returned to the contractor within 3 months after the expiration of the contract. In all cases where there are guarantee for the goods the security deposit will be released only after the expiry of the guarantee period.

13. The contractor agrees that any communication addressed to him may be handed over to him or his agent personally or left at his residence or place of business or may be sent by prepaid post to his address as mentioned in this deed.

14. In case the supply of articles involves erection of machineries , the contractor agrees that the machinery will be erected within the time and at the place specified by the University/ Purchasing officer in that behalf. It shall also be the duty and responsibility of the contractor to see that the machinery thus erected is in good working condition to the satisfaction of the person duly authorized by the University /Purchasing officer in that behalf and to ensure the proper functioning of the machinery till the guarantee period is over.

In the presence of witnesses:

1.....

2.....

Signed by Shri..... (date).....

In the presence of witnesses:

1.....

2.....

Signed by Shri..... (date).....